Board of Fire Commissioners
1 FIRST STREET
SEYMOUR, CONNECTICUT 06483

Meeting Minutes
February 10, 2014
7:00p.m.
Citizen Engine Company

Commissioner's attending: Gene Atkas, Clay Jurgens, Pete Sampiere and Chris Motasky

Meeting called to order at 7:00 pm, followed by the Pledge of Allegiance.

Motion made to accept January Meeting Minutes Commissioner Motasky, 2nd by Commissioner Jurgens. Approved 4-0.

Correspondence:
-Letter from Fire Marshal Wetowitz concerning the Sprinkler system at Citizen Engine.
-FOI request from Bill McKiernan requesting information concerning the ATT tower.
-Letter from Shelton Fire Department thanking the department for mutual aid response to Howe Ave. structure fire.

Financial Report:
Motion made to accept financial report made by Commissioner Motasky, 2nd by Commissioner Sampiere. Approved 4-0.

Fire Marshal’s Report: See Attached.
- No one in attendance from the Fire Marshal’s office.
Motion made to accept Fire Marshal report made by Commissioner Jurgens, 2nd by Commissioner Motasky. Approved 4-0.
January Chief's Minutes: None

Old Business:
- Commissioner Motasky asked about the recommendations from the Chief's concerning Engine 10. Chief Smith stated that the department mechanic suggests putting Engine 10 out of service. Chief Smith also stated he would like to put a committee together to put a plan together for replacing the truck.

- Captain Burgess asked about snow removal at Citizens. Commissioner Jurgens stated that he has spoke with the First Selectmen multiple times concerning this.

- Chief Smith stated that the department mechanic would like to meet with the Chief's and Commissioners.

- Chief Smith stated that he feels that a procedure needs to be in place for purchasing.

- Chief Smith reminded the board that the departments Budget workshop is Wednesday night.

New Business:

- Commissioner Jurgens stated that an SOP/SOG should be made up for purchasing procedures and also an updated phone number directory. Chairmen Atkas stated that nothing should be purchased without a purchase order being cut previous.

- Chief Smith stated that a current list of vehicles is needed for the police department and also an updated phone number directory.

- Chief Smith stated that policy and procedures regarding information being released to press and public needs to be gone over.

Public Comment- None

Executive Session-
Motion to go into Executive session for personnel reasons at 8:10 made by Commissioner Sampiere, 2nd by Commissioner Motasky. Approved 4-0.
Motion to come out of executive session at 8:26 made by Commissioner Jurgens, 2nd by Commissioner Motasky. Approved 4-0.

No Motion or votes were taken in executive session.

Other Business: None

Requisitions: See Attached

Motion made to approve requisition by Commissioner Motasky, 2nd by Commissioner Jurgens.
Approved 4-0.

Motion made to adjourn at 8:26pm by Commissioner Jurgens, 2nd by Commissioner Sampiere.
Approved 4-0.

Respectfully Submitted,

Kathleen Pelletier
Recording Secretary
February Report

House

Truck 12
1 air pak needs battery box O.O.S.

Engine 11
LDH intake leaking
1 charger missing from jump seat
Intake Relief Valve gate leaking
Tank to pump valve leaking
LDH discharge creeps under high flow

Engine 13
Wiper wash motor broken
Wiper delay switch broken
Intake Relief Valve gate leaking
Tank to pump valve leaking

Truck 14
1 hand lite O.O.S. needs new battery BP4.5-6
Drivers air pak O.O.S.

Engine 10
O.O.S.

Misc.

Hazmat 7

Light Tower
replace light heads
ENGINE 15:
NONE

ENGINE 16:
- Rubber seal between cab & crew cab leaking and needs replacement. [Quote from Custom Fire Apparatus for $102.99 for replacement rubber seal.]
- Automatic fog tip for deck gun not working. Needs to be sent out to Shipman’s for evaluation.

RESCUE 17:
- Electric Q siren not working [Quote from Communication Services $850.00 plus labor for replacement]
- Drivers side rear compartment sensor bad [Quote from ROM Corp. for parts $200.00, (2 sensor kits and 6 magnets)]

ENGINE 18:
- NONE

TANKER 19:
- High band radio sent out for repair (operating from spare mobile radio) [Communication Services to reinstall radio (back from repair) this week]

MARINE 20:
- NONE

BOATS/TRAILERS:
- NONE

OTHER EQUIPMENT:
- Several of the scuba bottles have hydro dates that are overdue for hydro
- Running low on cases of water
Bill McKiernan  
2 Country Club Rd.  
Seymour, CT 06483  

2/5/2014

Chairman Gene Atkas  
Board of Fire Commissioners  
Town of Seymour  
1 First Street  
Seymour, CT 06483

Dear Mr. Atkas:

Under the Connecticut Freedom of Information Act § 1-200 et seq., I am requesting an opportunity to inspect or obtain copies of any and all communication, including but not limited to letters, emails, proposals, etc., between the Board of Fire Commissioners and AT&T, AT&T’s representatives, town boards, town committees and other town personnel regarding the proposed cell tower at 140 Botsford Rd.

If there are any fees for searching or copying these records, please inform me if the cost will exceed $25. However, I would also like to request a waiver of all fees in that the disclosure of the requested information is in the public interest and will contribute significantly to the public’s understanding of the process and discussions behind the proposed tower. This information is not being sought for commercial purposes.

I request that the information I seek be provided in electronic format, if available, and I would like to receive it via email. If it is not available electronically, I would like it provided in paper format.

I ask that my request receive expedited processing because this information will help the neighborhood understand the reasoning behind the tower proposal prior to the next Board of Selectmen meeting.

The Connecticut Freedom of Information Act requires a response within four business days. If access to the records I am requesting will take longer, please contact me with information about when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for considering my request.

Sincerely,

Bill McKiernan  
203-500-8372  
BMckiernan@amr-ems.com
January 13, 2014

On Monday morning, January 6th the City of Shelton experienced a fire at 446 Howe Avenue. As the City’s resources were quickly used up, a call was sent out for mutual aid. That aid came in the form of fire companies, tankers, ambulances, communications units, an urban search and rescue team, public works fuel trucks, canteen units and the Red Cross.

The Shelton Board of Fire Commissioners wants to thank every responding mutual aid unit. Your quick and professional response prevented a serious event from becoming worse. As first responders, you are aware of the need to have a well trained emergency response group available to protect our communities. Your ability to respond to such an event shows your concern, not only to the citizens of your own communities, but to those of the region.

Again thank you for your response and keep safe.

The Shelton Board of Fire Commissioners

Michael A. Maglione, Chairman
To: Seymour Board of Fire Chiefs

From: Seymour Fire Marshal Paul Wetowitz

Date: January 30 2014

Re: Citizens Engine Company Sprinkler System

On Thursday January 30 2014, Fire Protection Testing conducted their quarterly testing and inspection of the sprinkler system in Citizen’s Engine Company firehouse. I have attached a copy of their report. In the comments section on the second page, it was noted that the inspector observed several sprinkler heads that had paint on them.

Under section 6.2.6.4.4 of the sprinkle code, NFPA 13 2002 edition, any sprinkler head that has paint on it is required to be replaced. Based on my recent training from NFPA, the intent of this section is too require head replacement if there is any paint on it. No exceptions. They can not make a Code on this issue unless this type of an approach is taken.

I inspected the sprinkler heads in the conference room and lounge that was mentioned in the report. I actually found one more in the lounge than what was in the report. There are 3 sprinkler heads in the conference room and 2 in the lounge that have paint on their fusible links.

I am requiring that these sprinkler heads be replaced with the correct type, heat temperature, density factor, etc. I am requiring that they be replaced within 30 days. If you have any questions please contact me.

Cc. File
B. Testing
The following tests are to be performed at the noted intervals. Report any failures on Part III of this form.

1. Quarterly Tests
   A. Sprinkler system main drain test:
      1. Record Static Pressure _____ psi and Residual Pressure _____ psi. Was flow observed? □ Yes □ No □ N/A
      2. Are results comparable to previous tests? □ Yes □ No □ N/A
   B. Waterflow alarm devices passed tests?
      1. Inspectors test connection opened? (wet-pipe when not in freezing weather) □ Yes □ No □ N/A
      2. Bypass connection opened? (wet-pipe systems in freezing weather,
         dry-pipe, preaction or deluge) □ Yes □ No □ N/A
      3. Alarms activated? □ Yes □ No □ N/A
      4. Was flow observed? □ Yes □ No □ N/A
   C. Control Valves (except OS&Y and gear-operating indicating butterfly valves) opened until spring or torsion is felt in the rod, then closed back one-quarter turn? □ Yes □ No □ N/A
   D. Priming water level passed test in dry-pipe and preaction systems? □ Yes □ No □ N/A
   E. Low air pressure signal in dry-pipe and preaction systems passed test? □ Yes □ No □ N/A

2. Semiannual Test
   Quick opening devices passed test? □ Yes □ No □ N/A

3. Annual Tests
   A. Are all sprinklers in service dated 1920 or later? □ Yes □ No □ N/A
   B. Fast Response sprinklers in service for less than 20 years?
      (If "no" test sample now and every 10 years.) □ Yes □ No □ N/A
   C. Standard sprinklers in service for less than 50 years?
      (If "no" test sample now and every 10 years.) □ Yes □ No □ N/A
   D. Specific gravity of antifreeze correct? □ Yes □ No □ N/A
   E. Fire pump full flow test last tested: __________

See Control Valve Maintenance Table.

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<th>Number</th>
<th>Type</th>
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<th>Secured</th>
<th>Closed</th>
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Water Flow Test at Sprinkler Riser

Water Supply Source: □ City

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<tr>
<th>Date</th>
<th>Test Pipe Location</th>
<th>Size of Test Pipe</th>
<th>Static Pressure</th>
<th>Residual (Flow) Pressure</th>
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<td>2 m</td>
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<td>This Water Flow Test</td>
<td>1-20-14</td>
<td>Riser</td>
<td>2 m</td>
<td>102</td>
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</tbody>
</table>

Adjustments or corrections made during this inspection: __________

Comments: __________

Signature: ___________________ Date: January 30, 2014

Is separate form being used for multiple valves? □ Yes □ No

Is separate form being used for monthly or weekly inspections? □ Yes □ No
FIRE PROTECTION TESTING, INC.
REPORT OF INSPECTION & TESTING OF FIRE SPRINKLER SYSTEM

Inspection Report No. 

Information on this form covers the minimum requirements of NFPA 25-2002 for the fire sprinkler systems connected to distribution systems without supplemental tanks or fire pumps.

REPORT FOR Citizens Engine Company
ADDRESS: 26 Davenport Street, Seymour, CT

Date of Inspection: January 30, 2014
All responses refer to the current inspection performed on this date.
This inspection is a Quarterly; ☐ Semiannual; ☐ Annual; ☐ Third Year; ☐ Fifth Year

PART I - Owner's Section
A. Is the building occupied? ☐ Yes ☐ No ☐ N/A
B. Has the occupancy classification and hazard of contents remained the same since the last inspection? ☐ Yes ☐ No ☐ N/A
C. Are all fire protection systems in service? ☐ Yes ☐ No ☐ N/A
D. Has the system remained in service without modification since the last inspection? ☐ Yes ☐ No ☐ N/A
E. Was the system free of actuations of devices or alarms since the last inspection? ☐ Yes ☐ No ☐ N/A

PART II - Inspector's Section
A. Inspections
1. Daily, or weekly if low temperature alarms are installed
   Enclosures around dry-pipe, preaction or deluge valves maintaining a
   minimum of 40°F? ☐ Yes ☐ No ☐ N/A
2. Weekly Inspection Items
   A. Preaction and Deluge Valves:
      1. Free from physical damage? ☐ Yes ☐ No ☐ N/A
      2. Trim valves in appropriate (open or closed) position and no leakage
         from valve seat? ☐ Yes ☐ No ☐ N/A
      3. Electrical components in service? ☐ Yes ☐ No ☐ N/A
   B. Dry-Pipe Valves:
      1. Free from physical damage? ☐ Yes ☐ No ☐ N/A
      2. Trim valves in appropriate (open or closed) position? ☐ Yes ☐ No ☐ N/A
      3. No leakage from intermediate chamber? ☐ Yes ☐ No ☐ N/A
   C. Relief port on reduced pressure backflow prevention assemblies free of
      continuous discharge? ☐ Yes ☐ No ☐ N/A
3. Weekly Inspection items which can be performed monthly if the
   items are electrically supervised or secured with locks
   A. Gauges on dry, preaction and deluge systems in good condition and
      showing normal air and water pressure? ☐ Yes ☐ No ☐ N/A
   B. Control valves:
      1. In normal (open or closed) position? ☐ Yes ☐ No ☐ N/A
      2. Sealed, locked or supervised? ☐ Yes ☐ No ☐ N/A
      3. Accessible? ☐ Yes ☐ No ☐ N/A
   C. Isolation valves on backflow prevention assemblies in open position? ☐ Yes ☐ No ☐ N/A
4. Monthly inspection Items
   A. Proper number and type of spare sprinklers? ☐ Yes ☐ No ☐ N/A
   B. Sprinkler wrench with spare sprinklers? ☐ Yes ☐ No ☐ N/A
   C. Gauges on wet-pipe system in good condition and showing normal
      water supply pressure? ☐ Yes ☐ No ☐ N/A
   D. Alarm devices free from physical damage and all electrical connections
      secure? ☐ Yes ☐ No ☐ N/A
   E. Alarm Valves:
      1. Gauges indicating normal supply water pressure? ☐ Yes ☐ No ☐ N/A
      2. Free from physical damage? ☐ Yes ☐ No ☐ N/A
      3. Valves in appropriate (open or closed) position? ☐ Yes ☐ No ☐ N/A
      4. No leakage from retarder chamber of alarm drains? ☐ Yes ☐ No ☐ N/A
   F. Sprinkler Pressure Regulating Control Valves:
      1. In open position? ☐ Yes ☐ No ☐ N/A
      2. Not leaking? ☐ Yes ☐ No ☐ N/A
      3. Maintaining downstream pressure per design criteria? ☐ Yes ☐ No ☐ N/A
      4. In good condition w/ handwheels not broken? ☐ Yes ☐ No ☐ N/A
5. Fire Department Connections:
   A. Visible and accessible? ☐ Yes ☐ No ☐ N/A
   B. Couplings and swivels not damaged and rotate smoothly? ☐ Yes ☐ No ☐ N/A
   C. Plugs or caps in place and undamaged? ☐ Yes ☐ No ☐ N/A
   D. Gaskets in place and in good condition? ☐ Yes ☐ No ☐ N/A
   E. Identification sign(s) in place? ☐ Yes ☐ No ☐ N/A
   F. Check valve is not leaking? ☐ Yes ☐ No ☐ N/A
   G. Automatic drain valve in place and operating properly? ☐ Yes ☐ No ☐ N/A
   (Note: If plugs or caps are not in place, inspect the interior for obstructions and verify that the valve clapper is operational over its full range.)

5. Quarterly Inspection Item
   Hydraulic nameplate, if provided, securely attached to riser and
   legible? ☐ Yes ☐ No ☐ N/A

6. Annual Inspection Items
   A. Visible sprinklers:
      1. Free of corrosion? ☐ Yes ☐ No ☐ N/A
      2. Free of obstructions to spray patterns? ☐ Yes ☐ No ☐ N/A
      3. Free of foreign materials including paint? ☐ Yes ☐ No ☐ N/A
      4. Free of physical damage? ☐ Yes ☐ No ☐ N/A
   B. Visible pipe:
      1. In good condition? ☐ Yes ☐ No ☐ N/A
      2. Free of mechanical damage and not leaking? ☐ Yes ☐ No ☐ N/A
      3. No external corrosion? ☐ Yes ☐ No ☐ N/A
      4. Properly aligned? ☐ Yes ☐ No ☐ N/A
      5. No external loads? ☐ Yes ☐ No ☐ N/A
   C. Visible pipe hangers and seismic braces not damaged or loose? ☐ Yes ☐ No ☐ N/A
   D. Adequate heat available to areas where wet sprinkler piping is located? ☐ Yes ☐ No ☐ N/A
      (Must be done before cold weather.)
   E. Annual, or every fifth year for valves which can be reset without opening:
      Interior of dry-pipe, preaction and deluge valves passed internal
      inspection? ☐ Yes ☐ No ☐ N/A

8. Fifth Year Inspection Items
   A. Alarm valves and their associated strainers, filters and restriction
      orifices passed internal inspection? ☐ Yes ☐ No ☐ N/A
   B. Check valves internally inspected and all parts operate properly, move
      freely and are in good condition? ☐ Yes ☐ No ☐ N/A
   C. Strainers, filters, restricted orifices and diaphragm chambers on dry-
      pipe, preaction and deluge valves passed internal inspection? ☐ Yes ☐ No ☐ N/A

Authorized Signature: ____________________________
Date: ____________

Inspector: ____________________________
License No.: ____________________________

FIRE PROTECTION TESTING, INC. • 1701 HIGHLAND AVENUE • CHESHIRE, CT 06410 • 203-250-1115 SHEET 1 OF 2
Below is a brief summary of the major work activities that the Seymour Fire Marshal’s Office conducted during the month of January 2014:

Building Inspections – The Office conducted 6 inspections on new construction, 11 inspections on existing buildings and 9 re-inspections.

Blasting Site Inspection – 0  Blasting Complaints – 0  Other Complaints – 2

Meetings - 9

Major Activities

39 New Haven Road, Seybridge Plaza – There has been no change since last month. The Office is monitoring the construction progress for a two story small addition behind the Fitness Center.

Outside Training Attended – I, DFM Willis and Fritz, and Fire Inspectors Cronin and Laskowski attended a half day class at Easton Fire Department on investigating incendiary fires.

Training activities conducted – None.

600 Derby Avenue, Haynes Quarry – Blasting activity at this site is continuing. I am monitoring the activities.

West Church Street at Ryder Avenue, Aquarion Water Pump Station – This project is completed from the Fire Marshal’s Office standpoint. I recently conducted several inspections and approved the C.O.

Churches – DFM Willis is still working on inspecting all churches in town.

165 Pearl Street apartment complex, a single apartment – We are waiting for the work to be completed before a final inspection for a C.O. This project is temporarily on hold.

North Main Street, Henny Penny Store – After multiple construct site inspections, this project is completed from the Fire Marshal’s Office standpoint. DFM Wills has approved the C.O. The gasoline station and building are now open.

26 - 28 Bank Street and 54 Wakely Street – There has been no change to report on. I continue to monitor the progress on the fire code issues at these 3 buildings. The owners report that they will be submitting plans and modifications to the State Building Inspector’s and Fire Marshal’s Offices for comments.
Fire Lane and Hydrant Enforcement – This subject came up before the Board of Police Commissioners at their last meeting. It was tabled at this time. It is supposed to be brought up again for discussion and potential approval.

5-7 Nichols Street – Considerable time was spent on follow up activities regarding a significant outstanding fire code violation at this address. After some activities, the owner has agreed to an acceptable plan of action.

Live Burning Training Exercise – We conducted a live burning exercise in an old construction trailer behind 30 Progress Ave. Citizens Engine Company participated. It went well.

117 North Street – A fire alarm pull station was apparently activated maliciously. The Office conducted an initial investigation with the police department. Further actions may occur.

Franklin Street, Haynes Building – An initial plan review was conducted to turn part of this building into an Ace Hardware and Haynes’s Landscaping Materials store from Oxford. This also involved several meetings.

7 First Street – An initial plan review was conducted to turn the vacant space to the right of AutoZone into a self-defense training business. I anticipate construction activities to begin shortly.

Significant Fire Investigations: DFM Willis and Seymour Detective Brian Anderson had a closing meeting with the relatives of the deceased woman from 105 Davis Road.

Submitted by,

Paul Wetowitz
Seymour Fire Marshal
February 10 2014

Cc. File
## Seymour Fire Department
### Chief's Requisitions

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</tbody>
</table>

Total: $2,688.33

$ 3,500.00
Seymour Fire Department
Chief's Requisitions

By our signatures below, we approve the requisitions indicated above:

Date: 2/10/14

James Smith, Chief

Steve Childs Asst. Chief

Michael Lombardi, Asst. Chief

John Cronin Jr. Asst. Chief