Attendees: Tom Eighmie, Clay Jurgens, Pete Sampiere, Todd Andrews

1) The meeting was called to order at 7:10 p.m.

2) Pledge to the flag

3) Discussion and approval of Chief's Meeting Minutes dated 5.7.18
   Todd Andrews/Tom Eighmie made a motion to accept the Chief Minutes dated 5.7.18.
   Vote: 4/0
   Discussion was had regarding the Humat system.

4) Chief's Report: Extremely busy with the storm with over 50 calls. Tower is part of a task force in Brookfield to do station standby. FD2 has brake line issue, Al Rochelle's truck is in for general maintenance and exhaust. Update was given on camper donated by Oakwood Management; it didn't work for the department and Chief Lombardi did not accept the donation. Update given on Spotted Dog. Update on water supply SOP. Evaluation will done and adjustments will be made. Al Rochelle would like to do a drill on it first. Update on cylinders with First Selectman releasing the money in one lump sum. Shipmans stated if the department keeps stems from cylinder there is a savings of $100 each.

5) Public Comment: No public comment

   Vote: 4/0
   Tony Caserta is coordinating with public works to take training tower but to leave the poles.

   No responses back to Clay Jurgens regarding the Dive Equipment.

7) Correspondence: Letter of resignation from John Cronin to First Selectman. Four letters of intent were received for the posted chief positions.
Hon. Kurt Miller
First Selectman
Town of Seymour
1 First St.
Seymour, Ct 06483

May 3, 2018

cc. Board of Fire Commissioners
   Board of Fire Chiefs
   Great Hill Hose Company

Mr. Miller,

Due to recent personal circumstances I will be unable to continue to fulfill my remaining term as a Fire Commissioner representing the Great Hill Hose Company. Please accept my resignation from the commission effective immediately. I have copied the Board of Commissioners, Board of Chiefs and the Great Hill Hose Company so that they may begin the process of securing my replacement.

Thank you,

John Cronin Jr.
107 Mountain Rd.
Seymour, Ct 06483
SEYMOUR FIRE MARSHAL’S REPORT
SUMMARY OF OFFICE ACTIVITIES FOR APRIL 2018

Below is a brief summary of the major work activities that the Seymour Fire Marshal’s Office conducted during the month of April 2018.

A moderate amount of paid time off occurred this month.

Building Inspections – 7 inspections on new construction 10 inspections on existing buildings 8 re-inspections

Reports – 21 Blasting Permit – 3 Blasting Site Inspections – 3 Blasting Complaints – 0

Other Complaints – 3 Meetings – 22 Code Modification request – 0 Detail Code Reviews – 1

Detail follow-up activities – 53 Burning Permits – 1 Underground propane tank inspections - 0

Oil Tank Removal/Inquiry - 3 Plan Review – 1 Other – 12 Fire Lane/hydrant tickets - 0

Document Review – 11 Field Inspections - 1 TOTAL ACTIVITIES FROM ABOVE - 135

Major Activities

Outside Training Conducted – DFM Willis conducted fire safety training for TEAM students at Chatfield Lopresti School.

Training activities attended -- FM Wetowitz attended a half day class on the New Fire Codes Part 2 at Fairfield Fire School.

DFM Willis took a half day class on the New Fire Codes Part 2 at Fairfield Fire School, Managing a Big Box Fire, and a full day class on Emergency Management Training,

Hot Tamales Cantina Trilogy, Seybridge Plaza, New Haven Road – This project is complete. This has been a time consuming project. The dance club/restaurant has already been open for several weekends.

Hoarding Properties – I have 1 property left to complete that the Office is aware of. One property has been completed this month. The oldest one continues to be worked on. These types of issues are time consuming in follow up activities.
145 Main Street, Boxcar 145 Restaurant – This project is almost complete.

Library Fire Evacuation Plan – The Library Director and I have completed the plan. The proper training has been completed for all staff employees. A simulated fire drill has taken place and it went well.

Safety Committee activities – DFM Willis continues to spend time on his duties as an Officer of this Committee. This included scheduling and coordinating CPR training for some Town employees, attending the School Safety Committee meetings and ordering and placing First Aid Kits in several Town buildings.

Burn Building – This project is moving along. The sub assembly work of the walls has been completed at the High School. The sections were scheduled to be delivered Wednesday May 16 at the Transfer Station. However, due to the storm, this has been delayed. The students are scheduled to build and assemble the building Monday May 21 to Friday May 25. The building will be 18 feet x 18 feet. I have raised $3,500 from multiple companies in Seymour to construct this building. Once completed, I will work with the fire department regarding training in it.

Regionalization – A second meeting has occurred. All valley fire marshals continue to express a positive belief that this is a good idea. They have gotten support from their Towns so far. I will continue to finalize the regionalization process.

Fireworks – The proposed law in Hartford to legalize consumer grade fireworks has died in committee. It was never voted on in this legislative session. It is unknown if it will reappear.

Aquarion Water Company- A meeting occurred with Aquarion Water Company Management regarding the water supply on South Main Street. This was conducted regarding the low water supply situation during the recent 380 South Main Street fire. Also, many follow up activities occurred before and after this meeting. The meeting went very well. The reason for the amount of available water was discussed by the water company. There was no specific error made by the water company. However, some short term and long term plans were discussed to improve the water supply situation. Follow up meetings will be occurring.

Carbon Monoxide issue with DFM Willis’s Ford Explorer – No Change. We are still waiting for the recall. Carbon Monoxide is leaking into his vehicle. It was brought to Crowley Ford for investigation. This is part of Ford’s Police Interceptors around the Country that are having carbon monoxide problems. There is no fix for it yet, but it is probable the vehicle will be recalled once Ford determines a fix. The vehicle is still in use but a carbon monoxide detector is being used. Other proactive actions are being taken. The First Selectman and Police Chief have been notified of the problem.

INVESTIGATIONS: 380 South Main Street - This was a major structure fire. More than ½ of this apartment building has been damage by fire, smoke and water. This appears to have been an accidental fire. It appears to have been started by a malfunctioning bathroom ventilation fan motor in a top floor apartment.
37 Rosko Street – This was a pillow and blanket that caught fire. The person in the bed received burns and was operated on. The cause is undetermined at this time.

Each fire and follow-up requires a detailed report.

Submitted by,

Paul Wetowitz
Seymour Fire Marshal
May 16 2018

Cc. File
## Seymour Fire Department
### Chief's Requisitions

<table>
<thead>
<tr>
<th>Qty</th>
<th>Item Description</th>
<th>Vendor</th>
<th>Price ea.</th>
<th>Total</th>
<th>Acct. No.</th>
<th>P.O. No.</th>
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<td>1</td>
<td>FIRE INSTRUCTOR CLASS II</td>
<td>CT FIRE ACADEMY</td>
<td>$330.00</td>
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<td>1</td>
<td>UNIVERSAL AND CLASS A FOAM</td>
<td>FIREMATIC</td>
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<td>CDW</td>
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<td>OFFICE SUPPLIES</td>
<td>WB MASON</td>
<td>$2,000.00</td>
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<td>Install CAT 6 Lines for Spotted Dog @ C2</td>
<td>W.J. Electric, LLC</td>
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<td>$875.00</td>
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By our signatures below, we approve the requisitions indicated above:

Date: 5/14/2018

Michael Lombardi, Chief  
Chris Edwards, Asst. Chief  
Al Rochelle, Asst. Chief  
Doug Zaniewski, Asst. Chief  

$11,459.10
## Fire Dept Expenditures
### Town of Seymour Fiscal Year 2017-2018

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Orig Budget</th>
<th>Changes</th>
<th>Adj Budget</th>
<th>Mid Expanded</th>
<th>Ytd Expanded</th>
<th>Encumbered</th>
<th>Balance</th>
<th>%Exp</th>
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<tbody>
<tr>
<td>550 Fire Department</td>
<td>$412,000.00</td>
<td>$0.00</td>
<td>$412,000.00</td>
<td>$2,831.00</td>
<td>$234,331.15</td>
<td>$23,835.83</td>
<td>$153,833.02</td>
<td>62.66%</td>
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<td>SubDept</td>
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<td>$23,835.83</td>
<td>$153,833.02</td>
<td>62.66%</td>
</tr>
</tbody>
</table>

### Details:
- **550 Fire Department**
- **Ong Budget Changes**
- **Adj Budget Mid Expended Ytd Expended Encumbered Balance %Exp**
- **Salary: Director**
  - Orig Budget: $0.00
  - Adj Budget: $0.00
  - Mid Expanded: $0.00
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: $0.00
  - %Exp: 0.00%
- **Salary: Engineer**
  - Orig Budget: $15,000.00
  - Adj Budget: $15,000.00
  - Mid Expanded: $12,730.41
  - Ytd Expended: $0.00
  - Encumbered: $2,269.59
  - Balance: 84.87%
- **Salary: Regular employees - Mechanic**
  - Orig Budget: $0.00
  - Adj Budget: $0.00
  - Mid Expanded: $0.00
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 0.00%
- **Salary: Board secretary oes**
  - Orig Budget: $1,200.00
  - Adj Budget: $1,200.00
  - Mid Expanded: $1,200.00
  - Ytd Expended: $2,978.24
  - Encumbered: $0.00
  - Balance: 70.23%
- **Social security - Fire**
  - Orig Budget: $3,130.00
  - Adj Budget: $3,130.00
  - Mid Expanded: $1,201.42
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 38.38%
- **Purchased professional services - Medical**
  - Orig Budget: $32,500.00
  - Adj Budget: $32,500.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 62.51%
- **Education/Meeting/Seminars**
  - Orig Budget: $36,000.00
  - Adj Budget: $36,000.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 44.39%
- **Repairs and maintenance**
  - Orig Budget: $60,000.00
  - Adj Budget: $60,000.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 74.00%
- **Communications/Telephones**
  - Orig Budget: $10,800.00
  - Adj Budget: $10,800.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 44.39%
- **Travel**
  - Orig Budget: $200.00
  - Adj Budget: $200.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 0.00%
- **General supplies**
  - Orig Budget: $3,000.00
  - Adj Budget: $3,000.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 30.21%
- **Clothing**
  - Orig Budget: $30,450.00
  - Adj Budget: $30,450.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 91.71%
- **Electricity**
  - Orig Budget: $26,000.00
  - Adj Budget: $26,000.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 73.92%
- **Gasoline**
  - Orig Budget: $17,000.00
  - Adj Budget: $17,000.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 73.92%
- **Buildings - Improvements**
  - Orig Budget: $37,000.00
  - Adj Budget: $37,000.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 44.39%
- **Equipment Capital**
  - Orig Budget: $0.00
  - Adj Budget: $0.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 0.00%
- **Vehicle lease**
  - Orig Budget: $0.00
  - Adj Budget: $0.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 0.00%
- **Equipment OSHA**
  - Orig Budget: $17,000.00
  - Adj Budget: $17,000.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 44.39%
- **Equipment Non-Capital**
  - Orig Budget: $38,000.00
  - Adj Budget: $38,000.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 50.85%
- **Buildings - Improvements**
  - Orig Budget: $37,000.00
  - Adj Budget: $37,000.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 50.85%
- **Equipment Capital**
  - Orig Budget: $0.00
  - Adj Budget: $0.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 0.00%
- **Vehicle lease**
  - Orig Budget: $0.00
  - Adj Budget: $0.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 0.00%
- **Equipment OSHA**
  - Orig Budget: $17,000.00
  - Adj Budget: $17,000.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 44.39%
- **Equipment Non-Capital**
  - Orig Budget: $38,000.00
  - Adj Budget: $38,000.00
  - Mid Expanded: $2,978.24
  - Ytd Expended: $0.00
  - Encumbered: $0.00
  - Balance: 50.85%

**Grand Total for Report**
- Orig Budget: $412,000.00
- Adj Budget: $412,000.00
- Mid Expanded: $2,831.00
- Ytd Expended: $234,331.15
- Encumbered: $23,835.83
- Balance: $153,833.02
- %Exp: 62.66%
This form is to be completed for all events that require the use of apparatus or events that have members of the public or department property. Please fill out the form in advance of the event(s) with necessary documentation, sign and return to the Chiefs' office prior to the Chief's meeting.

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<thead>
<tr>
<th>Event Description #1</th>
<th>Event Description #2</th>
<th>Event Description #3</th>
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<tbody>
<tr>
<td><strong>C2 Carnival</strong></td>
<td><strong>NH County Chiefs Dinner</strong></td>
<td><strong>Memorial Day Parade</strong></td>
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<td>5/15 6pm</td>
<td>5/27</td>
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<td><strong>Event Location</strong></td>
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<td>Seymour Comm Ctr. Pine St.</td>
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<td>John Adams 501</td>
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