Meeting Minutes
January 11, 2009
7:30pm
Great Hill Hose Company

Commissioners Attending: Gene Atkas, Al Rochelle, Clay Jurgens, Ugo Zullo, Pete Sampiere

Meeting called to order at 7:30pm, followed by the Pledge of Allegiance.

Motion made to move executive session to agenda item #3 by Commissioner Rochelle, 2nd by Commissioner Jurgens. Approved 5-0

Executive Session #1: Review Fire Department Clerk. Fire Department Clerk chose an open forum.
- Chief Andrews said the she currently does everything that is asked of her. Reports are completed on time. He believes she could be tasked with more work.
- Commissioner Rochelle said members of Town Hall state she is professional at all times.
- Commissioner Zullo asked about reports from March through June which he can not access online. Kathy noted the State is always a quarter behind, but she will look into.
- Fire Marshal Wetowitz said she is detailed orientated.
- Kathy’s only concern was that she feels like reports are not filled out properly. Takes her too long to fill out.

Executive Session #2: Review reinstatement of Brian Koskelowski. Mr. Koskelowski chose a closed forum. Motion made to exit into executive session at 7:35pm by Commissioner Zullo, 2nd by Commissioner Jurgens. Approved 5-0

Motion made to reconvene at 7:45pm by Commissioner Zullo, 2nd by Commissioner Sampiere. Approved 5-0
It was noted for the record no votes or motions were taken.

December Meeting Minutes:
Motion made to accept December Meeting Minutes as submitted by Commissioner Jurgens, 2nd by Commissioner Rochelle. Approved 5-0
Correspondence:
- Letter from First Selectman Paul Roy noting that Paul Wetowitz and Tom Eighmie will be the Open Burn Officials with a term expiration date of 12/11.

Financial Report:
- Commissioner Rochelle explained current budget run.
- Phone and Communications line item is at 77%. Commissioner Rochelle noted that is because they have encumbered this quarters money.
- Repairs and Maintenance line item is at 77%.
- Fire Department Clerk will be putting bills in a folder for Treasurer review.
- Commissioner Zullo asked about the Physicals line item. Asst. Chief Cann said he put invoices in Treasurers mailbox. Commissioner Rochelle will take care of them.
- Water bill and waterline bill will need to be discussed during the budget discussion.

Fire Marshal’s Report:
- Fire Marshal Wetowitz read the Summary of Office Activities for December, along with the 2009 Yearly Incident Summary Report.

Motion made to accept both reports by Commissioner Zullo, 2nd by Commissioner Sampiere. Approved 5-0

January Chief’s Meeting Minutes:
Motion made to accept Minutes as submitted by Commissioner Sampiere, 2nd by Commissioner Jurgens. Approved 5-0

Discussion:
- Chairman Atkas asked if all the repairs noted on the Maintenance Report had been taken care of. Chief Andrews explained.
- Commissioner Zullo asked if any more progress has been made with R-17. Chief Andrews said it will be going out of service this week for recalled parts repair and he is also currently working with the company to get issues corrected with the weight distribution. It appears that air cylinders will need to be redistributed.
- Chairman Atkas asked Captain Zaniewski about batteries for the locking system and a key for the Fire Department Clerk. Captain Zaniewski said Fire Marshal Wetowitz will be giving the Clerk his key as a temporary solution.
- Commissioner Rochelle asked about FF Mike Gardella’s request for reimbursement for glasses he broke on a fire scene. Chief Andrews noted that the Board of Fire Chiefs denied his request. He explained that FF Gardella was going through bushes at a car accident scene, when a branch knocked his glass and they broke. Chief Andrews also noted that it has been a previous past policy that personal items will not be replaced. It was suggested that FF Gardella personally appear before the Board with his request.
- Commissioner Jurgens asked why a Paramedic will be hired for Super Sunday. Chief Andrews said that the Paramedic will take baseline vital signs and EKG’s.
He noted that this is for yearly OSHA Standards. The information taken by the Paramedic will be given to Griffin Health Services for review.

Old Business:
- Commissioner Jurgens reviewed the proposal from ELM lighting Systems for the upgrade at Citizens. Short discussion followed. **Motion made to take proposal to the First Selectman for review by Commissioner Zullo, 2nd by Commissioner Rochelle. Approved 5-0**
- Chief Andrews mentioned that it is budget time. He said that the First Selectman would like to meet with department heads. He will make an appointment for himself and Commissioner Rochelle to meet with First Selectman Roy to discuss the fire department budget. Chief Andrews also said Asst. Chief Tomasheshki will be drawing up this years budget, but they are leaving a few line items up to the Commissioners to handle such as building supplies, electricity, fuel, etc. A joint meeting will be needed to discuss further.
- Commissioner Rochelle noted that the Tax Abatement paperwork was handed in by both Captains. He would like time to review information and suggested discussing and voting on them at the joint special meeting.

New Business:
- Special meeting is scheduled for Wednesday, January 20th at 7:30pm at Great Hill.
- Commissioner Rochelle discussed a raise for the Fire Department Clerk. **Motion made to approve a $1.00 an hour raise for the Fire Department Clerk by Commissioner Zullo, 2nd by Commissioner Jurgens. Approved 5-0**
- Commissioner Rochelle to write a letter to Lois Hummel in the Finance Office.
- Chief Andrews noted that Citizens will be losing the majority of firefighter parking because of the Town and DEP Fish Ladder Project. The project will be requiring that all the spaces across the street be off limits, apparatus will no longer be able to turn around in the parking lot. First Selectman Roy is working to find a solution. Commissioner Rochelle asked how long the project will take. Chief Andrews said it is a year long project. It will be beginning in March/April.

Public Comment: None

Requisitions: Please see attached.
Additional items per Commissioner Rochelle:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item</th>
<th>Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Price</td>
<td>Repair hardware</td>
<td>Great Hill</td>
</tr>
<tr>
<td></td>
<td>E-15 antifreeze leak</td>
<td>TBD</td>
</tr>
<tr>
<td></td>
<td>repair</td>
<td></td>
</tr>
</tbody>
</table>

Other Business: None
Motion made to adjourn at 8:50pm by Commissioner Zullo, 2nd by Commissioner Jurgens. Approved 5-0

Respectfully Submitted,
Karen Lombardi
Karen Lombardi
Seymour Fire Department  
Chief's Requisitions

<table>
<thead>
<tr>
<th>Qty</th>
<th>Item Description</th>
<th>Vendor</th>
<th>Price ea.</th>
<th>Total</th>
<th>Acct. No.</th>
<th>P.O. No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Reimbursement of food for storm standby</td>
<td>Great Hill Hose Co.</td>
<td>78.59</td>
<td>78.59</td>
<td>610</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Pump repair Eng. 15 - frozen valves</td>
<td>E.J. Bouton Co.</td>
<td>500.00</td>
<td>500.00</td>
<td>743</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Motorola portable radio batteries</td>
<td>Communication Services</td>
<td>70.00</td>
<td>1,400.00</td>
<td>743</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Motorola HT1250 Speaker Mics</td>
<td>Communication Services</td>
<td>135.00</td>
<td>1,350.00</td>
<td>745</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Kenwood Public Safety Speaker Mics</td>
<td>Communication Services</td>
<td>108.00</td>
<td>432.00</td>
<td>745</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Kenwood Driver Portables</td>
<td>Communication Services</td>
<td>390.00</td>
<td>1,170.00</td>
<td>745</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>5 gal. Universal Class A foam</td>
<td>Shipman's</td>
<td>95.00</td>
<td>380.00</td>
<td>745</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>bx. Motorola Pager Batteries</td>
<td>Utility Communications</td>
<td>-</td>
<td>-</td>
<td>743</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Ladder Brackets</td>
<td>Custom Fire Apparatus</td>
<td>-</td>
<td>-</td>
<td>745</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>5&quot; Hose Coupling Leak</td>
<td>Firematic</td>
<td>25.00</td>
<td>25.00</td>
<td>435</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Hall/Mal Meter Sensors</td>
<td>Apollo Safety</td>
<td>126.00</td>
<td>630.00</td>
<td>743</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Rubber Duck Light T-14</td>
<td>Firematic</td>
<td>35.00</td>
<td>35.00</td>
<td>435</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Reimbursement for food</td>
<td>Michael Gardella</td>
<td>64.71</td>
<td>64.71</td>
<td>610</td>
<td></td>
</tr>
</tbody>
</table>

By our signatures below, we approve the requisitions indicated above:

L. Scott Andrews, Chief  
Thomas Tomasheski, Asst. Chief  
James Smith, Asst. Chief  
Dale Cann, Asst. Chief  

Date: 1/11/2015