Members Present: Jim Cretella, Richard Demko, Kristyn Hanewicz, Beverly Kennedy, and John Stelma; Kwame Dunbar and Gary Popielasz (alternates)

Members Absent: Heather McDaniel, Bill Sawicki

Others Present: Bill Paecht, Paul Satkowski, Doug Thomas

Item #1 – Call Meeting to order
Vice-Chairman Beverly Kennedy called the meeting to order at 7:02pm.

Item #2 – Pledge of Allegiance
Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates
Motion to seat Gary Popielasz as alternate for this meeting
Motion: Richard Demko Second: Jim Cretella
Yes: 7 No: 0 Abstain: 0

Motion to seat Kwame Dunbar as alternate for this meeting
Motion: Richard Demko Second: John Stelma
Yes: 7 No: 0 Abstain: 0

Item #4 – Public Comment
None

Item #5 – Approval of Minutes—May 22, 2018 Regular Meeting
Motion to approve Minutes from May 22, 2018 Regular Meeting
Motion: Richard Demko Second: Gary Popielasz
Yes: 7 No: 0 Abstain: 0

Item #6 – Comments from the First Selectman
None

Item #7 – Report from the Finance Director
  • Expected surplus of around $20,000 for year end
  • State released $148,000 for town road aid
  • Will have a transfer next month for the Transfer Station from all the extra trash picked up from the storm
• Closed out the $200,000 from the Chatfield School project; had $75,000 set aside for Oxford – took that money and put to bottom line.
• Transfers for $2 million each to “Internal Service Fund Reserve” and “Capital Debt/Reserve Fund” were done.

**Item #8 - Transfer Requests**

**#9 – Parks Department** – Transfer from: Repairs & Maintenance $9,494.23 – Transfer to: Machinery & Equipment $9,494.23

Transfer to purchase Sand-Pro infield groomer machine. Current machine is over 20 years old. We are using only Toro machines to save money – all use same type oil filter, etc. The higher caliber engine is needed; the machine gets almost daily use.

Motion to approve the above transfer
Motion: Gary Popielasz Second: Richard Demko
Yes: 7 No: 0 Abstain: 0

**#10 – Police Department** – Transfer from: Salary $115,000 – Transfer to: Machinery & Equipment - Cars $115,000

Transfer for purchase of three police vehicles. Extra money in salaries due to being short two people & workers comp; saved about $1,200/car due to competitive bidding and research by Mr. Satkowski. Anticipated delivery is August. Already had some of the money budgeted.

Motion to approve the above transfer
Motion: Richard Demko Second: Jim Cretella
Yes: 7 No: 0 Abstain: 0

**#11 – Recreation Department** – Transfer from: Contingency Community Service, $6,448.95 – Transfer to: Assistant Director Salary, $4,536.09; Salary Regular Employees, $1,912.86

Transfer due to step increase missed for one person and another person had more hours than expected. There was an error in figuring out the additional hours and a little more than needed was transferred. Richard Demko suggested that the Director look at the budget more carefully.

Motion to approve the above transfer
Motion: Gary Popielasz Second: Jim Cretella
Yes: 7 No: 0 Abstain: 0

**#12 – Police Department**

Transfer from: Salary Uniformed Police $23,000
Transfer to: Salary Supers $3,000
Overtime $20,000
Gasoline $6,500
Oil $6,500
More hours are needed for the supernumeraries; additional overtime needed due to vacations, less people. More oil is needed due to building conditions (which will hopefully improve with the much-needed renovations at Police Department building).

Motion to approve the above transfer
Motion: Richard Demko Second: Jim Cretella
Yes: 7 No: 0 Abstain: 0

Item #9 – New Business
None

Item #10 – Correspondence
None

Item #11– Adjournment
Motion to adjourn
Motion: Gary Popielasz Second: Kwame Dunbar
Yes: 7 No: 0 Abstain: 0

Meeting was adjourned at 7:20pm.

Submitted by:

Monica Dimon
Recording Secretary