Minutes

Regular Meeting
Tuesday, August 22, 2017 at 7:00pm
Norma Drummer Room, Seymour Town Hall

Members Present: Jim Cretella, Richard Demko, Zani Imetovski, Beverly Kennedy, and John Stelma

Members Absent: Heather McDaniel and Bill Sawicki

Others Present: Anthony Caserta, Susan McLean, and Doug Thomas.

Item #1 – Call Meeting to order
Acting chairperson Beverly Kennedy called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance
Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Public Comment
None

Item #4 – Approval of Minutes—July 25, 2017 Regular Meeting
Motion to approve Minutes from July 25, 2017 Regular Meeting
Motion: Zani Imetovski Second: Richard Demko
Yes: 5 No: 0 Abstain: 0

Item #5 – Comments from the First Selectman
None

Item #6 – Comments from the Finance Director
- Current & Prior year budgets are trending well
- Found out on Friday that the amount we are being cut by the governor is $9 million, not the $750,000 originally expected. Tomorrow, Kurt Miller, Doug Thomas, Tony Caserta, and the Board of Education will meet to try to come up with a plan for dealing with this. The cashflow is the main problem. The October payment we should be fine; due in three installments. After December, we will run into problems. Other towns are experiencing the same issues.
- Spending freeze is in effect.
- ECS – budgeted $10 million, receiving $2 million.
Transfer #17 – Economic Development Commission

<table>
<thead>
<tr>
<th>ACC. LINE ITEM TITLE</th>
<th>FROM</th>
<th>AMOUNT</th>
<th>TO</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board secretary fees</td>
<td>410-1950-530-872</td>
<td>$8,276.51</td>
<td>410-1950-530-874</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>Social Security EDC</td>
<td>410-1950-530-878</td>
<td>$4,416.68</td>
<td>410-1950-530-879</td>
<td>$13,797.60</td>
</tr>
<tr>
<td>Other Purchase services</td>
<td>410-1950-530-879</td>
<td>$18,000.00</td>
<td>410-1950-470-810</td>
<td>$5,509.21</td>
</tr>
</tbody>
</table>

This transfer was tabled last month by the Board of Finance. It has incorrect account #’s on it and it is not clear what “other projects” the money will be used for. No backup was provided.

Motion to table the above transfer request until next month.
Motion: Zani Imetovski Second: John Stelma
Yes: 5 No: 0 Abstain: 0

Transfer #18 – Contingency/Other

<table>
<thead>
<tr>
<th>ACC. LINE ITEM TITLE</th>
<th>FROM</th>
<th>AMOUNT</th>
<th>TO</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other contingency</td>
<td>410-1950-530-872</td>
<td>$8,276.51</td>
<td>410-1950-530-874</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>Contingency Community serv</td>
<td>410-1950-530-530</td>
<td>$4,416.68</td>
<td>410-1950-530-879</td>
<td>$13,797.60</td>
</tr>
<tr>
<td>Tax refunds</td>
<td>410-1950-530-878</td>
<td>$13,797.60</td>
<td>410-1950-530-879</td>
<td>$18,000.00</td>
</tr>
<tr>
<td>Contingency recycling</td>
<td>410-1950-530-879</td>
<td>$18,000.00</td>
<td>410-1950-470-810</td>
<td>$5,509.21</td>
</tr>
<tr>
<td>Purchase service</td>
<td>410-1950-470-810</td>
<td>$5,509.21</td>
<td>1-001-410-1950-530-879</td>
<td>$53,393.73</td>
</tr>
</tbody>
</table>

The second account # is incorrect – should be 410-1950-530-874. First Selectman Kurt Miller requested that we table approval of this transfer in light of the news of the Governor’s recent decision on cuts.

Motion to table the above transfer request until next month at the request of the First Selectman.
Motion: Richard Demko Second: Jim Cretella
Yes: 5 No: 0 Abstain: 0

Transfer #19 – Sanitation

<table>
<thead>
<tr>
<th>ACCOUNT NUMBERS</th>
<th>ACCOUNT NUMBERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-001-410-1950-530-879</td>
<td>1-001-430-3230-590-410</td>
</tr>
<tr>
<td>1-001-430-3230-590-425</td>
<td>1-001-430-3230-590-427</td>
</tr>
</tbody>
</table>

Copies of invoices attached

The budget has a contingency for MSW collection because of the uncertainty of the new collection (single-Stream) arrangement.
Motion to approve the above transfer request.
Motion: Zani Imetovski  Second: Jim Cretella
Yes: 5  No: 0  Abstain: 0

**Transfer #20 – Engineering**

<table>
<thead>
<tr>
<th>ACC. LINE ITEM TITLE</th>
<th>ACCOUNT NUMBERS FROM</th>
<th>AMOUNT</th>
<th>ACCOUNT NUMBERS TO</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contingency – Recycling/MSW</td>
<td>1-001-410-1950-530-879</td>
<td>$28,477.89</td>
<td>1-001-410-1940-520-310</td>
<td>$3,302.02</td>
</tr>
<tr>
<td>Bulky Waste Landfill Inspections</td>
<td>1-001-410-1940-520-340</td>
<td>$5,352.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other purchased services technical</td>
<td>1-001-410-1940-520-500</td>
<td>$19,823.37</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other purchased services</td>
<td></td>
<td>$28,477.89</td>
<td></td>
<td>$28,477.89</td>
</tr>
</tbody>
</table>

See attached invoices.
Engineering costs for design and in some cases inspection are no longer eligible costs for grants.
In addition the town has more need for Zoning and general building compliance issues.
These conditions have caused the Engineering Department Budget to exceed the original appropriation.

Motion to approve the above transfer request.
Motion: John Stelma  Second: Jim Cretella
Yes: 5  No: 0  Abstain: 0

**Transfer #21 – Town Insurance**

<table>
<thead>
<tr>
<th>ACC. LINE ITEM TITLE</th>
<th>ACCOUNT NUMBERS FROM</th>
<th>AMOUNT</th>
<th>ACCOUNT NUMBERS TO</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retirement Prescription Drug</td>
<td>410-1550-485-230</td>
<td>$13,338.00</td>
<td>410-1550-485-250</td>
<td>$13,338.00</td>
</tr>
<tr>
<td>Unemployment Compensation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Transfer to cover unemployment payments for prior employees. See bills attached.

The first bill includes cost from JUNE 2016 – should have been included in prior year. The bills for JUNE 2017 are not included. Doug will revise this transfer to include JUNE 2017; also, the budget year is missing from the form. Correction will include this also.

Motion to table the above transfer request until next month for correction.
Motion: Richard Demko  Second: John Stelma
Yes: 5  No: 0  Abstain: 0

**Item #9 – New Business**
None.
Item #10 – Correspondence
None.

Item #11 – Adjournment
Motion to adjourn
Motion: Richard Demko
Yes: 5
Second: Jim Cretella
No: 0
Abstain: 0

Meeting was adjourned at 7:24pm.

Submitted by:

_Monica Dimon_
_Recording Secretary_