Town of Seymour
Board of Finance

Minutes

Regular Meeting
Tuesday, May 26, 2015 at 7:00pm
Norma Drummer Room, Seymour Town Hall

Members Present: David Bitso, Rich Grudzias, Beverly Kennedy, Bill Sawicki, and Ed Wasikowski

Members Absent: Heather McDaniel, John Stelma

Others Present: Jim Baldwin, Tony Caserta, Fire Chief Jim Cronin, Clay Jurgens, Police Chief Michael Metzler, First Selectman Kurt Miller, Paul Satkowski, and Doug Thomas

Item #1 – Call Meeting to order
Chairman Bill Sawicki called the meeting to order at 7:03pm.

Item #2 – Pledge of Allegiance
Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates
None

Item #4 – Public Comment
None

Item #5 – Approval of Minutes—April 28, 2015 Regular Meeting
Motion to approve Minutes from April 28, 2015 Regular Meeting
Motion: Rich Grudzias Second: Ed Wasikowski
Yes: 5 No: 0 Abstain: 0

Item #6 – Comments from the First Selectman
None

Item #7 – Comments from the Finance Director
  - We are in the process of creating an Internal Service Fund
  - Expenses, going forward, the Town should break even; but that is not including Workers Comp (should be $100,000 – $250,000
  - We have initiated a spending freeze (per attached memo)

#8 - Transfer Requests
Transfer #7 – Building Inspector – FROM: Salaries, Regular TO: General Supplies $20,000.00
Office renovations to install customer counter and window ($2,000). Balance of transfer may be used to convert maps and records into electronic format. We are currently reviewing a comprehensive software solution that would incorporate our GIS maps with various layers of detail that would be specific to individual departments.
Although Transfer #16 was not included in the monthly packet, we will temporarily suspend the rule that Transfers MUST be received in advance of the meeting FOR THIS TRANSFER ONLY.

**Transfer #16 – Police Department – FROM: Regular Salaries  TO: Machinery/Equipment  $78,736.25**

The Seymour Police Department has initiated a multi-year plan to replace the portable radios being utilized. After careful review, it was decided that the department should make a complete changeover at one time. The purchase of 45 Motorola portables will improve communications and provide a safer environment for the officers.

There was a surplus in the police department and there was money in the 2015-2016 capital plan ($16,000) set aside for the radios. Using this money from the police department budget will leave extra in the capital plan budget for other expenses.

Motion to approve above transfer.
Motion: David Bitso  
Yes: 5  
No: 0  
Abstain: 0
Second: Beverly Kennedy

**Item #9 – New Business**
None

**Item #10 – Correspondence**
None

**Item #11 – Adjournment**
Motion to adjourn
Motion: Ed Wasikowski  
Yes: 5  
No: 0  
Abstain: 0
Second: Rich Grudzias

Meeting was adjourned at 7:25pm.

Submitted by:

*Monica Dimon*

*Recording Secretary*