REGULAR MEETING MINUTES City Council of the City of Bath, Maine Wednesday, October 7, 2009 6:00pm City Council Chambers, Bath City Hall

Present: Councilors Cochrane, Omo, Paulhus, Rogers, Eosco, Sinclair, Pagurko, Winglass, and Chairman Wyman.

Also in attendance were the City Manager – William Giroux, City Solicitor - Roger Therriault and City Clerk - Mary White.

Chairman Wyman led the Pledge of Allegiance and City Clerk White called the Roll.

Chairman Wyman and Peter Owen, Public Works Director presented the State of Maine Department of Environmental Protection Certificate of Achievement 2009 to Christopher Wallace representing the Wastewater Treatment Plant Department.

CERTIFICATE OF ACHIEVEMENT 2009

Bath Wastewater Treatment Plant

The City of Bath Wastewater Treatment Plant went through an extensive upgrade in the mid 1990's in order to improve peak secondary treatment during wet weather and to supplement combined sewer overflow abatement management through installation of a wet weather primary treatment bypass with high rate disinfection.

Thirteen years after the upgrade was finished the treatment plant looks and runs better than ever! That is testament to the attention the City has given to waste water treatment and the dedication of the operators who manage the plant and collection system. The staff (Chris Wallace, Frank Talbot, Bob Gonzalez, Mike Orr, Roland Creamer, Bryan Levitt, and Butch Pinkham) are hard working, quick to respond to emergencies, and take pride in their jobs.

It takes real attention to detail to manage a primary treatment bypass and master the transition from dry weather to full wet weather flows. The operators at the Bath treatment plant have done so by developing techniques to maximize treatment, including:

- Keeping one of the 2 aeration basins off line for use as wet weather storage when flows start to increase. Simple, temporary weirs on the influent channel allow overflows to the idle basin without the need for motorized gates or operator inputs.
- Monitoring weather predictions and facility conditions prior to wet weather allowing operators to make necessary process changes in anticipation of wet weather.
- Monday morning planning meetings among operators to set the schedule for the week, review pending work orders and to resolve any new problems.

One person who must be recognized in this certificate of achievement is Scott Wilhelm, past Superintendent now retired. Scott managed the plant before during and after the upgrade and knows better than anyone the work needed to keep the plant running back when there were limited options and what was needed to make the upgrade as successful as it has been.



The American Planning Association celebrates excellence in planning

The American Planning Association hereby designates is

FRONT STREET | BATH

as one of the Great Places In America

2009

W. Paul Farmer, FAICP Executive Director and CEO Bruce A. Knight, FAICP

City Planner, Jim Upham, presented Council with the Certificate awarded by the American Planning Association for Front Street in recognition of it being one of the great places in America with exceptional character, quality and planning. He explained that only 10 are given to great streets per year.

- C. Public Hearings: 6:11 PM
- 1) Ordinance: Amendment to Land Use Article 8, Section 8.20, Subsection H. Contract Rezoning (second passage)

ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BATH THAT THE LAND USE CODE OF THE CITY OF BATH ADOPTED JULY 19, 2000, AND SUBSEQUENTLY AMENDED, BE HEREBY FURTHER AMENDED AS FOLLOWS:

Amend Article 8, Section 8.20, Subsection H, as follows:

SECTION 8.20 CONTRACT REZONING

H. Amendments

Any site plan and conditions, which have been approved by the City Council by means of the Contract Rezoning process, may be amended. An amendment to the site plan that qualifies to be approved according to Section 12.13, B, 1 through 6, may be approved per that minor revision process. Such All other amendments requires approval by the Planning Board and the City Council as per Section 8.20, C G. If an amendment proposes to alter any of the Conditions for Granting Contract Rezoning Approval contained in item D, above, the amendment requires approval from the Planning Board and the City Council as per Section 8.20, C through G, above.

(Note: Additions are underlined, and deletions are crossed out.)

Councilor Omo made a motion to waive the reading of this Ordinance. The motion was seconded by Councilor Rogers. All were in favor.

Councilor Omo made a motion to put this Ordinance on the floor. Councilor Pagurko seconded the motion.

ROLL CALL VOTE:

YEAS: Cochrane, Omo, Paulhus, Rogers, Eosco, Sinclair, Pagurko, Winglass

NAYS: None

Ordinance passed unanimously. 8-0

Chairman Wyman stated this would become effective in 21 days.

2) Ordinance: Authorizing Permanent Financing for the purpose of purchasing a Stock Unit Pumper for the Bath Fire Department (second passage)

ORDINANCE AUTHORIZING PERMANENT FINANCING

THE PURPOSE OF THIS ORDINANCE IS TO AUTHORIZE THE ISSUANCE OF GENERAL OBLIGATION BONDS/NOTES OR OTHER INDEBTEDNESS FOR THE CITY OF BATH, MAINE, IN AN AMOUNT UP TO, BUT NOT TO EXCEED, \$375,000.00 FOR THE PURPOSE OF FUNDING THE PURCHASE OF A STOCK UNIT PUMPER FOR THE FIRE DEPARTMENT.

IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF BATH, AS FOLLOWS:

<u>Section 1.</u> That a sum up to, but not to exceed, \$375,000.00 is hereby appropriated for the purpose of providing funding for the purchase of a stock unit pumper for the Fire Department.

<u>Section 2.</u> That, for the purpose of financing the aforesaid appropriation, authorization is hereby given to incur indebtedness by the issuance of bonds/notes of the City of Bath, in an amount up to, but not to exceed, \$375,000.00 under, and pursuant to, the Charter of the City of Bath.

<u>Section 3.</u> That any and all bonds/notes issued pursuant to this Ordinance shall be payable in monthly installments.

<u>Section 4.</u> That the term of any bonds/notes or other indebtedness issued under the within Ordinance shall not exceed ten (10) years.

<u>Section 5.</u> That the proceeds of any bonds/notes issued pursuant to this Ordinance shall be used only for those purposes specified in Section 1 above.

<u>Section 6.</u> That any proceeds of the bonds/notes issued not used for the purposes specified in Section 1 shall be applied to repayment of the principal and/or interest of any such bonds/notes.

<u>Section 7.</u> That any suit questioning the validity of this Ordinance shall be barred unless commenced within forty-five (45) days following publication of the Ordinance, said publication in accordance with Section 809 of the Charter of the City of Bath.

<u>Section 8.</u> That the City Treasurer, with the approval of the Chairman of the City Council and the City Manager, shall determine the date or dates, maturities, denominations, interest rate or rates and any other details of each issue of bonds and/or notes issued in anticipation of this permanent financing.

<u>Section 9.</u> That any and all bonds and/or notes issued by the City pursuant to Chapter 8 of the Charter of the City of Bath shall be signed by the City Treasurer and countersigned by the Chairman of the City Council and the City Manager.

<u>Section 10.</u> That any and all bonds and/or notes issued pursuant to Chapter 8 of the Charter of the City of Bath shall be general obligation securities of the said City.

<u>Section 11</u>. The City Treasurer, with the approval of the Chairman of the City Council and the City Manager, is hereby authorized to make any such bonds or notes authorized hereby subject to call for redemption with or without premium at the election of the City before the dates fixed for the final payment thereof. Any notes issued hereunder shall be subject to prepayment without penalty.

Councilor Omo made a motion to waive the reading of this Ordinance. The motion was seconded by Councilor Pagurko. All were in favor.

Councilor Pagurko made a motion to put this Ordinance on the floor for discussion. Councilor Rogers seconded the motion.

ROLL CALL VOTE:

YEAS: Cochrane, Omo, Paulhus, Rogers, Eosco, Sinclair, Pagurko, Winglass

NAYS: None

Ordinance passed unanimously. 8-0

Chairman Wyman stated this would become effective in 21 days.

3) Ordinance: Amending Zoning Map to add the Resource Protection District to the land within 250 feet horizontal distance, from the wetland associated with the body of water known as Lilly Pond. (second passage)

ORDINANCE

WHEREAS, THE CITY COUNCIL OF THE CITY OF BATH, AS PART OF THE ADOPTION OF THE BATH LAND USE CODE ON JULY 19, 2000, EFFECTIVE AUGUST 9, 2000, DEPICTED THE BOUNDARIES OF ALL LAND USE DISTRICTS ON A ZONING MAP OF THE CITY OF BATH, ALSO DATED JULY 19, 2000, INCORPORATED BY REFERENCE INTO THE LAND USE CODE PURSUANT TO THE PROVISIONS OF SECTION 7.02 OF THE SAID CODE, AND

WHEREAS, IT IS NECESSARY AND APPROPRIATE THAT THE BOUNDARIES OF THE LAND USE DISTRICTS BE, FROM TIME TO TIME, ADJUSTED AND AMENDED, IN ORDER TO CREATE NEW DISTRICTS AND ADJUST BOUNDARY LINES OF EXISTING DISTRICTS,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BATH THAT THE ZONING MAP OF THE CITY OF BATH, DATED JULY 19, 2000, BE AND HEREBY

IS AMENDED IN ACCORDANCE WITH THE SKETCH PLAN ATTACHED HERETO AND MADE A PART HEREOF. THIS CHANGE SHALL BE INCORPORATED INTO AND BE PART OF THE OFFICIAL ZONING MAP OF THE CITY OF BATH. THE SPECIFIC ADJUSTMENT IS:

To amend the zoning on a portion of parcel 22 on Tax Map 31, a portion of parcel 1 on Tax Map 33, a portion of parcels 4, 13 & 27 on Tax Map 34, and a portion of parcel 6 on Tax Map 37 by adding the Resource Protection District to the land within 250 feet, horizontal distance, from the wetland associated with the body of water known as Lilly Pond.



Proposed for Resource Protection

Council Omo made a motion to waive the reading of this Ordinance. The motion was seconded by Councilor Pagurko. All were in favor.

Councilor Pagurko made a motion to put this Ordinance on the floor for discussion. Councilor Rogers seconded the motion.

ROLL CALL VOTE:

YEAS: Cochrane, Omo, Paulhus, Rogers, Eosco, Sinclair, Pagurko, Winglass

NAYS: None

Ordinance passed unanimously. 8-0

Chairman Wyman stated this would become effective in 21 days.

D. Consent Agenda: 6:16 PM

*4) Minutes of the previous Council meeting of September 2, 2009.

Motion by Councilor Rogers, second by Councilor Pagurko to accept the Consent Agenda as presented. All were in favor of the motion.

E. Time Devoted to Residents to Address the City Council: 6:17 PM

No residents spoke at this time.

- F. Ordinances, Resolutions and Orders: 6:17 PM
- 5) Order Prepare Notice of Election to notify inhabitants of the Maine State Referendum Election to be held on Tuesday, November 3, 2009 (motion to pass Order)

ORDER

In City Council
October 7, 2009

BE IT HEREBY ORDERED BY THE CITY COUNCIL, AS FOLLOWS:

That, the Notice of State of Maine Referendum Election be prepared and issued to notify and summons the inhabitants of the City of Bath, qualified to vote, that the Referendum Election will be held at Bath Middle School, 6 Old Brunswick Road, on Tuesday, November 3, 2009 for the purpose of determining the following questions:

TO DETERMINE:

One (1) People's Veto Question Four (4) Citizen Initiative Question One (1) Bond Issue Question One (1) Constitutional Amendment

A person may register to vote and/or enroll in a political party on or before election day. Pursuant to Title 21-A, Section 759(7), absentee ballots will be processed on November 3, 2009 at the Bath Middle School, 6 Old Brunswick Road at the following times: starting at 10:00AM, 1:00PM, 4:00PM and 7:00PM. Any and all remaining absentee ballots will be processed at 8pm.

The polls shall be opened at 9:00am and closed at 8:00pm.

Councilor Omo made a motion to waive the reading of the Order. The motion was seconded by Councilor Pagurko. All were in favor.

VOTE: YEAS: 8 NAYS: 0

Order passed unanimously. 8-0

6) Order - Prepare Election Warrant to notify inhabitants of City of Bath Municipal Election to be held on Tuesday, November 3, 2009 to vote for the following: One Councilor from each: Ward 2, Ward 3 and Ward 4 (three year terms)(motion to pass Order)

Chairman Wyman read the following Order:

ORDER

In City Council October 7, 2009

BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF BATH, THAT:

Warrants be prepared and issued to notify and summons the inhabitants of the City of Bath, qualified to vote, that the Municipal Candidate Election (Wards Two, Three and Four) will be held at Bath Middle School, 6 Old Brunswick Road, on the Tuesday following the first Monday of November, the same being the 3rd day of said month, in the year of our Lord Two Thousand Nine, at 9 O'clock in the forenoon, then and there, to cast their votes at the Municipal Election in their respective Wards for:

City Councilors to be Elected:

Ward Two One to be Elected for a three year term
Ward Three One to be Elected for a three year term
Ward Four One to be Elected for a three year term

and, be it further ordered, that said polls are to be kept open until eight o'clock in the afternoon of said day and then be closed.

VOTE: YEAS: 8 NAYS: 0

Order passed unanimously. 8-0

7) Order - Prepare Election Warrant to notify inhabitants of City of Bath of the RSU #1 School Districts 4 and 5 Board of Directors' Election to be held on Tuesday, November 3, 2009 to vote for the following: One Director to be elected from each: District 4 and District 5 (three year terms)(motion to pass Order)

Chairman Wyman read the following Order:

ORDER

In City Council October 7, 2009

BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF BATH, THAT:

Warrants be prepared and issued to notify and summons the inhabitants of the City of Bath RSU #1 School Districts 4 and 5, qualified to vote, said Election will be held at Bath Middle School, 6 Old Brunswick Road, on the Tuesday following the first Monday of November, the same being the 3rd day of said month, in the year of our Lord Two Thousand Nine, at 9 O'clock in the forenoon, then and there, to cast their votes for:

Board of Directors for RSU #1 to be Elected:

District 4 One to be Elected for a three year term
District 5 One to be Elected for a three year term

and, be it further ordered, that said polls are to be kept open until eight o'clock in the afternoon of said day and then be closed.

Councilor Pagurko made a motion to put this item on the floor for discussion. The motion was seconded by Councilor Omo.

VOTE: YEAS: 8 NAYS: 0

Order passed unanimously. 8-0

8) Order - Appointment of Wardens and Ward Clerks for the November 3, 2009 Election (motion to pass Order)

Chairman Wyman read the following Order:

ORDER

Be It Ordered by the City Council of the City of Bath,

that the following be appointed for the Maine State Referendum Election and the City of Bath Municipal Candidate Election to be held on Tuesday, November 3, 2009

Ward	Warden	Ward Clerk
1	Darlene Compton	Barry Compton
2	Pamela Murray	Christina Hagan
3	Sally Hordeman	Mary Arsenault
4	Carol Duehring	Harriet Smith
5	Cindy Gabelmann	Judith Lemoine
6	Brenda Cummings	Timothy Richter
7	Jackie Dwinal	Carla Burnham

Councilor Pagurko made a motion to put this item on the floor for discussion. The motion was seconded by Councilor Omo.

VOTE: YEAS: 8 NAYS: 0

Order passed unanimously. 8-0

9) Order - Setting hourly schedule of the Office of Voting Registrar (motion to pass Order)

Chairman Wyman read the following Order:

ORDER

Be It Ordered by the City Council of the City of Bath, that the hourly schedule for the office of the Registrar of Voters shall be from 8:30am to 4:30pm Monday through Friday prior to the State of Maine Referendum Election and City of Bath Municipal Candidate Election to be held Tuesday, November 3, 2009 except for Saturday, October 31, 2009 from 11:00am to 2:00pm at the City Clerk's Office, 55 Front Street.

Voters may register on the Day of the Election from 7:30AM to 9:00AM at the City Clerk's Office and from 9:00 AM – 8:00 PM at the polls at the Bath Middle School, 6 Old Brunswick Road.

Councilor Pagurko made a motion to put this item on the floor discussion. The motion was seconded by Councilor Omo.

VOTE: YEAS: 8 NAYS: 0

Order passed unanimously. 8-0

10) Forfeiture of Property - Police Department

Chief Field explained that this forfeiture of property was due to a joint investigation and arrest by the Sagadahoc County Sheriff's Department, Richmond and Bath Police Departments. Bath's share of the forfeitured cash came to \$551.10

VOTE to accept forfeiture:

YEAS: 8

NAYS: 0

Passed unanimously. 8-0

11) Resolution – Annual Review of Comprehensive Plan

Chairman Wyman read the following Resolution:

RESOLUTION REGARDING COMPREHENSIVE PLAN

WHEREAS, the City Council of the City of Bath, at its meeting on September 2, 2009, adopted a new Comprehensive Plan for the City; and

WHEREAS, the Comprehensive Plan, in Chapter 5 at Page 40, calls for a Continuing Planning Process to review and update the Plan; and

WHEREAS, the Continuing Planning Process charges the Planning Director, Planning Board, and members of an Advisory Committee, to review the Comprehensive Plan, update the data and appendices, and issue statements and recommend such amendments to the Plan as are deemed necessary and appropriate based on the review; and

WHEREAS, the City Council also needs to be involved in the Comprehensive Plan review process, prior to considering any amendments to the Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bath that the City Council, at least on a annual basis, beginning January 1, 2011, will conduct a workshop(s) to consider the data in the Comprehensive Plan and any updates, as well as any amendments or revisions to issue statements and action plans. It is contemplated that the workshop(s) shall be held once the Planning Director, Planning Board and Advisory Committee, have completed their review and have presented to Council the results of that review.

Councilor Rogers made a motion to put this item on the floor for discussion. The motion was seconded by Councilor Pagurko.

VOTE:

YEAS: 8

NAYS: 0

Resolution passed unanimously. 8-0

12) Resolution – Brownfield Cleanup Revolving Loan Fund for property at Map 26, lot 260

Chairman Wyman read the following Resolution:

City of Bath BROWNFIELD CLEANUP REVOLVING LOAN FUND COUNCIL RESOLUTION

WHEREAS, the City of Bath is the recipient of Brownfield Cleanup Revolving Loan Funds (BCRLF) and authorized to make certain loans from these funds (Loan Funds); and

WHEREAS, these funds are to be used to undertake cleanup of Brownfield sites by making low interest loans to parties willing to undertake cleanup of these sites; and

WHEREAS, the DORKS R US is the owner of certain real property located in Bath at Map 26, lot 260 and has requested assistance with their remediation plan, which must be done as part of the redevelopment of the site.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL THAT William Giroux, City Manager is authorized to carry out the duties and responsibilities to execute the loan and related documents, consistent with the City Charter of the City of Bath and the laws and the regulations governing the Brownfield Cleanup Revolving Loan Fund Program.

Signed this 7th day of October 2009 on behalf of the City Council of the City of Bath.

Councilor Pagurko made a motion to put this item on the floor for discussion. The motion was seconded by Councilor Omo.

Al Smith, Community Development Coordinator, explained that this is the 4^{th} loan made on the revolving loan fund.

Steve Dyer of Ransom Environmental reported that the assessment of the site found widespread and low levels of metals and polyurimatic hydrocarbons. The plan to clean the site was to encapsulate these contaminated soils to prevent any contact with them. The public was made aware of the process through public meetings.

Gary Serino, Vice President and CFO of Maine Course Hospitality Group, express excitement for the project in Bath.

VOTE:

YEAS: 8

NAYS: 0

Resolution passed unanimously. 8-0

13) Resolution - Gateway 1 Start-up Agreement

Chairman Wyman read the following Resolution:

RESOLUTION

Be it resolved by the City Council of the City of Bath that the City of Bath enter into the "START-UP AGREEMENT FOR THE IMPLEMENTATION OF THE GATEWAY 1 CORRIDOR ACTION PLAN IN THE ROUTE 1 CORRIDOR FROM BRUNSWICK TO STOCKTON SPRINGS" and that the City Manager is hereby authorized to sign said agreement on behalf of the City.

Councilor Pagurko made a motion to put this item on the floor for discussion. The motion was seconded by Councilor Cochrane.

Jim Upham, City Planner, explained that this process has taken 4 years. Mr. Upham stated this start up agreement is an interim stage between the planning and the implementation of Gateway 1 and asks the communities to work in good faith to adopt the Action Plan as an addendum to the Comprehensive Plan within the next 12 months and asks the communities to create a Gateway 1 Corridor Coalition.

Stacy Benjamin, DOT Gateway 1 Coordinator, stated that the midcoast region includes 5 counties, 7 labor market areas and nearly 13 billion dollars in property value and depends on the Route 1 Corridor for viability. The goal of the Plan is to position the midcoast communities to compete effectively for jobs in the future by maintaining the safety, mobility, balancing jobs and housing, alternative passenger and freight modes, rural lands and wildlife habitats and visual community character of the Route 1 Corridor and maintaining the quality of life of the region. Ms. Benjamin asked Council to support this agreement.

VOTE: YEAS: 8 NAYS: 0

Resolution passed unanimously. 8-0

14) Ordinance - Amendments to Land Use Code - Shoreland Zone (second passage)

Councilor Cochrane made a motion to waive the reading of this Ordinance. Councilor Pagurko seconded the motion.

Vote on waiving the reading:

YEAS: 7

NAYS: 1 (Sinclair) Waiving Passed 7-1

A complete copy of this Ordinance is on file in the Bath City Clerk's Office with the October 7, 2009 Agenda Materials.

Councilor Pagurko made a motion to put the item on the floor for discussion. Councilor Omo seconded the motion.

City Planner, Jim Upham, explained the changes in this Ordinance are mostly definitions and housekeeping changes required by the Department of Environmental Protection. Mr. Upham explained the definition of development was part of the initial draft of all new changes that DEP required. He continued by saying that DEP changed a performance standard that used "definition of development" so the definition was no longer needed. DEP recommended the packet be amended to do away with the definition.

ROLL CALL VOTE:

YEAS: Cochrane, Omo, Paulhus, Rogers, Eosco, Pagurko, Winglass

NAYS: None

Abstention: Sinclair Ordinance passed. 7-0-1

Chairman Wyman stated the Ordinance would become effective in 21 days.

G. Petitions & Communications: 7:10 PM

There were no petitions or communications at this time.

H. City Manager's Report: 7:10 PM

Mr. Giroux spoke briefly about these other topics:

- Update on selling 2 Sheridan Road
- Update on selling Bumpy Hill Property
- Report on Property Maintenance Ordinance

I. Committee Reports: 7:15 PM

Councilor Eosco reported that the Main Street Bath's Annual Dinner would be held on October 12th and that Autumfest is to be held on October 10th in the downtown.

Councilor Paulhus reported that the Recognition Committee had their first meeting and elected Elena Vandervoort as Chairperson and Brian Hatch as Vice-Chairperson.

J. Unfinished Business: 7:17 PM

There was no unfinished business.

K. New Business: 7:17 PM

15) Appointment 1 member to the Board of Assessment Review term to expire July 2012.

Councilor Pagurko nominated Beverly Emero for the position. All were in favor.

Councilor Omo made a motion to amend the agenda to add "to discuss a Real Estate Matter per 1 MRSA §405(6)(E)" to the Executive Session. Councilor Pagurko seconded the motion. All were in favor of the motion.

A motion was made by Councilor Winglass at 8:34 PM to go into an Executive Session to discuss Labor Negotiations per 1 MRSA §405(6)(D), a Personnel Matter per 1 MRSA §405(6)(A) and a Real Estate Matter per 1 MRSA §405(6)(E). Councilor Pagurko seconded the motion. All were in favor of the motion.

Councilor Rogers made a motion to come out of Executive Session at 8:42 PM. Councilor Winglass seconded the motion. All were in favor of the motion.

Councilor Sinclair made a motion to extend William Giroux, City Manager's contract for 3 ½ years. The motion was seconded by Councilor Rogers. All were in favor.

Councilor Winglass made a motion to put the Bumpy Hill property back out to bid for a starting price of \$34,900. The motion was seconded by Councilor Omo. All were in favor.

The meeting adjourned at 8:45 PM with a motion from Councilor Pagurko. Councilor Eosco seconded the motion. All were in favor of the adjournment.

Attest:

Mary J. White, City Clerk

Please note: These minutes are not recorded verbatim. A DVD recording of the meeting is available for review in the City Clerk's office during regular business hours.