Minutes

Regular Meeting
Tuesday, March 28, 2017 at 7:00pm
Norma Drummer Room, Seymour Town Hall

Members Present: Jim Cretella, Richard Demko, Zani Imetovski, Beverly Kennedy, Heather McDaniel, Bill Sawicki, and John Stelma

Members Absent: None

Others Present: Scott Bassett, Susan McLean, Doug Thomas, and Paul Wetowitz

Item #1 – Call Meeting to order
Chairman Bill Sawicki called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance
Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates
None

Item #4 – Public Comment
None

Item #5 – Approval of Minutes—February 28, 2017 Regular Meeting
Motion to approve Minutes from February 28, 2017 Regular Meeting
Motion: Beverly Kennedy Second: Richard Demko
Yes: 6 No: 0 Abstain: 1 (Heather McDaniel)

Item #6 – Presentation of 2016 Audit by RSM
- RSM received full cooperation from everyone
- We are in better shape than previous years
- There was one reclassification item that needed correction; the state pension plan made the error
- Bank recon and other items noted from last year have been cleared up
- Expenditures were comparable from last year; revenues were better than expected – about $840k more
- Ending Fund Balance was about $5.1 million
- Received the CAFR again (this is the 3rd year)
- Federal and State Grants Compliance was good report
- No surprises
- Doug Thomas asked about the OPEB Trust – how much do we fund to start? Scott Bassett said to begin usually is “Pay as you go”. Next year and the year after will be different accounting. Bill Sawicki suggested asking the actuary (Millimen) when contact them. We should establish with $500 just to get it on the books. Also, we should get someone who knows/is familiar with ERISA.
Motion to approve 2016 Audit Report as presented by Scott Bassett from RSM
Motion: Zani Imteovski Second: Richard Demko
Yes: 7 No: 0 Abstain: 0

Item #7 – Comments From the First Selectman
None

Item #8 – Comments From the Finance Director
• Public Works will have a transfer request for our next monthly meeting for snowplowing materials and repairs & maintenance
• For Wednesday Doug will have a report showing 3 possibilities: 36.05, 35.95, and 36 Mill Rate
• We will reach a decision on Wednesday for a budget amount; then if anything from Hartford happens, the Board of Selectman can always reject the budget back to us on the 27th.

Item #9 - Transfer Requests
Transfer #7 – Fire Marshal - from Education Meetings & Seminars line item #350 FOR $390.00 and from General Supplies line item #610 $50.00 to Travel line item #580 $440.00

Transfer to cover current deficient and future travel expenses.

Motion to approve the above transfer request
Motion: Heather McDaniel Second: Jim Cretella
Yes: 7 No: 0 Abstain: 0

Item #10 – New Business
None

Item #11 – Correspondence
None

Item #12- Adjournment
Motion to adjourn
Motion: John Stelma Second: Jim Cretella
Yes: 7 No: 0 Abstain: 0

Meeting was adjourned at 7:32pm.

Submitted by:

Monica Dimon
Recording Secretary