Minutes
Board of Public Works
Monday, June 10th, 2019 at 7:00 PM
Public Works Garage

Members Present: Al Bruno, Bill Stowe, Annmarie Drugonis, Rich Demko
Members Absent: Sean Walsh
Others Present: Tony DePrimo, Frank Gabinelli, Jordan Addis

Item #1: Call Meeting to Order

The meeting was called to order at 6:59 PM.

Item #2: Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Item #3: Public Comment

No public comment.

Item #4: Approve Minutes

Bill Stowe made a motion to approve the April minutes.

Second: Al Bruno
3-1 approved
Rich Demko abstained

Item #5: Discussion on Parks and Schools

All is well with the parks and schools. The department is going a great job of
keeping the school and park grounds clean and well manicured. The Board
Members stated that they haven't heard any complaints. The department is still waiting on the ospreys on the lights at Matheis Park to move on.

**Item #6: Transfers**

No transfers

**Item #7: Financial Update**

All is well with the finances. The repairs and maintenance account was close to running out, but it did not. In the future, there may need to be more money put towards highway material because the department is using a lot of asphalt to maintain the roads.

**Item #8: Vehicle Update**

The department received the new sidearm. Everything is good with the vehicles.

**Item #9: Transfer Station Update**

A concrete pad needs to be put down under the metal container because the container weighs so much. The department is also looking at repairing the wall near where the recycling area is. A sidewalk on heritage drive was repaired because a town tree destroyed it, which cuts into the budget for repairs and
maintenance. If it was not a town tree that destroyed the sidewalk, it would have been the homeowner's responsibility to repair it.

**Item #11: Work Update/Director’s Report**

*See attached report*

Bulk pickup is very busy. The department did 70 households last month, and had to cap it because of the number of requests.

**Item #12: Other Business**

On Tomlinson road there are overgrown trees growing into the road. The town will look into taking care of these, as they are becoming a safety issue.

The new stop sign on Pearl Street will be done tomorrow.

An email from a former public works member was sent out containing a view of the public works garage from the entrance. Under OSHA public citizens shouldn’t be in the public works garage because of insurance purposes and hazardous machinery. Annmarie Drugonis suggested posting signs saying “authorized employees only” at the public works garage. The department may put cameras up around public works garage. There should not be people walking through the facilities.

**Item #13: Public Comment**

No public comment.

**Item #14: Adjournment**

Al Bruno made a motion to adjourn at 7:33 PM

Second: Rich Demko
Approved 4-0
The above referenced data represent a detailed and complete account of Productivity accomplished from Seymour DPW pertinent for the month of May, 2019.

1. In completing collections of trash cans town wide throughout the Parks, a combined 88 man-hours disposing 3 tons of trash @ the transfer-station.
2. DPW serviced 70 household who scheduled for monthly Bulk-pickup. A total combined 88 man-hours collecting 20 tons of trash & 7 tons of scrap metal.
3. A total of 80 combined man hours to trim back trees and or remove hazardous low hanging limbs totaling .75 tons of brush at the compost site.
4. A total of 152 Heavy Equipment man-hours to sweep 182 lane-miles of road in neighborhoods until such time a full and complete sweeping of ALL recognized roads within Town limits.
5. DPW is underway with a full and complete mowing with the new sidearm mower & 2 road crews combined total of 328 man-hours assuring our right-of-ways are cut back & manicured of protruding overgrowth
6. A total combined 176 man hours to repair 500 potholes throughout town with 46 tons of asphalt.
7. DPW worked a combined total of 208/man-hrs installed 1,304/ft of new asphalt curbing using 23.5 tons of asphalt.
8. DPW worked combined 152/man-hrs repairing 4 driveway aprons using 11 tons of asphalt.
9. DPW worked a combined 112/man-hours to repair 6 catch-hosins using 6/tons of asphalt.
10. A combined 328/man-hrs were committed to keeping BOE school grounds clean and manicured.
11. A total combined 504/man-hrs were committed to keeping TOWN parks cleaned and manicured & all athletic fields dragged lined and ready for scheduled sports events.

Above accomplishments were succeeded with a full-staff of 1 Director, 2 Crew-Leaders, 10 truck drivers, 5 Laborers, and 3 seasonal part-time staff.