

McGINNIS COMMERCIAL REAL ESTATE COMPANY

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www.mcginnisrealty.com



COMMERCIAL PROPERTY RENTAL APPLICATION
Equal Housing Opportunity

Date of Application _____, 20____

Applicant, and any Co-Applicant, hereby agrees to pay a non - refundable application fee of \$ 40.00 each at the time Applicant and Co-Applicant submits this signed Rental Application to McGinnis Commercial Real Estate Company, "Property Manager," which fee is used for costs associated with obtaining applicant's credit report, and for other administrative costs relative to the application to rent property. Submitting the application fee does not guarantee Applicant occupancy of any rental property. The said Application Fee shall not be applied to any rental payments or deposits relative to occupancy of a rental property.

The undersigned hereby makes an application to rent the following property:

Anticipated move in date of _____, 20____, at a monthly rental of \$_____ with security deposit of \$_____, for a term of _____ (____) year (s).

PLEASE TELL US ABOUT YOURSELF

Full Name _____ Home Phone (____) _____
Date of Birth _____ Social Security # _____
Email Address: _____ Other Phone (____) _____
Co-Applicant Name _____ Telephone (____) _____
Co-Applicant Date of Birth _____ Social Security # _____
Company Name _____ E I # _____
Type Of Entity _____ State Domiciled _____
Approximate Assets \$ _____ Approximate Debt \$ _____
Approximate Income \$ _____ Approximate Expenses \$ _____
Number Of Employees Full Time _____ Number Of Employees Part Time _____

PLEASE GIVE RENTAL HISTORY (LAST 3 YEARS)

Current Location _____ Unit # _____ City _____ State _____ Zip _____
Month/Year Moved In _____ Reasons for Leaving _____ Rent \$ _____
Owner/Agent _____ Phone (____) _____
Previous Location _____ Unit# _____ City _____ State _____ Zip _____
Month/Year Moved In _____ Reasons for Leaving _____ Rent \$ _____
Owner/Agent _____ Phone (____) _____

Previous Location _____ Unit# _____ City _____ State _____ Zip _____
Month/Year Moved In _____ Reasons for Leaving _____ Rent \$ _____
Owner/Agent _____ Phone (_____) _____

PLEASE DESCRIBE YOUR CREDIT HISTORY

Have you or your company declared bankruptcy in the past seven (7) years? Yes _____ No _____

Have you or your company ever been evicted from a rental or commercial property? Yes _____ No _____

Have you or your company had two or more late rental payments in the past year? Yes _____ No _____

Have you or your company ever willfully or intentionally refused to pay rent when due? Yes _____ No _____

PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION

Your Status: Full Time _____ Part Time _____ Student _____ Unemployed _____

Employer _____

Dates employed _____ Position _____

Supervisor Name _____ Phone (_____) _____

Salary \$ _____ per _____. Benefits _____

Employer _____

Dates employed _____ Position _____

Supervisor Name _____ Phone (_____) _____

Salary \$ _____ per _____. Benefits _____

Co-Applicant Employer _____

Dates employed _____ Position _____

Supervisor Name _____ Phone (_____) _____

Salary \$ _____ per _____. Benefits _____

PLEASE LIST YOUR REFERENCES

Banking Accounts:

Name _____ Type of Account _____ Account Number _____

Name _____ Type of Account _____ Account Number _____

Name _____ Type of Account _____ Account Number _____

Personal Reference or Emergency Contact:

Name _____ Address _____

Phone (_____) _____ Relationship _____

Name _____ Address _____

Phone (_____) _____ Relationship _____

Driver's License:

Your Driver's License Number _____ State _____

Co-Applicant Driver's License Number _____ State _____

Vehicle Information:

Make / Model _____ Year _____ License Plate _____ State _____

Make / Model _____ Year _____ License Plate _____ State _____

ADDITIONAL INFORMATION:

Please give any additional information that might help owner/management evaluate this application?

I hereby apply to lease the above described premises for the rental amount and term set forth above, and agree that the rental is to be payable the first day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application, I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, I understand owner and/or agent will have sufficient reason to reject my application.

When my application is approved and accepted, I agree to execute Property Manager's standard residential lease agreement for a term of _____ (_____) months before possession is given, to pay the security deposit, and to pay the first monthly rental payment prior to the move in date. If the application is not approved or accepted by the owner or agent, the Application Fee shall not be refunded. I recognize that as a part of your procedure for processing my application, an investigative consumer report may be prepared whereby information is obtained through personal interviews with others with whom I may be acquainted. This inquiry includes information as to my character, general reputation, personal characteristics, and mode of living. I hereby authorize an investigation of my credit, tenant history, banking and employment for the purposes of renting a house, apartment, or condominium from Property Manager. Further, I hereby authorize Property Manager to obtain a credit report from any credit reporting agency used from time to time by Property Manager, and I understand that the information revealed by such credit report influences the decision to accept or reject my application to rent property. I understand that I have the right to request a copy of said credit report from Property Manager regardless of the decision on my application to rent property.

The above information, to the best of my knowledge, is true and correct.

Please sign: _____, 20____
Signature of Applicant Date

Please sign: _____, 20____
Signature of Co-Applicant Date

APPLICANT: PLEASE DO NOT WRITE BELOW (FOR OFFICE USE ONLY)

Application Fee of \$ 40.00 Received by _____ Date _____, 20____

OFFICE NOTES: