MINUTES
Board of Selectmen
Tuesday, May 20, 2014 – 7:00PM
Norma Drummer Room – Seymour Town Hall

Members Not Present: Paul Roy and Nicole Klarides-Ditria.
Others Present: Town Counsel, Richard Buturla, recording secretary, Lianna Staffieri, Rory Burke, Dennis Rozum, Tom Eighmie and Richard Rossik.

ITEM #1: Call meeting to order.
Meeting was called to order by First Selectman, W. Kurt Miller, at 7:02 PM

ITEM #2: Pledge of Allegiance.
Everyone saluted the flag and recited the Pledge of Allegiance.

ITEM #3: Public Comment.
Richard Rossik, 34 Roberts Street, requested answers to his FOI request from the May 6th meeting. He made statements concerning the Police Chief and the school administration.

Jackie Rossetti, 5 Omar Street, inquired about the town’s plan for our roads because they are in bad condition.

ITEM #4: Approve minutes from May 6, 2014 regular meeting.
Motion to approve minutes from May 6, 2014 regular meeting.
Motion: Annmarie Drugonis Second: Len Greene, Jr.
Vote: 5-Yes 0-No 0-Abstain
W. Kurt Miller – Yes Al Bruno – Yes
Karen Stanek – Yes Len Greene, Jr. – Yes
Annmarie Drugonis – Yes

ITEM #5: First Selectman’s Report.
W. Kurt Miller addressed Jackie Rossetti’s question and stated that he will be meeting with the Public Works Director, Dennis Rozum, and Seymour Sealing to discuss remediation. He stated that the plan is to have a residence meeting on Thursday May 29th.

ITEM #6: Discussion and take possible action on COG Ordinance.
The Ordinance Committee reviewed the proposed COG Ordinance. Since there was no public comment at the public hearing, the board will vote on the COG Ordinance at the next Board of Selectmen meeting.

ITEM #7: Discussion and take possible action on Main Street Development Fund resolution.
Kurt read resolution as follows:
  1) Authorizes submission of the funding application for The Downtown Seymour Revitalization Project under the Main Street Investment Fund Program referenced in Section 78 and 79 of the PA 11-1.

Motion to approve resolution as read.
Motion: Len Greene, Jr.
Vote: 5-Yes 0-No
W. Kurt Miller – Yes
Karen Stanek – Yes
Annmarie Drugonis – Yes

Second: Al Bruno
0-Abstain
Al Bruno – Yes
Len Greene, Jr. – Yes

Kurt read resolution as follows:

1) Identifies, W. Kurt Miller, as the individual authorized to sign the Main Street Investment Fund Application and administer the grant and the project. Such application is attached to and made part of this record.

Motion to approve the resolution as read.
Motion: Len Greene, Jr. Second: Annmarie Drugonis
Vote: 5-Yes 0-No
W. Kurt Miller – Yes
Karen Stanek – Yes
Annmarie Drugonis – Yes

ITEM #8: Discussion and take possible action on 2014 Town Homeowners Program.
Kurt read letter from Priscilla Altorelli as follows:
This is to inform you that we have 295 applicants eligible for the Town Homeowners Program. The Town has approved a line item of $50,000.00 for the program. The recommendation of this office is that the applicants be granted a benefit of $165.00 for those that have 100% ownership or have life use of the property. Those having ownership of less than 100% will have the benefit prorated by their percent of ownership.
Please advise this office of the decision of the Board of Selectmen regarding the granting of the benefit.
Thank you.

Motion to accept the recommendation of the Assessor’s office to provide $165.00 benefit to the those that have 100% ownership or have life use of the property and a prorated rate for those who have less than 100%.
Motion: Karen Stanek Second: Annmarie Drugonis
Vote: 5-Yes 0-No
W. Kurt Miller – Yes
Karen Stanek – Yes
Annmarie Drugonis – Yes

ITEM #9: Discussion and take possible action on Board of Public Works summer help recommendation.
Kurt read letter from Sean Walsh, Board of Public Works Chairman.
All members of the Board of Selectmen,
After reviewing applications and conducting interviews, the Board of Public Works recommends the Town of Seymour, Board of Selectmen extend offers of employment for two of the Summer Help positions to Jacob Sears and Jack Macey pending background checks, license verifications, pre-employment drug screening and any other screening the Town deems necessary.
Sincerely, Sean Walsh.

Motion to accept Chairman Sean Walsh’s recommendation to offer Summer Help positions, pending background checks, license verifications, pre-employment drug screening and any other screening the town deems necessary, to Jack Macey and Jacob Sears.
Dennis Rozum briefly spoke about the new hires.

ITEM #10: Discussion and take possible action on 2014-2015 WPCA Budget.
Kurt stated that the board has yet to receive the WPCA budget. The WPCA is in violation with the Charter. Richard Buturla, Town Counsel, has had conversations with Attorney Ramon Sous, who represents WPCA and they are working diligently to get it straightened out.

Motion to table ITEM #10.
Motion: Annmarie Drugonis
Vote 5-Yes 0-No
W. Kurt Miller – Yes
Karen Stanek – Yes
Annmarie Drugonis – Yes
Second: Al Bruno
0-Abstain
Al Bruno – Yes
Len Greene, Jr. – Yes

ITEM #11: Discussion and take possible action on proposed authorization for the issuance of bonds to refund all or a portion of the Town’s $9,915,000 General Obligation Bonds, Issue of 2004, Series B.
Kurt briefly explained the opportunity to refinance some of the debt.
He stated that this year they will have booked a savings of $68,904.00. Next year they will be looking at a savings of $329,261.00 and small amounts the next four years.

Kurt read resolution as follows:
RESOLVED, that the Board of Selectmen of the Town of Seymour hereby adopts the resolution presented to this meeting authorizing the issuance of bonds to refund all or a portion of the Town’s $9,915,000 General Obligation Bonds, Issue of 2004, Series B. A copy of the resolution shall be inserted in or attached to the minutes of this meeting and made a part thereof.

Motion to accept the resolution as read.
Motion: Len Greene, Jr.
Vote: 5-Yes 0-No
W. Kurt Miller – Yes
Karen Stanek – Yes
Annmarie Drugonis – Yes
Second: Al Bruno
0-Abstain
Al Bruno – Yes
Len Greene, Jr. – Yes

Town Counsel, Richard Buturla, stated that a full copy of the resolution is attached and is, in fact, a two page comprehensive resolution.

ITEM #12: Executive Session.
None.

ITEM #13: Discussion and take possible action on hiring of the Library Director.
Kurt read a memo from Michele Wasikowski, Human Resource Director, regarding the Library Director position.

The Human Resources Department received 11 resumes for the Library Director position after advertising it in the Waterbury Republican, ConnTech email list for librarians, Town website, and internal communications to employees. Out of the 11 we interviewed 7 candidates, which included one internal. We did not go with the internal applicant as she did not possess an MLS degree. The HR Manager and Library Board Chair both feel the Library Director should hold an MLS degree.
The HR Manager, Library Board Chair and Carol Ralston (current Director) conducted the interviews and at the end narrowed down the candidate selection to two – Kate Sheehan and Suzanne Garvey. These two candidates were invited in for a second interview with Tony Caserta (HR and Library Board Chair sat in as well). The remaining two candidates were asked to present a business proposal on how they would increase programming and community involvement for the library as well as what they would do to enhance the current library website.

Based on the interview answers, experience, and educational background, we feel Suzanne Garvey is an excellent fit for the position of Library Director at the Town of Seymour. We feel she will bring the library to a new level that will increase patron satisfaction and the library’s presence in the community.

Our recommendation is to hire Suzanne Garvey at a salary of $62,000.00 and provide her with Town benefits that follow the current supervisor’s contract. Her start date would be June 30, 2014, after Carol’s last day.

Motion to accept the recommendation of the Chairman of the Library Board of Directors, the current Library Director, Human Resource Director, and the Director of Operations and extend an offer of employment to Suzanne Garvey for the Library Director position with a salary of $62,000.00 and provide her with town benefits that follow the current supervisor’s contract with a start date of June 30, 2014.

Motion: Karen Stanek
Vote: 5-Yes 0-No
W. Kurt Miller – Yes
Karen Stanek – Yes
Annmarie Drugonis – Yes

Second: Len Greene, Jr.
W. Kurt Miller – Yes
Karen Stanek – Yes
Annmarie Drugonis – Yes

Motion to add to the agenda discussion and take possible action on the hiring of the Collections/Children’s Librarian Assistant position.

Motion: Len Greene, Jr.
Vote: 5-Yes 0-No
W. Kurt Miller – Yes
Karen Stanek – Yes
Annmarie Drugonis – Yes

Second: Annmarie Drugonis
W. Kurt Miller – Yes
Karen Stanek – Yes
Annmarie Drugonis – Yes

Discussion and take possible action on hiring of the Collections/Children’s Librarian Assistant.
Kurt read memo from Michele Wasikowski, HR, regarding Children’s Library director.

We received 164 resumes for the Collections/Children’s Librarian Assistant position, many without any library experience. Paula Chapala (Library Chairperson) and myself went through the resumes and selected those with library experience and then narrowed it down to 7 applicants, including one internal employee. We conducted the interviews and both agreed that the internal candidate was not the best candidate because he did not show he had a desire to work the children’s assistant aspect of the job. He was more interested in getting out of this current job, then the aspects of this new job. The candidate Paula and I agreed on was Rebecca Troop. She will be graduating with her MLS this spring and has spent time working in the Derby school libraries and the Derby Neck Library. In addition, her schooling has exposed her to the newest library technology as well as library ideas. She is a candidate that we can develop a career progression plan with and would work well with the new Library Director we plan to extend an offer to. She is also from the Derby area so she is local enough to have ties to the community which will help as we move the library forward. We recommend starting Rebecca at the step 1 hourly rate of $17.43.

Motion to extend an offer of employment to Rebecca Troop as the Collections/Children Librarian Assistant starting at the Step 1 hourly rate of $17.43.

Motion: Len Greene, Jr.
Vote: 5-Yes 0-No
W. Kurt Miller – Yes
Karen Stanek – Yes
Annmarie Drugonis – Yes

Second: Karen Stanek
W. Kurt Miller – Yes
Karen Stanek – Yes
Annmarie Drugonis – Yes
ITEM #14: Appointments.
Motion to appoint Patrick Borgesano to the Technology Committee for a term of two (2) years expiring on May 1, 2016.
Motion:  Len Greene, Jr.  
Vote:  Yes 0-No  
W. Kurt Miller – Yes  
Karen Stanek – Yes  
Annmarie Drugonis – Yes  
Second:  Annmarie Drugonis  
0-Abstain  
Al Bruno – Yes  
Len Greene, Jr. – Yes

ITEM #15: Tax Refunds/Abatements.
Motion to approve Tax Refunds/Abatements as read.
Motion:  Len Greene, Jr.  
Vote:  Yes 0-No  
W. Kurt Miller – Yes  
Karen Stanek – Yes  
Annmarie Drugonis – Yes  
Second:  Annmarie Drugonis  
0-Abstain  
Al Bruno – Yes  
Len Greene, Jr. – Yes

ITEM #16: Transfers.
Motion to approve Control #15 to transfer $8,092.52 from Fund Balance Transfer 2-001-362-0010-000-000 to Machinery and Equipment 1-001-420-2151-540-740 for the Communications Department.
Motion:  Len Greene, Jr.  
Vote:  Yes 0-No  
W. Kurt Miller – Yes  
Karen Stanek – Yes  
Annmarie Drugonis – Yes  
Second:  Karen Stanek  
0-Abstain  
Al Bruno – Yes  
Len Greene, Jr. – Yes

- Tom Eighmie briefly discussed the difficult issues with the Emergency Management Communications equipment.

Motion to approve Control #16 to transfer $43,800.00 from Fund Balance Transfer 2-001-362-0010-000-000 to Legal General 1-001-410-1530-470-310 ($7,000.00), Legal Special (W. Comp) 1-001-410-1530-470-330 ($10,000.00), Legal Labor & Negotiations 1-001-410-1530-470-331 ($10,000.00), and Legal Settlements 1-001-410-1530-470-335 ($16,800.00) for Town Counsel.
Motion:  Al Bruno  
Vote:  Yes 0-No  
W. Kurt Miller – Yes  
Karen Stanek – Abstain  
Annmarie Drugonis – Yes  
Second:  Len Greene, Jr.  
1-Abstain  
Al Bruno – Yes  
Len Greene, Jr. – Yes

- Kurt explained the broken down amounts.

ITEM #17: Correspondence.
- Check registers.
- Letter to Kurt from Reverend Russell Lesiw thanking him for holding National Day of Prayer service at Town Hall on May 1st.
- Letter that was written to the Boy Scouts of America Troop 3.
- Petition submitted by the residents of Colony Road.

ITEM #18: Public Comment.
Richard Rossik, 34 Roberts St, inquired as to when the sidewalks will be replaced and/or fixed.
ITEM #19: Selectmen’s Public Comments.
Karen Stanek complimented Dennis Rozum and Public Works for repairing the road in front of the library on West Church Street. Also, Karen didn’t think it was appropriate to have the Wine and Beer Tasting Spring Fest sign in front of Bungay School.

Al Bruno stated that he has no issue with having the Wine and Beer Tasting Spring Fest sign in front of Bungay School because it benefits three charities.

Annmarie Drugonis stated that she attended a POW MIA vigil and sat in a cage for 1 hour. She found it to be a very moving and solemn event. She commended the people at the Derby Veteran’s Community Center.

Len Greene, Jr. stated that in speaking with residents at the Callahan House, they indicated that a light on Smith Street needs to be fixed. He discussed a letter the board received from DOT with regard to the fence on Cedar Street. He urged the First Selectman’s office to contact the person indicated in the letter and find out exactly what they will be doing.

Kurt stated that he had a conversation with Dennis Rozum today and he will take the necessary steps. He discussed the STEAP issue with the sidewalk repairs and the hold up with the State of Connecticut. Phase 4 should be completed by this summer. He emphasized that the Grants Department is working in an efficient manner with the grants. Also, Phase 3 will be starting in the next week or so. He is pleased that both of the budgets passed last Thursday. He stated that we are now able to protect initiatives. Also, it will increase the proactive road account and the technology account will be protected. Kurt discussed the benefits of the budget and emphasized consistency and proactivity.

ITEM #20: Adjournment.
Motion to adjourn at 7:50 PM
Motion: Annmarie Drugonis
Vote: 5-Yes 0-No
W. Kurt Miller – Yes
Karen Stanek – Yes
Annmarie Drugonis – Yes
Second: Karen Stanek
0-Abstain
Al Bruno – Yes
Len Greene, Jr. – Yes

Submitted by,
Lianna Staffieri
Recording Secretary

Reviewed by,
W. Kurt Miller
First Selectman
RESOLUTION OF THE BOARD OF SELECTMEN
OF THE TOWN OF SEYMOUR
AUTHORIZING THE ISSUANCE OF REFUNDING BONDS FOR PAYMENT OF THE
OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON
TOWN OF SEYMOUR’S $9,915,000 GENERAL OBLIGATION BONDS, ISSUE OF
2004, SERIES B, AND COSTS RELATED THERETO

RESOLVED,

(a) That the Town of Seymour issue its refunding bonds, in an amount not to exceed
SEVEN MILLION DOLLARS ($7,000,000), the proceeds of which are hereby appropriated: (1)
to the payment in whole or in part, as to be determined by the First Selectman and the Treasurer,
of the outstanding principal of and interest and call premium, if any, on the Town’s $9,915,000
General Obligation Bonds, Issue of 2004, Series B (consisting at original issue of $530,000
general purpose bonds and $9,385,000 bonds issued to advance refund certain maturities of the
Town’s $20,385,000 General Obligation Bonds, Issue of 2001, dated as of September 20, 2001),
including the payment of interest accrued on said bonds to the date of payment, and (2) to pay
costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants’
fees, trustee or escrow agent fees, underwriters’ fees, bond insurance premiums, net interest and
other financing costs and other costs related to the payment of the outstanding bonds described
above. Such payment of the bonds to be refunded pursuant to this resolution may be
accomplished, without limitation, through the funding of one or more escrows, and the
application of the balance held in such escrows, together with the investment earnings thereon.
The refunding bonds shall be issued pursuant to Section 7-370c of the General Statutes of
Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be
general obligations of the Town secured by the irrevocable pledge of the full faith and credit of
the Town. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality
of the bonds or notes.

(b) That the First Selectman and the Treasurer shall sign the bonds by their manual or
facsimile signatures. The First Selectman and the Treasurer are authorized to determine the
bonds to be redeemed and the amount, date, interest rates, maturities, redemption provisions,
form and other details of the refunding bonds; to designate one or more banks or trust companies
to be certifying bank, registrar, transfer agent and paying agent for the bonds and escrow agent
with respect to any refunding escrow or escrows to be funded with proceeds of the bonds; to
provide for the keeping of a record of the bonds; to sell the bonds at public or private sale; to
deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the
bonds.

(c) That the Town hereby declares its official intent under Federal Income Tax
Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of
available funds and that (except to the extent reimbursed from grant moneys) the Town
reasonably expects to reimburse any such advances from the proceeds of borrowings in an
aggregate principal amount not in excess of the amount of borrowing authorized above for the
refunding. The First Selectman and the Treasurer are authorized to amend such declaration of
official intent as they deem necessary or advisable and to bind the Town pursuant to such
representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(d) That the First Selectman and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(e) That the First Selectman and the Treasurer are authorized in connection with or incidental to the carrying or selling and issuance of the bonds, notes or temporary notes: (1) to obtain letters of credit, lines of credit or other credit facilities for the purpose of providing funds for the payment of such bonds, notes or temporary notes redeemed, repurchased or defeased prior to maturity or for providing additional security for such bonds, notes or temporary notes, and (2) to enter into and execute reimbursement agreements, remarketing agreements, standby bond purchase agreements, interest rate swap agreements (which agreements may include without limitation such contracts as the First Selectman and the Treasurer may determine to be necessary or appropriate to place the obligation of the Town, as represented by the bonds, notes or temporary notes, in whole or in part, on such interest rate or cash flow basis as the they may determine, including without limitation, insurance agreements, forward payment conversion agreements, futures contracts, contracts providing for payments based on levels of, or changes in, interest rates or market indices, and contracts to manage interest rates risk, including without limitation, interest rate floors or caps, options, puts, calls and similar arrangements) and any other necessary or appropriate agreements, all upon such terms and conditions as shall be approved by the them, including such payment, security, default, remedy and other terms and conditions as the they may deem appropriate. Such credit facilities may be obtained and such agreements may be entered into on the basis of negotiation or competitive bid. The First Selectman and the Treasurer may determine to pledge the full faith and credit of the Town to its payment obligations, including netting payments, under any such credit facility or agreement entered into pursuant to the authority granted hereby.

(f) That the Board of Selectmen, the First Selectman, the Treasurer, the Finance Director and other proper officers of the Town are authorized to take all other action which is necessary or desirable to enable the Town to effectuate the refunding of all or a portion of the Town’s outstanding $9,915,000 General Obligation Bonds, Issue of 2004, Series B, and to issue refunding bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the Town with holders of the bonds to be refunded, underwriters, trustees, escrow agents, bond insurers and others to facilitate the issuance of the refunding bonds, any escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

(g) That the above authorization to issue refunding bonds shall lapse on June 30, 2015.