Members Present: Michele Pavlik, Ed Wasikowski, John Stelma and Richard Grudzias (alternate)

Members Absent: Trisha Danka, Bill Sawicki, David Bitso, and Heather McDaniel

Others Present: Tony Caserta and Doug Thomas

Item #1 – Call Meeting to order
The Vice Chairman, Michele Pavlik, called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance
Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates
Motion to seat Richard Grudzias as an alternate for Bill Sawicki.
Motion: Ed Wasikowski Second: John Stelma
Yes: 4 No: 0 0: Abstain

Item #4 – Public Comment
None.

Item #5 – Approval of Minutes

a. March 27, 2012 Regular Meeting
Motion to approve Minutes from March 27, 2012.
Motion: Richard Grudzias Second: Ed Wasikowski
Yes: 4 No: 0 0: Abstain

b. March 29, 2012 Public Hearing
Motion to approve Minutes from March 29, 2012 Public Hearing.
Motion: Ed Wasikowski Second: John Stelma
Yes: 4 No: 0 0: Abstain

c. April 2, 2012 Budget Deliberation
Motion to approve Minutes from April 2, 2012.
Motion: Richard Grudzias Second: Ed Wasikowski
Yes: 4 No: 0 0: Abstain

d. April 16, 2012 Special Meeting
Motion to approve Minutes from April 16, 2012.
Motion: Ed Wasikowski Second: John Stelma
Yes: 3 No: 0 1: Abstain (Richard Grudzias)
Item #6 – Comments from the First Selectman
None.

Item #7 – Report from the Finance Director
Doug Thomas discussed possible transfers for the next regular BOF meeting from the Police Department, Health Insurance (First Selectman’s Office) and Public Works. Michele Pavlik requested from Doug Thomas an updated transfer report with yearly transfer amount by department for the next regular BOF meeting.

Item #8 – Review of Town Audit
Doug Thomas discussed items in the Town Audit Management Letter and provided the BOF with the solutions the town has implemented. BOF requests Doug Thomas, the First Selectman and a member of the BOE attend the next regular BOF meeting to discuss the Management Letter stating what has been addressed and outline how processes will be implemented. The BOF agreed the auditor did not need to be present at the May 2012 regular BOF meeting.

Item #9 – Transfer Requests
None.

Item #10 – Correspondence
None.

Item #11 – Public Comment
None.

Item #12 – Adjournment
Motion to adjourn
Motion: Richard Grudzias Second: Ed Wasikowski
Yes: 4 No: 0 0: Abstain
Meeting was adjourned at 7:25pm.

Submitted by:

Michelle Walsh
Recording Secretary