Members Present: Trisha Danka, Michele Pavlik, Ed Wasikowski, David Bitso, Heather McDaniel and John Stelma

Members Absent: Bill Sawicki

Others Present: Tom Tomasheski, Gene Atkas, Tony Caserta and Doug Thomas (7:15)

Item #1 – Call Meeting to order
The Chairman, Trish Danka, called the meeting to order at 7:02pm.

Item #2 – Pledge of Allegiance
Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates
Alternate was not available.

Item #4 – Public Comment
None.

Item #5 – Approval of Minutes
a. February 27, 2012 Regular Meeting
Motion to approve Minutes from February 27, 2012.
Motion: Dave Bitso Second: Ed Wasikowski
Yes: 6 No: 0 0: Abstain

b. March 5, 2012 Special Meeting at 6:30pm
Motion to approve Minutes from March 5, 2012 Special Meeting at 6:30pm.
Motion: Ed Wasikowski Second: Dave Bitso
Yes: 6 No: 0 0: Abstain

c. March 5, 2012 Budget Deliberation
Motion to approve Minutes from March 5, 2012.
Motion: Ed Wasikowski Second: Michele Pavlik
Yes: 6 No: 0 0: Abstain

d. March 7, 2012 Budget Deliberation
Motion to approve Minutes from March 7, 2012.
Motion: Ed Wasikowski Second: Heather McDaniel
Yes: 6 No: 0 0: Abstain
e. March 12, 2012 Budget Deliberation
Motion to approve Minutes from March 12, 2012.
Motion: Ed Wasikowski  Second: Dave Bitso
Yes: 6  No: 0  0: Abstain

f. March 14, 2012 Budget Deliberation
Motion to approve Minutes from March 14, 2012.
Motion: Ed Wasikowski  Second: John Stelma
Yes: 6  No: 0  0: Abstain

g. March 15, 2012 Budget Deliberation
Motion to approve Minutes from January 24, 2012.
Motion: Ed Wasikowski  Second: Dave Bitso
Yes: 6  No: 0  0: Abstain

h. March 19, 2012 Budget Deliberation
Motion to approve Minutes from March 19, 2012.
Motion: Ed Wasikowski  Second: Dave Bitso
Yes: 6  No: 0  0: Abstain

i. March 20, 2012 Budget Deliberation
Motion to approve Minutes from March 20, 2012.
Motion: Ed Wasikowski  Second: Dave Bitso
Yes: 6  No: 0  0: Abstain

j. March 21, 2012 Budget Deliberation
Motion to approve Minutes from March 21, 2012.
Motion: Ed Wasikowski  Second: Dave Bitso
Yes: 6  No: 0  0: Abstain

k. March 21, 2012 Special Meeting at 8:30pm
Motion to approve Minutes from March 21, 2012 Special Meeting at 8:30pm.
Motion: Ed Wasikowski  Second: Dave Bitso
Yes: 6  No: 0  0: Abstain

Item #6 – Comments from the First Selectman
None.

Item #7 – Report from the Finance Director
Doug Thomas was not available at this time.

Item #8 – Transfer Requests
Motion to return to Transfers when the Finance Director is available.
Motion: Michele Pavlik  Second: Ed Wasikowski
Yes: 6  No: 0  0: Abstain

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**Item #9 – Discussion of the Public Hearing**

The BOF will present the BOE budget at the Public Hearing, a slide will be created and the agenda will be followed as submitted. The presentation slides were reviewed by all members and the addition of the dollar amount of the increase or decrease was suggested.

Motion to return to Transfer Requests.
Motion: Michele Pavlik  Second: Heather McDaniel  
Yes: 6  No: 0  0: Abstain

Motion to accept Transfer #14—Zoning Board of Appeals from Contingency to Board Secretary Fees in the amount of $460.00.
Motion: Michele Pavlik  Second: David Bitso  
Yes: 6  No: 0  0: Abstain

Motion to accept Transfer #15—Fire Department from Electricity, Purchased Professional Services and Gas to OSHA, Repairs and Maintenance and Clothes in the amount of $10,500.00.
Motion: Michele Pavlik  Second: Heather McDaniel  
Yes: 6  No: 0  0: Abstain

Board had a discussion on Transfer #10 Public Works. The transfer has been sent to a Town Meeting by the Board of Selectman.

Motion to return to Transfer Requests.
Motion: Ed Wasikowski  Second: Heather McDaniel  
Yes: 6  No: 0  0: Abstain

Doug Thomas and Tony Caserta were asked by the BOF to look into the possibility of adding a tax calculator to the town website. The BOF may provide residents at the Public Hearing an estimate of the taxes due after the recalculation of the mill rate from the assessment results and the proposed budget. A decision will be made at the Public Hearing.

Motion to pause Discussion of the Public Hearing and return to Report from the Finance Director.
Motion: Michele Pavlik  Second: Ed Wasikowski  
Yes: 6  No: 0  0: Abstain

Doug Thomas stated the Public Works snow plowing account has remaining funds. Michele Pavlik confirmed money cannot be encumbered from one year to another without a PO for a specific purchase.

Michele Pavlik requested a monthly transfer report from the Finance Director. Doug Thomas stated he would work on the requested report.

Motion to return to Discussion of Public Hearing.
Motion: Ed Wasikowski  Second: Heather McDaniel  
Yes: 6  No: 0  0: Abstain
Trish Danka will put together the presentation and asked the BOF members to be ready to discuss the amount of taxes due to individual residents by their address. Trish Danka confirmed with Doug Thomas that inquiries about the re-evaluation are to be directed to the Assessor’s office.

Speakers will be instructed to keep comments to 2 or 3 minutes and Heather McDaniel will keep time. All BOF members were asked to arrive at the Public Hearing at 6:30pm to help set-up presentation, materials and greet the public.

Item #10 – New Business
Michele Pavlik inquired if the auditor will present the town audit to the BOF. Board members decided to add discussion of the audit to the next regular meeting and have the Finance Director, Doug Thomas discuss. If after this discussion the BOF feels the auditor is required, an invitation will be requested at that time. Trish Danka requested the BOF be included earlier in the audit process next year.

Dave Bitso inquired about the BOF working on a 5-year plan. BOF members confirmed they will discuss creating a 5-year plan after the budget season.

Item #11 – Correspondence
None.

Item #12 – Public Comment
None.

Item #13 – Adjournment
Motion to adjourn
Motion: Michele Pavlik Second: John Stelma
Yes: 6 No: 0 0: Abstain
Meeting was adjourned at 9:07pm.

Submitted by:

Michelle Walsh
Recording Secretary