Town of Seymour
Board of Finance

Minutes

Regular Meeting
Tuesday, October 22, 2013 at 7:00pm
Norma Drummer Room, Seymour Town Hall

Members Present: David Bitso, Trisha Danka, Beverly Kennedy, Heather McDaniel, Bill Sawicki, John Stelma, Ed Wasikowski

Members Absent: None

Others Present: Dana Flach, Michael Flynn, Rich Grudzias, Frank Loda, Kurt Miller, Doug Thomas

Item #1 – Call Meeting to order
Chairman Trisha Danka called the meeting to order at 7:02pm.

Item #2 – Pledge of Allegiance
Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates
None

Item #4 – Public Comment
None

Item #5 – Approval of Minutes—September 24, 2013 Regular Meeting
Motion to approve Minutes from September 24, 2013 Regular Meeting.
Motion: David Bitso
Second: Ed Wasikowski
Yes: 6
No: 0
Abstain: 1 (Heather McDaniel)

Item #6 – Comments from the First Selectman
None

Item #7 – Report from the Finance Director
- Town Counsel line is 28% expended
- Unemployment is 80% expended
- Police overtime costs have been helped by a DUI grant of around $25,000
- Fraud Audit – Doug Thomas put together a summary showing the General Risk Factors, Auditor Recommendations, and Management Response Actions. Most recommendations have been implemented already. The rest are in the process of being implemented.
  - Trisha Danka suggested that for the recommendations not yet implemented that a goal date be set for when the task is set to be accomplished.
  - Bill Sawicki asked if a Confidential Fraud Hotline will be established. The cost should be minimal. Also, Bill asked if the Assessor’s Grand List gets reconciled before the tax bills are printed and sent out. Tax Collector, Dana Flach said yes, it does.
Item #8 – Executive Session - Beres Settlement
Motion to enter into Executive Session (@ 7:12pm)
Motion: Bill Sawicki           Second: Ed Wasikowski

Motion modified to include First Selectman Kurt Miller in Executive Session
Motion: Bill Sawicki           Second: Ed Wasikowski
    Yes: 7               No: 0               Abstain: 0

Motion to come out of Executive Session (@ 7:23pm)
Motion: Heather McDaniel       Second: David Bitso
    Yes: 7               No: 0               Abstain: 0

No motions/action taken in Executive Session.

Item #9 – Transfer Requests
Transfer #4 – Town Counsel
Transfer of $40,000 FROM: Contingency   TO: Legal Settlements
Transfer for legal settlement for workers' compensation heart & hypertension case.

Motion to approve the above transfer.
Motion: Bill Sawicki           Second: David Bitso
    Yes: 7               No: 0               Abstain: 0

Transfer #17 – Elderly Services
Transfer of $966.14 FROM: Salary – Part Time   TO: Salary – Regular Employees
Director’s operation required additional coverage time for the assistant director. Part time salary less than budget due to less hours used for bus trips.

Motion to approve the above transfer.
Motion: Ed Wasikowski          Second: John Stelma

This is for the time that Lucy McConologue was out for surgery and for vacation. The timecards and timesheets attached still do not match up to the amount of the transfer. Trisha Danka will meet with Doug Thomas on Monday to discuss. We will table this until next month.

Motion to table the above transfer until next month.
Motion: Ed Wasikowski          Second: John Stelma
    Yes: 7               No: 0               Abstain: 0

Item #10 – New Business
None
Item #11 – Correspondence
None

Item #12 – Public Comment
None

First Selectman Kurt Miller would like any budget recommendations within the next 2 weeks. Trisha Danka asked Kurt Miller to include money for the 10-year Strategic Planning Committee. Mr. Miller agreed.

Item #13 – Adjournment
Motion to adjourn
Motion: Ed Wasikowski  Second: John Stelma
   Yes: 7  No: 0  Abstain: 0

Meeting was adjourned at 7:40pm.

Submitted by:
Monica Dimon
Recording Secretary