

# Bath Bicycle and Pedestrian Committee Meeting Minutes

September 20th

## In attendance

Kevin Shute, Tim Blair, John Swenson, Travis Wolfel, Carl Zeis, David Comeau, Sharon Wilbraham, Anne Dunham, Robert McChesney, Andrew Deci, Steve Balboni, Lee Leiner

## Absent

Dan Couture

## Meeting Notes and Agenda Review

1. Last meeting notes were reviewed and approved by the group.
2. Decision was made to no longer print and distribute meeting notes. Instead, committee members will review electronically and bring specific questions to the meeting if necessary.
3. Similar decision made to no longer print and distribute agenda. Group will review electronically, and Kevin will lead us through the agenda during the meeting.
4. **Task:** Steve will update website to include Lee's information and Anne's information (task completed shortly after meeting) (**COMPLETED**)

## Review of Draft Plan

1. Review of the vision statement:
  - a. Amend the vision that is fiscally attainable. (thanks Lee - all agree)
  - b. Andrew wondered about including "Vision zero: No bicycle deaths, no pedestrian deaths". It's not in the vision statement, but we all agreed that's OK.
  - c. **Task:** Tim will update the vision statement.
2. Mission Statement Review:
  - a. Are we missing something about encouraging people to walk and be active. Maybe add a phrase in there that says advocating for people to choose for alternate modes. Maybe rewrite the first statement to read "Health lifestyles" and a healthy environment.
  - b. **Task:** Tim will update the mission statement.
3. Other Draft Plan Updates:
  - a. Page 4 and 6 - Minor updates were proposed, most of which had been suggested by Robert and some others by Anne.
  - b. Confirm the layout of the appendix section so we make sure they don't print out in strange formatting.

- c. **Task:** Tim will update Draft plan with above changes and share with group prior to the next meeting.
- d. **Task:** Robert will review the accomplishments section and reach out to previous committee members to determine if anything else needs to be added.

**Formation of Subcommittees**

The group agreed that the focus areas as described in the Draft Plan provided a solid basis for a subcommittee structure. The subcommittees will be responsible for validating the dates and substance of the tasks listed in that section of the plan, and will also help determine whether the committee has the capacity to pursue those tasks.

<b>Infrastructure</b>	<b>Advocacy</b>	<b>Education</b>	<b>Collaboration</b>
John	Robert	Kevin	Robert
Lee	Tim	Andrew	Sharon
Anne	Sharon	Anne	
Travis			
Carl			

**Task:** Tim will share committee membership and contact information with the group.  
(COMPLETE)

**Public Process For Draft Plan:**

1. Need to share with the public so the plan can reflect the values of the community, and not just the members of the committee.
2. Marketing Benefits: this is what we do, we need help, and we need your support.
3. Because the work we’re supporting actually affects the allocation and prioritization of staff time, getting citizens involved is important.
4. Messaging the plan to the community: This is not a completely new plan, it is simply an update, which is what the committee was established to do every few years.
5. Items and Possible Timeline Related to Public Process:
  - a. Final Draft from the committee next month
  - b. Schedule the Public Forum for Wednesday November 15, 5:00 - 6:30 (in lieu of our regularly scheduled monthly Bike/Ped meeting).
  - c. The meeting could be structured so attendees could come and go as they please and get all the information they need.
    - i. 4 areas, each with a poster and some detailed info
  - d. Giveaway slot bands and other bike safety stuff and other items as necessary.
  - e. **Task:** Andrew will hold City Hall for that date and time

### **DOT Audit**

1. No word from DOT
2. **Task:** Andrew will email Patrick for follow up

### **Sidewalk Discussion:**

1. Suggestion that each committee member walk all 41 miles of sidewalk as a competition. Even better, create a competition for citizens to participate in. Other items brainstormed were how the public might be able to help “crowd-source” information about the status of specific sidewalks and/or other aspects of pedestrian and biking infrastructure.
2. **Task:** Kevin will share the sidewalk report, and then next meeting we can review.

### **Citizen Involvement Day:**

1. 7th of October 9:30 - 12:30
2. 9:15 Set up
3. Andrew will drop off the materials and supplies at the table
4. Robert will be there, Anne will help out at the start of the event, and Carl will also help out.
5. **Task:** Tim will create one-pager about the upcoming public session, the bond issue, and the committee in general. (DID NOT HAPPEN)

### **Transportation Bond:**

- The citizen committee members believe we should be advocating for the transportation bond.

### **North Street Meeting**

1. 6 or 7 people showed up
2. Mostly concerned about the speeding
3. This raised the larger question about lane width and speed issues in general
4. Andrew mentioned that they will be collecting data on speed on the new section of North, and then bring back recommendations to the committee so we can provide input as it relates to North Street but also suggest a standard approach for all new or updated roads.

### **New Business**

1. Transportation Bond - first Tuesday in november
2. Bike Foundation - bikes shipped, and received a grant for a pump track, also the foundation is sending engineers to help
3. Crosswalks: carry this over to next month, and get this onto the infrastructure subcommittee list.

### New High School Walkability and Cycling Discussions

1. Tim asked about the planning for walking and cycling in the new school. Concerns were raised given current design and lack of specificity around bike racks and what thought has been put into walking to school and how to make it safe and inviting.
2. Suggested that Tim contact Rob Morris about upcoming design/committee meetings to participate in those discussions further.
3. Note that there are already transportation policies in place. School board is responsible for adhering to these policies. More information required on this.
4. Also suggested that Tim reach out to Hopper McDonough who has been doing some planning related to a pedestrian trail through the woods from YMCA to the new school.
5. **Task:** Tim contacts Rob Morris and Hopper McDonough and updates committee on findings.

### City Planning Update:

- Andrew announced that the City will be hiring a new city planner because the new economic development director is leaving. Andrew will continue as Director, but will have a new city planner under him, and allow more time for Andrew to work on other issues. This person will also be on the committee.