Members Present: Stephan Behuniak, Rory Burke, Nicholas Cass, and Dustin Zrelak
Members Absent: None

Item #1: Call meeting to order
The meeting was called to order at 7:32 PM.

Item #2: Pledge of Allegiance
All present stood and recited the Pledge of Allegiance.

Item #3: Public comment
There was no public comment.

Item #4: Motion to approve meeting minutes from November 7th, 2018
Motion: Dustin Zrelak
Second: Nicholas Cass
Vote: 4-0-0
Motion Pass

Item #5: Ongoing projects
Town Hall windows are being replaced with energy efficient windows beginning the week of 12/9. Lights in public buildings will begin to be updated to energy efficient LED lights in December. The town has submitted its incentive application for the streetlight conversion project.

The committee discussed contents of a town wide flyer that will be created and distributed using the Bright Ideas Grant money. It was discussed that the flyer will be separated into three sections, one section containing general guidelines that residents can follow for a more sustainable future, as well as a section on what the town has done and plans to do for a sustainable future, and finally a section on what citizens can do for a more sustainable future. The committee took actions to begin drafting the flyer such that different ideas can be compared in the next meeting.

No actions were taken for planning 2019 meetings.

Item #6: Public comment
There was no public comment.

Item #7: Open discussion
There was no open discussion.
Item #8: Adjournment
A motion was made to adjourn the meeting.

Motion: Dustin Zrelak  Second: Nicholas Cass
Vote: 4-0-0

The meeting was adjourned at 8:48 PM.

Submitted by,

[Signature]

Dustin Zrelak