Meeting Minutes
October 17, 2019, 7:00 p.m.
Citizens Engine Co.

Attendees: Tom Eighmie, Todd Andrews, Dan Cooper, Pete Sampiere

1) The meeting was called to order at 7:00 p.m.

2) Pledge to the flag

3) Chief Meeting Minutes: Discussion and approval of October 2019 meeting minutes.
   Todd Andrews/Tom Eighmie made a motion to approve Chiefs minutes Vote: 4/0

4) Chief’s Report: Turkey Drive now on November 10.

5) Public comment: No comment.

6) Commissioner’s Meeting Minutes: Discussion/approval of Commissioner Meeting
   Minutes dated September 2019.
   Pete Sampiere/Todd Andrews made a motion to accept Commissioners Meeting Minutes
   Vote: 4/0.

   Item 12b should be Fire Marshal line item.

7) Correspondence: None.

8) Financial Report: Discussion and approval.

   Todd Andrews/Dan Cooper made a motion to approve the financial report. Vote: 3 Yes 0
   No 1 Abstain (Tom Eighmie)

9) Fire Marshals report: Todd Andrews/Tom Eighmie made a motion to accept Fire
   Marshals report dated September 2019, as presented. Vote: 4/0

10) Executive Session:

11) Unfinished Business:

Telephone: 203-888-1909
a) Update on Air Compressor- No update

12) New Business:  
Tom Eighmie/Dan Cooper made a motion to add Building Maintenance as a permanent item to the agenda. Vote: 4/0

a) Building Maintenance- Discussion was had regarding the FOB issues at Great Hill and Citizens Engine.

Emergency Shower valve at citizens needs to be replaced.

Citizens kitchen is almost completed.

13) First Selectman Round Table. No update.

14) Public Comment: No public comment.

15) Chief's Requisitions- Discussion and approval

Todd Andrews/Dan Cooper made a motion to approve requisitions. Vote: 4/0

16) Commissioner Comments:

17) Adjournment: Tom Eighmie/Todd Andrews motioned to adjourn the meeting at 7:35.m. Vote: 4/0

Respectfully Submitted,
### Building Inspections

| New: 1 | Existing: 16 | Re-inspections: 17 |

### Investigations

| Structure Fires: 1 | Vehicle Fires: 1 | Other Fires: 0 | Follow up: 0 |

### Training

| Attended: 2 | Provided: 0 |

### Miscellaneous:

<table>
<thead>
<tr>
<th>Propane Tanks: 0</th>
<th>Blasting Activities: 3</th>
<th>Burn Permits: 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plan Reviews: 3</td>
<td>Complaints: 3</td>
<td>Meetings: 11</td>
</tr>
<tr>
<td>Follow up: 28</td>
<td>Reports: 25</td>
<td>Oil Tank Removals: 12</td>
</tr>
<tr>
<td>Other: 7</td>
<td>Fire Prevention: 0</td>
<td>Fire Lanes: 0</td>
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</tbody>
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### Major Activities:

1. Fire Drills
2. Small Fire at 103 Spruce Street
3. Car Fire on North Benham
4. Numerous Multi-family inspections
5. Bladen's Ridge Plan Reviews
6. Interlocal Agreement signed

### On-going Projects:

1. 380 South Main (undamaged side almost complete)
2. Haynes Blasting is on-going
3. Valley Burger Shack 639 South Main
4. Blasting again at George Street

Respectfully,

Timothy P. Willis
Fire Marshal
Seymour