MINUTES
Board of Selectmen
Tuesday, March 1, 2011 @ 7:30PM
Norma Drummer Room/Seymour Town Hall

Others present: Tom Eighmie, Jay Jaffer, James Garofolo, Rick Belden, Bob Koskelowski, Dianna Koskelowski, Joan Gee, Sean Walsh, Cindy Bernardini, Lucy McConologue, Howard Simpson, Peter Kubik, and Harry Marks.

ITEM # 1 – Call meeting to order.
Meeting was called to order by the First Selectman at 7:31PM.

ITEM # 2 – Pledge of Allegiance.
Everyone salutes the flag and states the Pledge of Allegiance.

A moment of silence is observed for Connie Criscuolo, who was the Town’s Registrar for 41 years and Evelyn Dzodik, who was a member of the Board of Selectmen and Board of Finance, who both passed away in the past week.

ITEM # 3 – Approve minutes from Board of Selectmen meeting on 2/15/11.
Motion to approve minutes from Board of Selectmen meeting on 2/15/11 with changes to item # 19, which include the First Selectman made the statement about the WPCA issue not Town Counsel and there was no new info on Bellevue Terrace, not Tri-Town Plaza.
Motion: W. Kurt Miller
Second: Philip Wilhelmy
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 4 – First Selectman’s Report.
- Met with Sue Cable, First Selectman Beacon Falls and David Elder, VCOG concerning the Rte 67 & 42 connector road.
- Met with Rosa DeLauro on Federal Grant Monies that may be available.
- Bristol Resource Recovery and tipping fees will remain at $64.50 per ton.
- Met with Joan Montanaro of CT Trust for Historical Preservation for info on a technical assistance grant to secure money for the Strand Theater.
- Met with David Keyser to discuss Small Cities Grant and will be applying for Chamberlin Road and Brothers Court to be repaved.
- Attended forum on Naugatuck River Valley and discussed with other communities the use of the river as a resource.
- Received check for $16,500.00 for an outstanding blight lien on 46 Bellevue Terrace.

ITEM # 5 – Public Comment.
Joan Gee, 5 Bassett Road: Thanks the Board of Selectmen for their support and listening to the Aging Commission Report and is pleased with the progress being made.

Ray Luby, 38 Birchwood: Very upset with the Aging Commission and feels that they are trying to control the Senior Center.

Bob Koskelowski, Pearl Street: Has concerns about agenda #12 and feels at this time there should be no new positions added and no new reoccurring costs in the budget. He also feels that at the last Board of Selectmen meeting there was a Human Resources presentation and it was not accurate. The statement that there were no employee evaluations is false, there have been evaluations being done for the past 10 years and they are located in personnel files. Also, we already pay someone to do the Workers Comp for the Town. Would also
like to see some of the resolutions go back to referendum at the budget referendum, but cut down and separated and done one item at a time.

ITEM # 6 — Further discussion on Bungay Oil Spill Report.
Maryanne Mascolo, Superintendent and Rick Belden, Assistant Superintendent are present to discuss the report from the oil spill at Bungay School. The question being asked from the Board of Selectmen: Is there any indemnification for the Town/Board of Education in the future if additional contamination related to this incident is uncovered? Response: This question was referred to Town Counsel on Monday, February 28, 2011. The report prepared by Connecticut Tank Recovery for the CT DEP was provided to Town Counsel to assist in the review. It was also stated that the Town of Seymour incurred no cost and Santa Fuel paid for the entire cleanup.

ITEM # 7 — Discussion on Board of Education Capital Plan and use of Stimulus Funds.
The Board of Education have updates to Bungay School in their Capital Plan, which is the priority and has been there in the past and would like it implemented in 2013/2014 the earliest. They explain that their Capital Plan has been submitted each year, yet they have had little to no budget increase, it is used as a place holder/wish list. The Education Jobs Grant, which is designated for positions inside of the school system and does not include administration. They don't have an exact designation for the Stimulus Funds at this point.

ITEM # 8 — Senior Center Director Report.
Lucy McConologue, Senior Center Director: Distributed her report to the Board of Selectmen at their last meeting on Tuesday, February 15, 2011. It consists of programs that are available and what is done at the Senior Center. Many programs are coming up at the Center, which include a Senior Fair and an Elder Abuse Awareness Day. She states that there are not as many retired seniors that go to the Center anymore due to them working to an older age because of the economy. She has been working with the First Selectman to make improvements and has made progress.
The First Selectman states that the Senior Newsletter contract had been signed earlier today. He also states that he will be appointing a Municipal Agent since there is no record of a Municipal Agent appointment in the Town records.

ITEM # 9 — Go out to advertise for part-time Senior Center Bus Driver/Aide.
The current part-time Senior Center Bus Driver has resigned. The First Selectman has re-done the job description to add Senior Center Aide to it so when the person is not driving they will be helping out and working in the Senior Center. The position used to be 29 ½ hours and due to the review of the driving logs; the First Selectman will reduce the hours to 22 hours per week. The savings will cover the fee for the Municipal Agent, as well as the postage for the newsletters. The Board Members would like the new job description so they can review it and would like to make sure it includes CPR and First Aid Certified.
Motion to go out to advertise for a part-time Senior Center Bus Driver/Aide.
Motion: Philip Wilhelm
Second: Karl Trybus
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 10 — Request from Communications Commission regarding Police Department Console and Simulcast System.
Tom Eighmie, Chairman Communication Commission: Would like to explain the importance of the Town replacing the Police Department Console and Simulcast System. Upset that it was rejected in the referendum. This is a Public Safety issue and must be addressed as soon as possible. Explains in detail the lack of service to all Emergency Services Agencies in the Town of Seymour and also that the current units are becoming obsolete and the parts are very hard to find. The Console should be approximately $275,000.00. If upgraded, the new unit should last approximately 10 years.
• This will be discussed under item #16 — Approve 5-Year Capital Plan FY 2011/2012.

ITEM # 11 — Take action on Human Resources Audit Proposal.
At the last Board of Selectmen meeting on 2/15/11, Linda Meola from Human Resource Consulting Group presented a proposal to the Board on a Human Resources Audit plus Human Resources Consulting. The Audit
separately is $15,000.00 and the total package would be $40,000.00. A check was received for $16,500.00 from a Blight Lien to the Town and the First Selectman suggests that it be designated to the $15,000 Comprehensive Human Resource Audit. The First Selectman will contact Ms. Meola immediately to discuss the contract and have Town Counsel review it.

Motion to fund the Comprehensive Human Resource Audit for $15,000.00 from Human Resource Consulting Group.

Motion: Philip Wilhelmy  Second: W. Kurt Miller
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 12 – Proposed paid positions in Town Budget.

a) Emergency Services Director – Stipend: Most Emergency Services Directors in Municipalities get a stipend, ours does not. There is a lot of work that has to be done in this position.

Motion to approve a $2,000.00 yearly Stipend for the Emergency Services Director.

Motion: Philip Wilhelmy  Second: Karl Trybus
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

b) Part-time Inspector for Fire Marshal’s Office: Per Fire Marshal’s presentation to the Board of Selectmen, he would like to hire 2 part-time inspectors for his office due to back-log and follow up inspections. The First Selectman is recommending one part-time inspector at this time. This position would be 8 hours per week at $15.00 per hour.

Motion to approve a part-time Inspector for the Fire Marshal’s Office to work 8 hours per week at $15.00 per hour.

Motion: Philip Wilhelmy  Second: Karl Trybus
Vote: 6-Yes (Paul Roy, Philip Wilhelmy, Karl Trybus, Saundra Gesek, W. Kurt Miller, Annmarie Drugonis) 1-No (John Conroy) 0-Abstain 0-Disqualify

c) Fire Chief’s – Stipend: There are 4 Fire Chiefs in Seymour and they are asking for a stipend due to the extra duties and mandates that they must take care of and they are asking for approximately $9,000. The First Selectman is recommending a total of $5,000.00. For the Fire Chief $2,000.00 and for the 2nd, 3rd, and 4th Fire Chiefs $1,000.00 each per year.

Motion to approve $5,000.00 a year stipend for the Seymour Fire Chiefs giving $2,000.00 for the Fire Chief and $1,000.00 for each of the other 3 Chiefs.

Motion: W. Kurt Miller  Second: Philip Wilhelmy
Vote: 4-Yes (Paul Roy, Philip Wilhelmy, Karl Trybus, Saundra Gesek) 2-No (John Conroy, W. Kurt Miller) 1-Abstain (Annmarie Drugonis) 0-Disqualify

d) Fire Department Clerk to full time: Due to the many added mandates and reporting that has to be done the Fire Department Clerk position needs to be changed from 19 ½ hours to 35 hours. If position is approved to go full time, it will include benefits and be a Union position, which will be approximately $42,000.00 compared to the $14,000.00 currently. The Fire Department feels that this is imperative to the operations of their department.

Motion to table until the March 15, 2011 Board of Selectmen meeting so that more information can be put together for the position.

Motion: W. Kurt Miller  Second: Philip Wilhelmy
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

e) Library Pages from 2 to 3 (no increase): As of 2 years ago there were 3 pages in the budget for the Library. Due to budget restraints one page was taken out of the budget, but not eliminated. The Library would like to ask for the 3rd Page to be reinstated with only an approximate $2,000.00 increase.

Motion to approve an additional page be added to the Library staff with a $2,000.00 increase.

Motion: Philip Wilhelmy  Second: Karl Trybus
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify
ITEM # 13 – Go out to advertise for Economic Development Director/Consultant.  
Motion to go out to advertise for an Economic Development Director/Consultant and have the EDC Study Committee, a member of the EDC and the First Selectman do the interviews.  
Motion: Karl Trybus  
Second: Philip Wilhelmy  
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 14 – Request for quotes for Boiler and Controls at Public Works.  
The boiler at the Public Works building is in disrepair. There is approximately $58,000.00 left over from an Energy Efficiency Grant and quotes are needed for repairs/replacement of the boiler. The Town Engineer will be involved with the recommendations.  
Motion to go out for quotes for the repair/replacement of the boiler and controls at Public Works and have them back by Tuesday, April 5, 2011.  
Motion: Philip Wilhelmy  
Second: John Conroy  
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 15 – Use of LOCIP Funds for Security Cameras at Public Works.  
Motion to discuss the security cameras and issues with the theft at Public Works.  
Motion: Karl Trybus  
Second: Annmarie Drugonis  
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

Due to recent thefts at the Public Works facility, working in conjunction with the Police Department, the Public Works Director is requesting that at least 3 security cameras be installed at the Public Works yard and be monitored by the police department 24 hours per day. Attached is a quote for $8,966.04. These funds are available under our LOCIP fund program. The cameras will be the first step in deterring the vandalism and theft and the Town is looking into security gates as well.  
Motion to approve the purchase of security cameras for the Public Works Facility to be monitored by the Police Department 24 hours per day for $8,966.04 from OMNI DATA from the LOCIP funds.  
Motion: Philip Wilhelmy  
Second: John Conroy  
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 16 – Approve 5-Year Capital Plan FY 2011/2012.  
Motion to open discussion on the 5-Year Capital Plan FY 2011/2012.  
The Board members have a lengthy discussion concerning the spreadsheet showing a 5-Year Capital Plan. This must also be presented to the Board of Finance for approval. The Board members would like a "Cost Justification Worksheet" from the Finance Department on the items listed. They all agree to approve the 1st year/FY 2011-2012 Capital Plan.  
Motion to approve the 2011/2012 FY Capital Plan, and if other funding is available for the $40,000 for the Police Department to take it out and to be sent to the Board of Finance for approval for a total of $1,638,500.00.  
Motion: Philip Wilhelmy  
Second: John Conroy  
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

• The Board members would like to set up a workshop to discuss the remaining 4 years of the Capital Plan.

ITEM # 17 – Approve State Library Grant Application for Town Clerk.  
Motion to empower the Town Clerk to execute the application and contract with the State Library for a $3,500.00 grant to be used for indexing our map system and discharges.  
Motion: Philip Wilhelmy  
Second: W. Kurt Miller  
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 18 – Appointments.
Motion to appoint Thomas Lavranchuk as a Planning & Zoning Alternate for a 2-Year term expiring 3/1/13.
Motion: Philip Wilhelmy Second: W. Kurt Miller
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 19 – Tax Refunds/Abatements.
Motion to approve tax refunds in the amount of $57.08.
Motion: Philip Wilhelmy Second: W. Kurt Miller
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 20 – Transfers.
None.

ITEM # 21 – Correspondence.
- Check Registers.

ITEM # 22 – Other Business.
None.

ITEM # 23 – Public Comment.
Paul Sponheimer, 29 Falcon Drive: Upset that the bleachers for the high school field were put into the Capital Plan and not the field, which is needed much more. Also, the track that can not be used at all any more. The Town’s Insurance Company recommended that the bleachers be repaired or replaced.

Sean Walsh, 126 Pearl Street, Chairman of Board of Public Works: States that the Board of Public Works has been working on their long term plan to replace worn equipment. In the plan the vehicle and equipment purchases are staggered so they will not all be purchased in the same year. In the next few years the prices will be raised considerably due to emissions regulations.

ITEM # 24 – Selectmen’s Public Comment.
W. Kurt Miller: Would like the Town’s Tax Incentives, which include the Smart Plan and Enterprise Corridor Zone on the next Agenda for March 15, 2011.

Philip Wilhelmy: Went to the Aging Commission Meeting and reviewed the Charter and Ordinance and the charge of the Commission. Also discussed continuing studies, needs, wishes and the Annual Report.

Karl Trybus: Agrees with Sean Walsh and knows that the Board of Public Works has worked very hard and has done a lot of research to provide the Town with the necessities that the Public Works Department need.

John Conroy: Feels that more information on the needs of the Public Works Department would be helpful in making decisions on the 5-Year Capital Plan.

ITEM # 25 – Executive Session (Pending Litigation – Seymour v. Fletcher Thompson) (Contract Negotiations, Personnel).
Motion to go into executive session for pending litigation – Seymour v. Fletcher Thompson with Town Counsel and the Board of Selectmen at 9:54PM.
Motion: Annmarie Drugonis Second: Philip Wilhelmy
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

Motion to come out of executive session at 10:14PM with no motions or action taken.
Motion: Philip Wilhelmy Second: W. Kurt Miller
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify
Motion to authorize Town Counsel to resolve Seymour v. Fletcher Thompson per discussion in executive session.
Motion: Philip Wilhelmy
Second: Karl Trybus
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 26 – Adjournment.
Motion to adjourn at 10:16PM.
Motion: Annmarie Drugonis
Second: Karl Trybus
Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

Submitted by,
Deirdre Caruso,
Recording Secretary

Reviewed by,
Paul Roy,
First Selectman