Town of Seymour
Board of Finance

Minutes

Regular Meeting
Tuesday, June 28, 2011 at 7:00pm
Norma Drummer Room, Seymour Town Hall

Members Present: Robert Koskelowski, Bill Paecht, Bill Sawicki, Jay Hatfield, Kristen Harmeling, Peter Jezierny and Michelle Walsh

Others Present: Tony Caserta, Frank Loda, Howard Simpson and Lieutenant Paul Satkowski

Item #1 – Call Meeting to order
The Chairman, Robert Koskelowski, called the meeting to order at 7:03pm.

Item #2 – Pledge of Allegiance
Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Appointment of Alternates if needed
None seated

Item #4 – Public Comment
None.

Item #5 – Approval of Minutes May 24, 2011
Motion to approve minutes of May 24, 2011.
Motion: Bill Paecht Second: Bill Sawicki
Yes: 7 No: 0 0: Abstain

Item #6 – Approval of Minutes May 26, 2011
Motion to approve minutes of May 26, 2011.
Motion: Bill Paecht Second: Peter Jezierny
Yes: 7 No: 0 0: Abstain

Item #7 – First Selectman Comments
Paul Roy could not attend. A letter from Paul Roy, First Selectman read stating his support of Police Department Transfer requests #20 and #21.

Item #8 – Report from Finance Director
Report of the Finance Director discussed by Tony Caserta. Bob Koskelowski requested Tony Caserta to supply a list of retirees for the next BOF meeting. Michelle Walsh requested a plan on possible shortfall of funds for the 2010/2011 budget year. Jay Hatfield requested Tony Caserta to supply an updated list report regarding furlough days taken.

Item #9 – Transfer Request
Motion to accept Transfer #19—Ambulance transfer from Heating Fuel to Repairs and Maintenance in the amount of $900.00.
Motion: Bill Sawicki Second: Jay Hatfield
Yes: 7 No: 0 0: Abstain
Motion to accept Transfer #20—Police Department transfer from Salary: Uniformed Police to Machinery and equipment cars in the amount of $27,000.00.
Motion: Bill Paecht  Second: Bill Sawicki
Yes: 5 No: 2 (Bob Koskelowski and Michelle Walsh) 0: Abstain

Motion to accept Transfer #21—Police Department transfer from Salary: Uniformed Police to Repairs and Maintenance in the amount of $38,308.00.
Motion: Bill Sawicki  Second: Kristen Harmeling
Yes: 7 No: 0 0: Abstain

Motion to table Transfers Discussion until Tony Caserta returns with an additional transfer.
Motion: Jay Hatfield  Second: Bill Paecht
Yes: 7 No: 0 0: Abstain

Motion to return to Transfers Discussion.
Motion: Jay Hatfield  Second: Peter Jezierny
Yes: 7 No: 0 0: Abstain

Motion to accept Transfer #22—Fire Department transfer from Purchased Prof. Services to Communications in the amount of $448.00 and from Gasoline to Equipment Non Cap in the amount of $3026.00 for a total department transfer of $3,474.00.
Motion: Kristen Harmeling  Second: Bill Sawicki

Motion to table the $448.00 portion of Transfer #22 for further review.
Motion: Michelle Walsh  Second: Peter Jezierny
Yes: 3 (Michelle Walsh, Peter Jezierny and Bill Paecht) No: 4 0: Abstain
Motion Failed

Vote results from previous motion to accept Transfer #22
Yes: 6 No: 1 (Michelle Walsh) 0: Abstain

Item #10 — New Business
Bill Sawicki requested Tony Caserta to supply a report to BOF members by email: Would like to receive Line Item Expenses by Department run at the end of day Thursday June 30, 2011.

Discussed possibly reviewing year-end transfers at the next BOF regular meeting to clear account overages / shortages.

Item #11 — Public Comment
Frank Loda, 27 Osprey Drive: In the past at year-end the BOF would have the right to take action on transfers from department to department to clear overages and deficits. This would only be allowed for the fiscal year end.

Item #12 — Correspondence
Letter received from the new Audit Firm stating correspondence would be copied to Bill Sawicki, Bill Paecht, and Bob Koskelowski as well as the Finance Office.
Item #13 – Adjournment
Motion to adjourn
Motion: Bill Paecht  Second: Jay Hatfield
Yes: 7  No: 0  0: Abstain

Meeting was adjourned at 7:53pm.

Submitted by:

Michelle Walsh
Board of Finance