Town of Seymour
Board of Finance

Minutes

Budget Deliberations
Monday, March 19, 2018 at 7:00pm
Norma Drummer Room, Seymour Town Hall

Members Present: Jim Cretella, Richard Demko, Kristyn Hanewicz, Beverly Kennedy, Gary Popielasz (alternate), Bill Sawicki, and John Stelma

Members Absent: Heather McDaniel

Others Present: Doug Thomas

Item #1 – Call Meeting to order
Chairman Bill Sawicki called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance
Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Public Comment
None

Item #4 – Deliberation & Discussion of 2018/2019 Budget
Discussion of 2018/2019 Budget:
- Bill Sawicki said that he had a meeting with Kurt Miller about budget
- Town Buildings – bids will be opened on Thursday – for renovations at the Town Hall, Library and Police Department. Library has a grant for $112,000; Eversource credit will be about $125,000 (due to lighting changes); $1.5million from bonding; the town will need to fund the difference. This work needs to be done right from the beginning. 28 people picked up specs.
- BOE – special ed classroom could save us by educating some of our 8-10 special ed students here. Also, maybe could take in students from other towns (for extra revenue).
- Bill Sawicki suggested that the town could maybe kick in $45,000 to help cover more staffing for this cause. In anticipation of bringing in students from other towns. We could put it in contingency. Bill asked Doug to add line item in the First Selectman’s Office for “BOE Contingency” for $1.00 so we can transfer the money there if we do end up needing the expense. Beverly Kennedy suggested that this is not a necessity now.
- We added additional $5,000 in contingency for Emergency Shelter Supplies.
- BOARD of FINANCE: change the budget for auditing charges to $61,700
- SELECTMAN’S OFFICE: the change in Human Resources line item is because the position changed from part time to full time. Doug – please change the number of regular employees to 2. (Floater position and Rory)
- REGISTRAR of VOTERS: regarding the $8,500 cut from “election staffing” by First Selectman’s budget – we can always transfer the money to them from fund balance if needed. Leave the cut.
- ASSESSORS OFFICE: use the First Selectman’s budget (with cuts)
- TOWN CLERK: use First Selectman’s budget. Cut is due to retirement of Town Clerk. **Doug will change “regular employees” line to 1 employee.** Department has 2 employees.
- TOWN OPERATIONS – BUILDINGS: **Doug will find out what the decreases in the salary items are for in the First Selectman’s budget.**
- POLICE DEPARTMENT: **Doug will change the amount for “Machinery & Equipment – Cars” to be $38,000 – make it enough for at least one car.**
- EMERGENCY MANAGEMENT: **Doug will add line item for $1 for “emergency shelter supplies” in case money from contingency needs to be transferred there.**
- FIRE DEPARTMENT: We will go with the First Selectman’s budget. If the additional money is needed, it can always be transferred from fund balance.
- FIRE MARSHAL: We will go with the First Selectman’s budget.
- OFFICE of BUILDING COMPLIANCE: **Doug will find out whose salary is listed under “regular employee” and “per diem employee – inspector”.**
- PUBLIC WORKS: $53,917 decrease is due to workers comp people; **Doug will leave in the $25,000 taken out on the First Selectman’s budget for “Trees”. All agreed to leave this in.**
- WASTE COLLECTION: **Doug will find out when our contract for recycling is up. 2020?**
- LIBRARY: use the First Selectman’s budget.
- TOWN CAPITAL: Rich Demko suggested **increasing the budget amount for the “Mill Rate Stabilization Fund” to $300,000. All were in favor. Doug will make the change.**
- REVENUES – ECS GRANT: **Doug will use the $9,525,000**
- **Doug will ask Dee for a list of grants applied for**
- **Doug will ask for a copy of the WPCA budget**
- **Doug will change the tax collection rate to 98.5%**
- **Doug will make sure that the “State Government Shared Revenues” and “Other State Funding” lines have the same description.**
- **McGladrey’s recommendation is to transfer $2 million to the “Self-Insurance Reserve Fund” and $2 million to the Capital-Non-Recurring from the Fund Balance. Needs to happen before June.**

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**Item #5 – Adjournment**

Meeting was adjourned at 8:12pm.

Submitted by:

*Monica Dimon*

*Recording Secretary*