Minutes  
Board of Public Works  
Monday, October 21st, 2019 at 7:00 PM  
Public Works Garage

Members Present: Al Bruno, Bill Stowe, Annmarie Drugonis, Rick Demko
Members Absent: None
Others Present: Tony DePrimo, Jordan Addis

Item #1: Call Meeting to Order

The meeting was called to order at 7:01 PM.

Item #2: Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Item #3: Public Comment

No public comment.

Item #4: Approve Minutes

Al Bruno made a motion to approve the June minutes.

Second: Bill Stowe

4-0 approved

Item #5: Discussion on Parks and Schools

There are no issues with the parks or schools. The tree warden resigned.

Item #6: Transfers

The Public Works Department requested a transfer for trash disposal due to increased trash collection this year. See attached for full request.

Rick Demko made a motion to approve the request.

Second: Al Bruno
Approved: 4-0

Item #7: Financial Update

There is a shortage in the longevity budget line item as well as clothing allowance. Mr. Deprimo said he is going to look into this with the finance offices. LOCIP funds will be used for a few major road repair projects, including fixing drainage issues on Colony and Bridal Path. The department will apply for more LOCIP funding to repair guardrails around town.

Item #8: Vehicle Update

Mr. Deprimo stated that they are looking into getting two new pickup trucks instead of a new mason dump to work towards replacing the aging fleet.

Item #9: Transfer Station Update

Leaf pickup has been scheduled and will begin mid November. Pickup dates will be posted on the town website soon.

Mr. Deprimo said he would like the trash pickup expenditures itemized so the trash budget can be better analyzed. Each line item would be given a separate account to better see where the money is going.

Item #10: Work Update/Director’s Report

*See attached report

The department has been very busy with tree and limb removal around town.

Item #11: Other Business

No other business.
Item #12: Public Comment

No public comments.

Item #13: Adjournment

Al Bruno made a motion to adjourn at 7:47 PM

Second: Bill Stowe

Approved 4-0
<table>
<thead>
<tr>
<th>ITEM DESCRIPTION OF SERVICES</th>
<th>HRS.</th>
<th>DLRS.</th>
<th>LABOR HRS</th>
<th>MILES</th>
<th>LEAVES</th>
<th>ASPHALT</th>
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<th>REPAIRS</th>
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|Totals                      | 250  | 849.5 | 761       | 287   | 2147.5 | 99.5   | 0    | 61.5    | 779   | 21.5      | 425   | 0   | 0     | 81        | 57     |

DPW installed 425 ft of new asphalt curbing with 8.5 tons of asphalt.

DPW upkept overgrowth from protruding into roadways, also manicuring town right-of ways throughout various areas of Town.

DPW repaired 575 potholes using 52.5 tons of asphalt.

DPW restriped 158 stop bars, 259 stop-ahead (PD-project), 2 do-not-enter, 7 crosswalks. Also pink centerlines were also restriped on the run-course and 17 pink ribbons. A total of 57 gals of paint was used.

DPW street swept 99.5 lane miles of town roads including active down-town and industrial park & main-roads.

DPW installed 204 Pink manners for Pink

DPW removed bulk from 81 households totalling a combined 18 tons of trash/metal.

DPW maintained trash-run of all town trash cans and paper-picking totaling 3.5 tons of trash.

DPW totaled 225 man-hours to keep all BOE grounds clean and manicured, including lining and dragging all athletic fields.

DPW TOTALED 563 man-hours to keep town parks clean and manicured, including lining and dragging of all athletic fields.

11/18/19

[Signature]

[Stamp]
Town of Seymour Transfer Request

DEPARTMENTAL TRANSFER REQUEST

Control # 15
Date: 10/21/19

DEPARTMENT: Waste Collection

AUTHORIZED PERSON: Anthony DePrimo, Director of Public Works

AMOUNT REQUESTED: $121,491.33

ACC. LINE ITEM TITLE | FROM | AMOUNT | TO | AMOUNT
--- | --- | --- | --- | ---
Collection of refuse | 1-001-430-3230-590-410 | $2,742.00 | | |
Purchase serv garbage comm | 1-001-430-3230-590-426 | $48,572.95 | | |
Purchase serv recycling | 1-001-430-3230-590-427 | $756.69 | | |
OT Sanitation | 1-001-430-3200-585-139 | $6,118.83 | | |
Sanitation Longevity | 1-001-430-3200-585-289 | $2,133.42 | | |
Seasonal employees | 1-001-430-3110-570-115 | $24,760.00 | | |
heavy Equip | 1-001-430-3110-570-135 | $9,369.49 | | |
Contingency | 1-001-410-1950-530-872 | $21,434.53 | | |
Purch Serv garbage | 1-001-410-1950-530-874 | $5,603.42 | | |

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1-001-430-3230-590-425 | $121,491.33 | | |

PLEASE GIVE DETAILED EXPLANATION (attach separate sheet if necessary)

Year end transfer for trash hauling due to more use than budgeted. The Garbage collection department is a net transfer of $69,419.69. The previous year there was a year end transfer for $39,187.92, which was not adjusted for in the budget.

Total garbage collection was up 746 tons from prior year. Tipping fees are $63/tn and trip fees are $16.14/tn. Part of the collection increase was due to a 20% to 40% increase in bulk pick and residential drop off.

REQUIRED APPROVALS

CORRESPONDING BOARD OR COMMISSION

BOARD OF SELECTMEN:

BOARD OF FINANCE:

TOWN MEETING (If required)
1. Replace basin @ 50 Birchwood
2. Dorman park rebuild 3 park benches
3. Curbing repairs
4. Roadside & Sidearm Mowing
5. Pothole repairs
6. Line striping
7. Street sweeping
8. Banners install for RINK
9. Bulk PKUP
10. Trash pickup route

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