MINUTES
10-Year Strategic Planning Committee
Wednesday, April 10, 2019 @ 7:00pm
Norma Drummer Room/Seymour Town Hall

Members Present: Kathie Vrlik, Trish Danka, Stephan Behuniak & Rory Burke
Members Absent: Don Smith
Others Present: None

1) Call meeting to order
The meeting was called to order at 7:30 PM.

2) Pledge of Allegiance
All present stood and recited the Pledge of Allegiance.

3) Public comment
There was no public comment.

4) Approval of Jan-March minutes
A motion was made to approve the March 13, 2019 meeting minutes.
Motion: Stephan Behuniak Second: Rory Burke
Vote: 4-0

5) Discussion of Board Membership Levels
The board weighed the benefits of reducing membership to 5. They decided that despite increased workload for the individual, it would result in improved efficiency. They will forward a request to the Board of Selectmen to change the ordinance accordingly.

6) Discussion of Implementation Plan
The Committee will focus on overhauling the plan. They will leave the plan essentially intact while creating a supplemental annual plan that will allow for improved accountability. The First Selectman will be expect to provide updates on both semiannually. Senior staff will be interviewed every 5 years at minimum and other department heads every 10. The Committee will begin revamping with the Finance section at the May meeting.

7) Discussion of infrastructure plan
The Committee discussed the possibility of including this document in the Strategic Plan but decided that it was a better fit for the road plan since they are more closely related. They felt it was more likely to be utilized and updated there since the Town Engineer creates and consults that document frequently.

8) Discussion of First Selectman’s update
The Committee discussed and decided that the priority is overhauling the plan. They will cancel the spring update and shoot for a fall update with the new format.
9) Open discussion
There was no further discussion.

10) Public comment
There was no public comment.

11) Adjournment
A motion was made to adjourn the meeting at 8:38 PM.

Motion: Trish Danka  Second: Stephan Behuniak
Vote: 4-0

Submitted by,

Rory Burke
Recording Secretary