Members Present: Heather McDaniel, Jim Cretella, Zani Imetovski, Beverly Kennedy, Bill Sawicki, John Stelma

Members Absent: Richard Demko (alternate)

Others Present: Tony Caserta, Paula Chapla, Gerry Eckhardt, Harvey Eckhardt, Suzanne Garvey, Joyce Koslowski, Susan McLean, Mary McNellis, Thomas Schutte, and Doug Thomas

Item #1 – Call Meeting to order
Chairman Bill Sawicki called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance
Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates
None

Item #4 – Deliberation and Discussion of 2017/2018 Budget
The Board of Finance discussed the following department’s budget:
  ❖ Library – presented by Suzanne Garvey
    o Salaries are contractual
    o Request for an additional part time person; this is so we can stay open a 6th day, possibly, and that there can be three people in the building at all times; they can help with creating flyers and other clerical work.
    o $2,500 requested for gas/heating to reduce amount needed to use from the trusts
    o Bill Sawicki suggested that the Library put together a list of needed items (furniture, etc.) and submit the list as a Capital Request.
  ❖ Community Services – presented by Mary McNellis
    o Includes Services for the Elderly AND Recreation Commission
    o Under Services for the Elderly, request for a part time driver; will share with the camp program. This will save money as we won’t have to use a separate driver for the seniors AND the camp
    o Additional needs in General Supplies due to 35 new programs being offered
    o 2.73% increase total
    o Under Recreation Commission, request needed to make the part time person full time. There are a total of 71 programs (Elderly AND Recreation).
    o Ratio for summer camp is 1:16 (better than last year)
Communications amount increased due to online registration rates increase. And also, the flyer that was sent out to each household (cost of $1,500) detailing the programs available really helped increase registrations. Would like to do a spring/summer AND fall/winter edition.

- Total increase of budget is 9.85%

Revenues – will be discussed on Wednesday’s meeting with the presentation of the First Selectman’s Office.

Item #5– Adjournment
Meeting was adjourned at 7:37pm.

Submitted by:
Monica Dimon  
Recording Secretary