Meeting Minutes
October 15, 2012
7:30p.m.
Citizens Engine Company

Commissioners’ Attending: Gene Atkas, Scott Andrews, Clay Jurgens, Chris Motasky, Pete Sampiere

Meeting called to order at 7:30p.m., followed by the Pledge of Allegiance.

Motion made to accept September Meeting Minutes by Commissioner Andrews, 2nd by Commissioner Jurgens. Approved 4 Abstention 1

Correspondence: None

Financial Report:
- Commissioner Jurgens doesn’t have a copy of last year’s open Pos.
- Commissioner Jurgens asked about the discrepancy on the dive bill. Chief Tomasheski said as far as he knows everything was taken care of.

Motion made to accept Financial Report by Commissioner Andrews, 2nd by Commissioner Sampiere. Approved 5-0

Fire Marshal’s Report:
September Fire Marshal Report was read. No representative was present at the meeting to discuss the reports.
- Chairman Atkas asked the Chiefs if they heard anything about the plan review on West Church at Ryder Avenue.
Motion made to accept Fire Marshal’s Report by Commissioner Jurgens, 2nd by Commissioner Motasky. Approved 5-0

October Chief’s Minutes:
Correction:
- Under New Business it should state “two” new divers, not “to”.

Motion made to accept October Chief’s Minutes by Commissioner Andrews, 2nd by Commissioner Jurgens. Approved 5-0

Old Business:
- Commissioner Jurgens stated the roof at Citizens is finished.
- Commissioner Andrews stated he attended a meeting with the First Selectman regarding the list of assets from Emergency Management. There was an agreement that if the equipment was put in the fire department then it belongs to the fire department and everyone has to share it.
- The insurance company’s representative came down and took a tour of the fire departments. Policy related issues have to be put into place.
- Commissioner Jurges stated the NFPA software is not available. Therefore, they will have to purchase their own.

New Business:
- Commissioner Andrews said there was a Department Head meeting with the First Selectman. Michelle Wasikowski was hired as the HR person.
- There is a new report format for quarterly reports.
- There are online filings for workers’ compensation claims.
- Capital projects and equipment needs are due by next week for next year’s budget.
- Mathies Grant requests need to be in by February 1, 2013.
- First Selectman Kurt Miller wants everyone to review their goals for the remainder of 2012.
- Performance reviews are in January, 2013.
- Commissioner Andrews stated there was a mishap Saturday night with a Chief’s vehicle and fire apparatus. Chairman Atkas wants an incident report filled out this week and a copy of the police report.
- Chief Tomasheski would like the quarterly checks for engineers to be done monthly.
• Motion made to proceed forward to get exterior of Citizens Engine Company bricks re-pointed and sealed as requested in budget year 2012-2013 by Commissioner Jurgens, 2nd by Commissioner Motasky. Approved 5-0

Public Comment: None

Requisitions: See attached sheet

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item</th>
<th>Vendor</th>
<th>Price</th>
</tr>
</thead>
</table>

Motion made to approve requisitions by Commissioner Motasky, 2nd by Commissioner Andrews. Approved 5-0

Executive Session: None

Other Business:
• Commissioner Jurgens asked where they stand on the new Chief’s truck.

Motion made to adjourn at 9:00p.m. by Commissioner Andrews, 2nd by Commissioner Jurgens. Approved 5-0

Respectfully Submitted,

Michele Mrazik
Board Secretary
Below is a brief summary of the major work activities that the Seymour Fire Marshal’s Office conducted during the month of September 2012:

Building Inspections – The Office conducted 6 inspections on new construction, 17 inspections on existing buildings and 18 re-inspections.

School Fire Drills – We witnessed fire drills at the schools and provided comments to the principals.

Fuel Truck Inspections - 0
Blasting Site Inspection – 0 Blasting Complaints – 1 Other Complaints – 0

Alarms – The number of fire department incidents for September is 22. See attached report for details.

Major Activities

Roosevelt Drive, 1747 Restaurant and Tavern – Multiple inspections and the witnessing of many testing activities on life safety equipment have been conducted. I have approved a temporary certificate of occupancy for 30 days. The restaurant and bar has opened. The project still has some work and testing that needs to be completed before a full certificate of occupancy can be approved.

172 North Street, shopping center – The Office is monitoring any future progress. The building shell is complete.

172 North Street, Laundry Mat – The Office is monitoring the construction activities for this new tenant in the plaza.

39 New Haven Road, Seybridge Plaza – The Office is monitoring the construction progress for a two story small addition behind the Fitness Center.

396 North Main Street, the old Valley Garage – The Office is monitoring the Code upgrade progress on this building.
Outside Training Attended– DFM Tim Willis and I attended a state fire marshal’s class on “Frequently Asked Questions for Fire Marshals” at Fairfield University.

Outside Training Given – The Office put together a training class for valley fire marshals and Detective Divisions. The subject was “Evidence Collection at Arson Fires.” The State Fire Marshals from the west squad were the instructors.

University of New Haven Intern – The intern is still doing very well. The completion of her hours is almost completed.

256 Bank Street, SONCCA – The Office is monitoring the continuing construction activities for SONCCA to move into this existing building.

42 Silvermine Road, Thule Company – The Office has conducted construction inspections and follow up activities regarding this renovation. A temporary certificate of occupancy has been approved for part of the building under phase 1.

172 North Street, new plaza, Boland’s Cafe – The Office is monitoring the construction activities for this new tenant and inspections are being conducted.

225 West Street Plaza, Bar 67 – The Office is conducting construction inspections and is monitoring progress at this new tenant.

225 West Street Plaza, Freckled Frosting – The Gluten Free Bakery – The Office has completed its necessary inspections and witnessing of life safety equipment. I have approved the Certificate of Occupancy for this business. This project is completed.

145 Main Street, Ozzi’s Restaurant – The Office conduct inspections and witnessed the testing of life safety equipment in the restaurant for its renovation. A Certificate of Occupancy has been approved. The restaurant is now open. This project is completed.

600 Derby Avenue, Haynes Quarry – Blasting activities, which includes the temporary closing of Route 8 in both directions, have slowed. We are still monitoring the site.

West Church Street at Ryder Avenue – A plan review was conducted for the Aquarian Water Company pump station to receive an upgrade and renovation.

46 Church Street, Seymour Library – The fire alarm panel failed during a test. Due to its age, no parts were available. There were no operating horns and strobes in the building for a period of time. Considerable time was spent on taking the necessary steps to review new fire alarm panels, order it and have a new panel installed. The new panel is now operating.

Pumpkin Festival – The food booths were inspected at the event.
Fire Prevention Activities – The office reviewed items to purchase and put together a grant to purchase up to $1,600 of materials for fourth and fifth graders in the school system. The Office also began to prepare for and plan fire prevention activities for the month of October.

Operation Save a Life – The office prepared for and participated in this program sponsored by Home Depot, Kidde and Channel 8. The office was able to obtain 220 smoke detectors and 28 CO detectors at no cost. We are putting together a plan on distributing them and installing them in needy houses. These are not for apartments. Only people who have limited financial means will be receiving them.

Significant Fire Investigations: 14 Patton Ave - A small fire occurred in the kitchen of this house. It was an accidental fire due to an unattended cooking pot on the stove. The fire caused minor damage but moderate smoke damage.

Submitted by,

Paul Wetowitz
Seymour Fire Marshal
October 15 2012

Cc. File
## Incident Type Report

### Alarm Date Between {09/01/2012} And {09/30/2012}

<table>
<thead>
<tr>
<th>Incident Type</th>
<th>Incident Count</th>
<th>Percent of All:</th>
<th>Property Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>131 Passenger vehicle fire</td>
<td>2</td>
<td>9.0%</td>
<td>965 Vehicle parking area</td>
</tr>
<tr>
<td>142 Brush or brush-and-grass mixture fire</td>
<td>1</td>
<td>4.5%</td>
<td>965 Vehicle parking area</td>
</tr>
<tr>
<td>324 Motor Vehicle Accident with no injuries</td>
<td>2</td>
<td>9.0%</td>
<td>961 Highway or divided</td>
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<tr>
<td>411 Gasoline or other flammable liquid spill</td>
<td>1</td>
<td>4.5%</td>
<td>963 Street or road in</td>
</tr>
<tr>
<td>424 Carbon monoxide incident</td>
<td>1</td>
<td>4.5%</td>
<td>419 1 or 2 family dwelling</td>
</tr>
<tr>
<td>444 Power line down</td>
<td>1</td>
<td>4.5%</td>
<td>962 Residential street, road</td>
</tr>
<tr>
<td>500 Service Call, other</td>
<td>1</td>
<td>4.5%</td>
<td>965 Vehicle parking area</td>
</tr>
<tr>
<td>531 Smoke or odor removal</td>
<td>2</td>
<td>4.5%</td>
<td>700 Manufacturing, processing</td>
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</tbody>
</table>

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10/15/2012 12:48
## Incident Type Report

**Alarm Date Between {09/01/2012} And {09/30/2012}**

<table>
<thead>
<tr>
<th>Incident Type Count:</th>
<th>2</th>
<th>Percent of All:</th>
<th>9.0%</th>
</tr>
</thead>
<tbody>
<tr>
<td>561 Unauthorized burning</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

### 561 Unauthorized burning

**Incident Type Count:** 1  
**Percent of All:** 4.5%

12-0000337-000 09/04/2012 11:37:00  
11 Extinguishment by 419 1 or 2 family dwelling

### 622 No Incident found on arrival at dispatch address

**Incident Type Count:** 1  
**Percent of All:** 4.5%

12-0000356-000 09/16/2012 15:19:00  
86 Investigate 700 Manufacturing, processing

### 650 Steam, Other gas mistaken for smoke, Other

**Incident Type Count:** 1  
**Percent of All:** 4.5%

12-0000366-000 09/22/2012 02:35:00  
86 Investigate 700 Manufacturing, processing

### 651 Smoke scare, odor of smoke

**Incident Type Count:** 2  
**Percent of All:** 9.0%

12-0000368-000 09/23/2012 21:11:00  
86 Investigate 300 Health care, detention, &

12-0000376-000 09/30/2012 18:27:00  
86 Investigate 419 1 or 2 family dwelling

### 735 Alarm system sounded due to malfunction

**Incident Type Count:** 1  
**Percent of All:** 4.5%

12-0000370-000 09/24/2012 11:30:00  
86 Investigate 131 Church, mosque,

### 745 Alarm system activation, no fire - unintentional

**Incident Type Count:** 4  
**Percent of All:** 18.1%

12-0000351-000 09/13/2012 10:50:00  
86 Investigate 700 Manufacturing, processing

12-0000358-000 09/17/2012 13:42:00  
86 Investigate 100 Assembly, Other

12-0000369-000 09/22/2012 21:48:00  
86 Investigate 429 Multifamily dwelling

12-0000377-000 09/30/2012 22:54:00  
86 Investigate 500 Mercantile, business,

### 746 Carbon monoxide detector activation, no CO

**Incident Type Count:** 1  
**Percent of All:** 4.5%

12-0000367-000 09/22/2012 18:34:00  
86 Investigate 419 1 or 2 family dwelling
Total Incident Count: 22
<table>
<thead>
<tr>
<th>Qty</th>
<th>Item Description</th>
<th>Vendor</th>
<th>Price ea.</th>
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<th>Acct. No.</th>
<th>P.O. No.</th>
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<td>1</td>
<td>Electric Simomotor</td>
<td>Firematic</td>
<td>$8,175.00</td>
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<tr>
<td>1</td>
<td>100ft hose reel orange</td>
<td>Firematic</td>
<td>$3,400.00</td>
<td>$3,400.00</td>
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<tr>
<td>1</td>
<td>100ft hose reel green</td>
<td>Firematic</td>
<td>$3,400.00</td>
<td>$3,400.00</td>
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<td>4</td>
<td>Hydraulic Fluid</td>
<td>Firematic</td>
<td>$100.00</td>
<td>$400.00</td>
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<td>Wiring for Spotted Dog</td>
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<td>1</td>
<td>Spotted Dog System</td>
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<td>$960.00</td>
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<tr>
<td>4</td>
<td>27&quot; monitors</td>
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<tr>
<td>4</td>
<td>Wall brackets for Monitors</td>
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<td>1</td>
<td>Annual Extinguisher maint.</td>
<td>Kirk Products</td>
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<td>1</td>
<td>Mounting tires for rescue 12</td>
<td>Tire Shak</td>
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<td>2</td>
<td>24 volt batteries</td>
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<td>$300.00</td>
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<td>Scene lights C-13</td>
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<td>NFPA standards set (complete)</td>
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<td>Classes reimbursement</td>
<td>Mike Gardella</td>
<td>$200.00</td>
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$18,760.00

By our signatures below, we approve the requisitions indicated above:

Date: ____________________________

Thomas Tomasheski, Chief

Steve Childs Asst. Chief

James Smith, Asst. Chief

John Cronin Jr. Asst. Chief