Town of Seymour
Board of Finance
Minutes

Regular Meeting
Tuesday, July 22, 2014 at 7:00pm
Norma Drummer Room, Seymour Town Hall

Members Present: Jim Cretella (alternate), Rich Grudzias, Beverly Kennedy, Bill Sawicki, John Stelma

Members Absent: David Bitso, Heather McDaniel, and Ed Wasikowski

Others Present: Gene Atkas and Doug Thomas

Item #1 – Call Meeting to order
Chairman Bill Sawicki called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance
Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates
Motion to seat Jim Cretella as alternate
Motion: Rich Grudzias Second: John Stelma
Yes: 5 No: 0 Abstain: 0

Item #4 – Public Comment
None

Item #5 – Approval of Minutes—June 24, 2014 Regular Meeting
Motion to approve Minutes from June 24, 2014 Regular Meeting
Motion: John Stelma Second: Beverly Kennedy
Yes: 4 No: 0 Abstain: 1 (Rich Grudzias)

Item #6 – Comments from the First Selectman
None

Item #7 – Report from the Finance Director
- PBC list is due out on August 18th.
- New auditors are on board.
- At the next meeting we will have transfers: water hydrants and health insurance (finance department) are over
- We will be getting the $400,000 refund
- Bill Sawicki asked when the books will close? At the end of the month.
- Bill Sawicki said that we should not worry about small amounts for accruals. Will make it easier for the auditor. Suggested that the finance director should keep track of the small amounts and submit at the end – otherwise we could be cited for deficiency.
Item #8 – Transfer Requests
Transfer #23 – Fire Department - $1,169.89
Transfer $1,163.89 FROM Electricity TO Oil

Transfer due to unexpected oil deliveries at the end of the year – copies of bills are attached to transfer.

Motion to approve above transfer.
Motion: Rich Grudzias  
Second: Beverly Kennedy
Yes: 5  
No: 0  
Abstain: 0

Item #9 – New Business
John Stelma asked how the money is handled when the Police Department does special projects (CL&P or the sewer). Is there a special fund that this goes to? Doug Thomas was not sure of the exact entries. He will get the debit and credit entries for this and report back to the Board.

Item #10 – Correspondence
None

Item #11 – Adjournment
Motion to adjourn
Motion: Rich Grudzias  
Second: John Stelma
Yes: 5  
No: 0  
Abstain: 0

Meeting was adjourned at 7:15pm.

Submitted by:
Monica Dimon  
Recording Secretary