

AGENDA
CITY COUNCIL OF THE CITY OF BATH, MAINE

Regular Meeting

Wednesday, October 3, 2018 6:00pm
City Council Chambers, Bath City Hall

We encourage your comments and views, and appreciate your participation in your local government.

A. Pledge of Allegiance

B. Roll Call

Presentation of a Proclamation in Honor of the late Beverly Henrikson, City Clerk of Bath to her family.

Presentation of a Proclamation and City Chair to Sgt. Michael Lathrop of the Bath Police Department for his 21½ years of service to the citizenry of Bath.

C. Public Hearings:

- 1) Ordinance – LUC Contract Rezoning, Article 16, Add Section 16.26 137 Leeman Highway District (second passage)
- 2) Ordinance – Chapter 8. Fire Prevention, Article III. Outdoor Boilers and Outdoor Furnaces, Section 8-201. Prohibition of Outdoor Wood Boiler and Outdoor Furnaces. (second passage)

D. Consent Agenda:

(Items as marked with an asterisk () on the agenda shall be considered routine matters not requiring debate. In the case of items marked with an asterisk, the motion as stated in parenthesis following the items on the agenda shall be considered to have been passed by the City Council as part of the Consent Agenda. Any Councilor wishing to have any item so marked with an asterisk removed from the Consent Agenda shall have the unlimited right to do so at any time prior to the vote by Council on the Consent Agenda. If such an item is removed from the Consent Agenda, it shall be dealt with in the normal course of the meeting.)*

- *3) Minutes of the previous Council Meeting of September 5, 2018 and Items F4, F5 and F6. (motion to Accept as Presented)**

E. Time Devoted to Residents to Address the City Council:

F. Orders, Resolutions and Ordinances:

***4) Order - Prepare Election Warrant to notify inhabitants of the City of Bath of a State General and Referendum Election to be held on Tuesday, November 6, 2018 to vote on: One each – United States Senator, Governor, Representative to Congress-District 1, State Senator - District 23, State Representative - District 52, County Treasurer, Register of Deeds, District Attorney, County Commissioner - District 2 and One Citizens Initiative and Four Bond Issue Questions. (motion to pass Order)**

***5) Order - Prepare Election Warrant to notify inhabitants of the City of Bath of a Municipal Election to be held on Tuesday, November 6, 2018 to vote for the following: One Councilor for a 3-year term from each: Ward 2, Ward 3 and Ward 4. (motion to pass Order)**

F. Orders, Resolutions and Ordinances: cont'd

*6) Order - Prepare Election Warrant to notify inhabitants of City of Bath of the RSU #1 Election to be held on Tuesday, November 6, 2018 for the following Board of Directors: Two Unrestricted-Residence Position for 3-yr terms.

7) Order - Registrar's Hours for the November 6, 2018 Elections.

8) Order - Appointing Benjamin Averill as Director of Planning and Development

9) Order - Purchase New Dump Truck for Wastewater Treatment Plant.

10) Order - Accepting Donation from Bath Rotary Club of (1) One NOPITIC Camera for Bath Police Department and (2) Two FLIR K-2 Thermal Imaging Cameras for the Bath Fire Department.

11) Order - Approving Authorization BIW TIF District Budget (FY 2019).

12) Order - Approving Authorization Wing Farm TIF District Budget (FY 2019).

13) Order - Approving Authorization Downtown TIF District Budget (FY 2019).

14) Ordinance: Chapter 8A. General Assistance Maximums for October 1, 2018 to September 30, 2019 (first passage)

G. Petitions & Communications:

H. City Manager's Report:

I. Committee Reports: if any

J. Unfinished Business:

K. New Business:

15) Appointment of Slate of Committee Members for the Bath Economic Development Commission:

Sally Johnstone - Main Street Bath representative - 1yr Term

Karla Gagnon - Business representative - 2yr Term

Sean Ireland - Development representative - 2yr Term

Jon Fitzgerald - BIW representative - 3yr Term

Amy Lent - Maine Maritime Museum representative - 3yr Term

16) Appointment of J. Scott Davis as the Local Health Officer for the City of Bath for a term of 3 years with Term Expiration November 4, 2021.

17) Appointment 1 member to the Bath Water District Board of Trustees with Term Expiration in September 2023.

18) Appointment 1 member to the Bath Recreation Commission with Term Expiration in November 2021.

L. Councilor Announcements:

ADJOURN

PROCLAMATION

WHEREAS Beverly Anne White Henrikson, was born in Bath the grateful daughter of Harry and Carrie White, wife of her beloved Henry Henrikson for over 48 years, and dedicated mother of Kris, Kerry, and Kimberly, and

WHEREAS, Beverly grew up in Bath and attended Bath schools graduating from Morse High School in the class of 1952 and was an honorary member of the class of 1951, and

WHEREAS, Beverly began employment with the City of Bath in the City Clerk's Office soon after graduation in 1952 and became the first female City Clerk for Bath in December 1976 and continued in that role until her retirement in November of 1996, and

WHEREAS Beverly was known for her astonishing recollection of Bath history, compassion for the people she served, dedication to the profession of being a City Clerk, and endearing herself to her fellow City employees for instituting the "Henrikson Holiday Order", which she diligently encouraged the City Council to pass so that City employees would get the Monday or Friday off when a holiday would fall on a Tuesday or Thursday, and

WHEREAS the citizens of Bath demonstrated their love for Beverly by honoring her life and recognizing her accomplishments by bestowing on her the Citizen of the Year award in 1996, the Bath Rotary's Paul Harris Fellow award and Maine Municipal's Ethel Kelley award, and

WHEREAS Beverly was a member of the Maine, New England and International Town & City Clerk's Association (RET), AARP, Maine Association of Retirees, Inc., the United Methodist Church, honorary Co-Chair with Bill Reed for the annual Morse High Blue & White Classic Golf Tournament to benefit Morse scholarships, Chairman for the Dorothy Shorette Scholarship Committee for many years, Secretary to the Bath Personnel Service Commission for 40 years, and Secretary to the Old Bath Customs House Board of Directors from 1978 to the present, and

WHEREAS Beverly was a "people person" who cared enough to know every detail about all who crossed her path, was a cheerleader for and compassionate friend to those who were less fortunate, a trusted confidante to her co-workers, a mentor who was always there for her fellow clerks, and an ever-present and faithful support to her City Council and her beloved community;

NOW THEREFORE BE IT PROCLAIMED that the City of Bath wishes to honor the memory of Beverly Henrikson and with the thanks of a grateful community, to recognize this native daughter for her selfless and tireless commitment to the citizenry of the community she loved, to pay tribute to her life and to acknowledge that we are a community in mourning as we have lost a friend and a person who was the heart of this City, and we know that her light will continue to shine here in our city through everyone and everything she has touched.

Dated this 3rd day of October, 2018.

Mari H. Eosco, Madame Chair
Bath City Council

PROCLAMATION

WHEREAS, the City of Bath wishes to recognize the 21½ years of service by Sgt. Michael S. Lathrop of the Bath Police Department, and,

WHEREAS, Michael is the son of Douglas and Elaine Lathrop, and attended schools in Topsham graduating from Mt. Ararat High School, the University of Augusta with a BS in Administration of Justice in 2009, served in the United States Army 1988-1992 and the United States Army Reserves from 1995-2011 and graduated from the Maine Criminal Justice Academy 1997 and,

WHEREAS, Michael was hired and appointed by the Bath Police Department to the position of Patrol Officer in February 1997, promoted to Cpl. in September 2002 and Sgt. in October 2006 and,

WHEREAS, Michael retired from the Bath Police Department on August 30, 2018, seeing numerous duties and accomplishments, including:

Served as/on: Bath Middle School SRO, DARE Officer, Honor Guard, MCJA Cadre/Instructor, Morse High School – Sophomore Awareness Drunk Driving Panel, Juvenile Assistance Fundraiser/Auction, Cruiser Installation - of new cruisers' equipment, Worked with Grant Management, Spear Headed "NO SHAVE NOVEMBER" – raising several thousands of dollars for needy families, delivered Thanksgiving Baskets to families in need and met with the Boys Scouts – speaking and giving tours of the Bath Police Department Station and,

WHEREAS, Michael received many commendations for his outstanding performance of duties, including:

Apprehending and Arresting Armed Robber, Handling of Fatal Accident, Going above and beyond solving multiple crimes, Peaceful resolution to a life threatening situation, Solving a Fraud case for Midcoast Credit Union and,

WHEREAS, Michael Lathrop's long and productive career of public service to the citizens of Bath was marked by his integrity and professionalism,

NOW, THEREFORE, be it proclaimed by the City Council of the City of Bath that the City recognizes the 21½ years of excellent public service by Sgt. Michael S. Lathrop to the Bath citizenry.

This 3 day of October, 2018.

Mari H. Eosco, Madame Chairman
Bath City Council

ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BATH THAT THE LAND USE CODE OF THE CITY OF BATH ADOPTED JULY 19, 2000, AND SUBSEQUENTLY AMENDED, BE HEREBY FURTHER AMENDED AS FOLLOWS:

Amend Article 16, by adding Section 16.26, as follows:

SECTION 16.26 137 LEEMAN HIGHWAY CONTRACT ZONE

District Designation

The property designated for contract rezoning is the property located on Leeman Highway, being identified as Lot 54-1, on City of Bath Tax Map 28 dated April 1, 2016.

Findings

The property is located in the Route 1 Commercial Contract Zone (C-4) Zoning District. The City Council makes the following additional findings:

1. Contract Rezoning is allowed in the Route 1 Commercial Contract Zone.
2. The project consists of a proposed 790 square foot structure situated on the 0.35 acre parcel. The proposed structure includes an Aroma Joe's coffee operation with both a drive-through and walk-up window.
3. Without the creation of a contract zone, the minimum yard area is 20 feet from the side, front, and rear of the parcel. Due to the size of the parcel and configuration of the site the drive through queuing lane as well as the parking area are proposed to be constructed in the yard area, necessitating contract zoning.
4. Contract rezoning is allowed on the parcel per section 8.10 (D) of the Land Use Code.
5. The project is consistent with the mandatory conditions set forth in Land Use Code Section 18.20 paragraph D, 1.
6. The applicant is proposing the following voluntary, discretionary conditions in exchange for Contract Rezoning. For the Contract Rezoning the applicant will:
 - Increase pedestrian and motor vehicle safety by narrowing Quimby Street and closing off multiple access points from the parcel to Leeman Highway.
 - In addition to applicable zoning requirements the applicant will incorporate enhanced streetscape elements including a sidewalk and bike rack to encourage pedestrian activity on the site.
 - Improve the appearance of the Route 1 gateway by installing decorative lighting along the Route 1 corridor to match the lighting installed along Leeman Highway.

Zoning Provision Affected

This contract zoning amendment is intended to relax the follow space and bulk standards of the Route 1 Commercial Contract Zoning District (C-4):

1. Minimum front setback requirement (Reduced from 50 feet to 10 feet pursuant to Section 8.10 of the Land Use Code as depicted on the Site Plan approved, with conditions, by the Bath Planning Board on July 10, 2018.)
2. Minimum lot line setback requirement (Reduced from 50 feet to 10 feet pursuant to Section 8.10 of the Land Use Code as depicted on the Site Plan approved, with conditions, by the Bath Planning Board on July 10, 2018)
3. Minimum side setback requirement (Reduced from 30 feet to 10 feet pursuant to Section 8.10 of the Land Use Code as depicted on the Site Plan approved, with conditions, by the Bath Planning Board on July 10, 2018.
4. Minimum yard area requirement (Reduced from 20 feet to 10 feet pursuant to Section 8.10 of the Land Use Code as depicted on the Site Plan approved, with conditions, by the Bath Planning Board on July 10, 2018)

Conditions of Approval

This Contract Rezoning Ordinance requires full and complete compliance with all conditions of approval, which are part of the Site Plan approval, granted to Integrity Holdings, LLC, by the Bath Planning Board on July 10, 2018, including the following conditions:

- The applicant shall complete the purchase of town-owned land to the satisfaction of the City Solicitor
- The applicant shall submit to the city planner satisfactory state approval for infrastructure improvements upon Route 1.
- The applicant shall submit for approval and install crosswalk signage to the approval of the chief of police
- The spotlight will be eliminated
- The final plans are submitted to the City Planner
- The proposed public benefits submitted by the applicant be accepted by the City Council.

Additionally, the applicant is proposing the following voluntary, discretionary conditions in exchange for approval of the Contract Rezoning. For the Contract Rezoning the applicant will:

- Increase pedestrian and motor vehicle safety by narrowing Quimby Street and closing off multiple access points from the parcel to Leeman Highway.
- In addition to applicable zoning requirements the applicant will incorporate enhanced streetscape elements including a sidewalk and bike rack to encourage pedestrian activity on the site.
- Improve the appearance of the Route 1 gateway by installing decorative lighting along the Route 1 corridor to match the lighting installed along Leeman Highway.

First Passage

CITY OF BATH MAINE
IN CITY COUNCIL
September 5, 2018
RECEIVED READ AND ACCEPT
☐ TABLED ☐ GRANTED ☒ PASSED ☐ FAILED
REFERRED TO: *Mary J. White*
ATTEST: *Mary J. White*
CITY CLERK

Project

CITY OF BATH MAINE
IN CITY COUNCIL
October 3, 2018
RECEIVED READ AND ACCEPT
☐ TABLED ☐ GRANTED ☐ PASSED ☐ FAILED
REFERRED TO: _____

City of Bath

55 Front Street
Bath, Maine 04530

Dept: 207/443-8363
Fax: 207/443-8389



Planning & Development

MEMORANDUM

TO: Mari Eosco, Chair
City Councilors

FROM: Ben Averill, City Planner

DATE: August 29, 2018

RE: Request for Contract Rezoning at 137 Leeman Highway

Background

Jonathan C. DeWick, P.E., on behalf of Integrity Holdings, LLC has submitted requests for Contract Rezoning and Site Plan Amendment on the parcel located at 137 Leeman Highway (Map 28, Lot 54-1 and portion of Lot 53).

The proposed project would construct a 790 Sq foot structure along the 0.35 acre parcel. The proposed structure will consist of a drive-through coffee operation with a walk-up service window. The parcel is zoned C4.

Contract Zoning is needed for the project to meet the yard area and setback requirements. Additionally the applicant has worked with City Staff and Council to purchase a portion of the existing Right-of Way along Court Street that is included in the site plan.

The project received Site Plan approval at the Planning Board meeting held on July 10, 2018 with the following conditions:

- The applicant complete the purchase of town-owned land to the satisfaction of the City Solicitor
- That the applicant submit to the City Planner satisfactory state approval for infrastructure improvements along Route 1
- That the applicant submit for approval and install crosswalk signage to the approval of the Chief of Police
- That the spotlight be eliminated
- The that final plans be submitted to the City Planner

- That the proposed public benefits submitted by the applicant be accepted by the City Council

Additionally the Planning Board recommended review and approval of the Contract Zoning application for 137 Leeman Highway by the City Council at the Planning Board meeting held on July 10, 2018. The conditions of approval for Contract Zoning recommended at the July 10, 2018 Planning Board meeting include:

- Increase pedestrian and motor vehicle safety by narrowing Quimby Street and closing off multiple access points from the parcel to Leeman Highway.
- In addition to applicable zoning requirements the applicant will incorporate enhanced streetscape elements including a sidewalk and bike rack to encourage pedestrian activity on the site.
- Improve the appearance of the Route 1 gateway by installing decorative lighting along the Route 1 corridor to match the lighting installed along Leeman Highway.

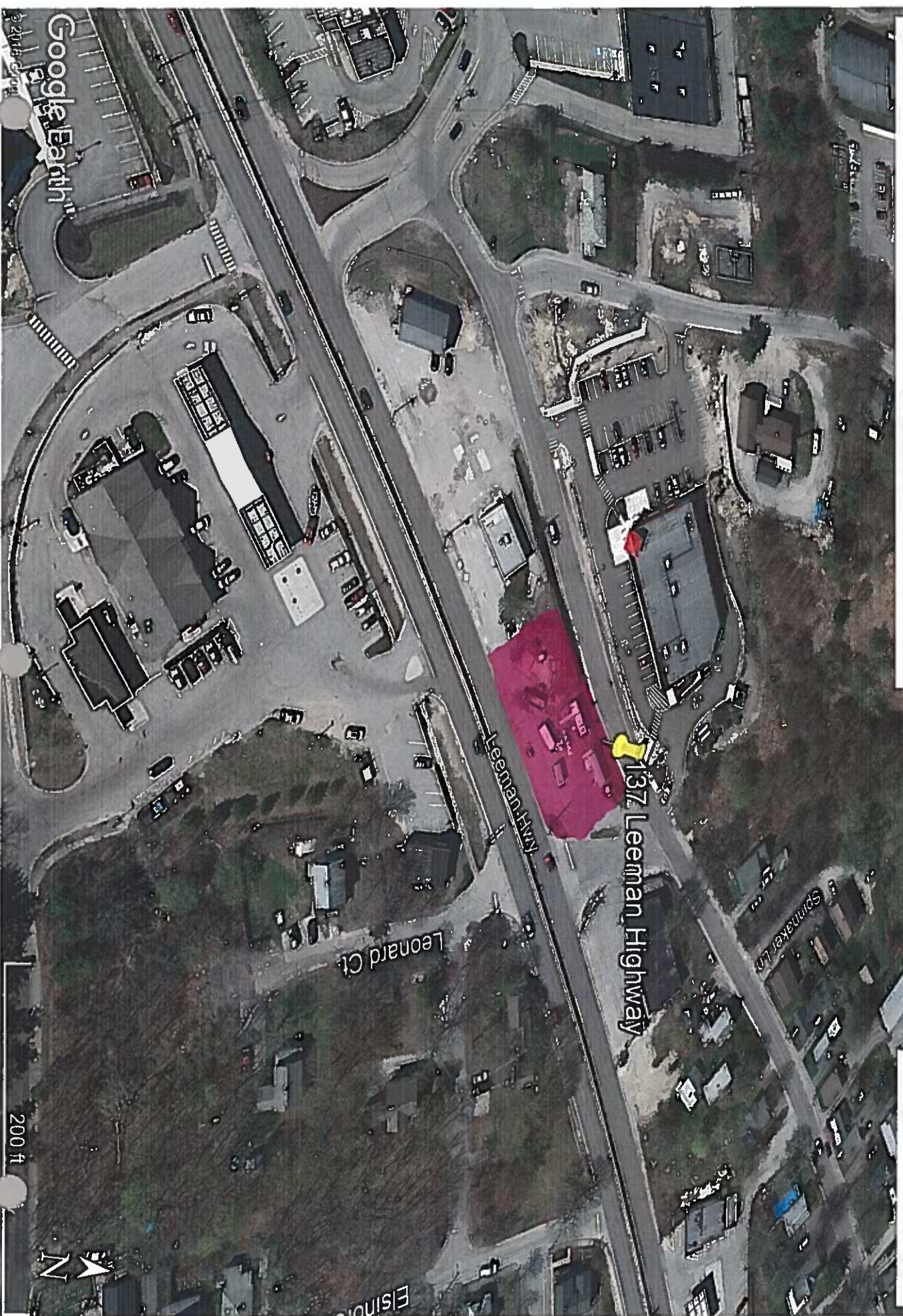
Council Action

If the Council determines that the Contract Rezoning request has merit the council can vote to approve the request and the subsequent amendment to Article 16 (16.26) of the Land Use Code. If the Council determines that the application lacks merit action on the application will cease.

Contract Rezoning for 137 Leeman Highway

Legend

 137 Leeman Highway



Google Earth

200 ft

ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BATH THAT
THE CODE OF THE CITY OF BATH, ADOPTED FEBRUARY 2, 1977, AND
SUBSEQUENTLY AMENDED, BE FURTHER AMENDED AS FOLLOWS:

CHAPTER 8. FIRE PREVENTION

Add the following:

ARTICLE III. OUTDOOR WOOD BOILERS AND OUTDOOR FURNACES

Sec. 8-201. Prohibition of Outdoor Wood Boilers and Outdoor Furnaces.

(1) Purpose

Studies have been done indicating that outdoor furnaces and outdoor wood boilers pose environmental and health risks well beyond any public or private benefit. The smoke from these heating devices cause noxious, offensive odors and the emissions are detrimental to the public health. The purpose of this Section is to prohibit the use, construction, maintenance, or operation of outdoor furnaces and outdoor wood boilers in the City of Bath.

(2) Outdoor furnaces and outdoor wood boilers prohibited

The use, construction, maintenance, or operation of an outdoor furnace or outdoor wood boiler, other than those legally in existence and operation as of January 23, 2007, is prohibited in the City of Bath.

(3) Outdoor furnaces or outdoor wood boilers defined

"Outdoor furnace" or "outdoor wood boiler" means any equipment, device, or apparatus, or any part thereof, which is installed, affixed, or situated outdoors, for the purpose of combustion of solid fuel to produce heat or energy.

(4) Penalties

Penalties for violation of this prohibition shall be as set forth in Section 8-105.

First Passage
CITY OF BATH MAINE
IN CITY COUNCIL
September 5, 2018
RECEIVED READ AND ACCEPT
☐ TABLED ☐ GRANTED ☒ PASSED ☐ FAILED
REFERRED TO: *Mary White*
ATTEST *Mary White*
CITY CLERK

Second Passage
CITY OF BATH MAINE
IN CITY COUNCIL
October 3, 2018
RECEIVED READ AND ACCEPT
☐ TABLED ☐ GRANTED ☐ PASSED ☐ FAILED
REFERRED TO: _____
ATTEST _____
CITY CLERK

Memorandum

To: Honorable Chairperson and All Members Bath City Council

CC: Peter H. Owen, City Manager
Scott Davis, Codes Enforcement Officer
Lawrence Renaud, Fire Chief

From: Therriault & Therriault, City Solicitors

Date: August 28, 2018

Re: Outdoor Wood Boilers and Outdoor Furnaces

Last Spring, the City Council of the City of Bath, upon Staff recommendation, updated its Life Safety and Fire Prevention Codes by adopting the National Fire Protection Association (NFPA) #101, *Life Safety Code*, 2009 edition, and the National Fire Protection Association (NFPA) #1, *Uniform Fire Code*, 2006 edition. As part of that update, the then current Section 8-102 was deleted. This Section included the prohibition against outdoor wood boilers and outdoor furnaces, which was a separate standalone Ordinance, not part of the *Life Safety Code* or the *Uniform Fire Code*. It should not have been deleted.

Council has before it an Emergency Ordinance and a regular Ordinance which readopt the prohibition against outdoor wood boilers and outdoor furnaces.

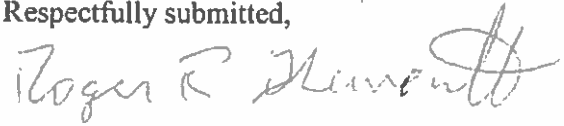
The readoption is proposed as an Emergency Ordinance under the provisions of Section 222 of the Charter of the City of Bath. This is proposed in order that the prohibition be reinstated at the earliest possible time to prevent the establishment of outdoor furnaces and outdoor wood boilers. The prohibition of these types of devices recognizes the potential health risks from the smoke and fumes of these units and potential health issues.

In terms of process, the Emergency Ordinance contains an Emergency Preamble outlining why this Ordinance needs to be considered and passed on an emergency basis. There are a couple of nuances regarding Emergency Ordinances that Council should be aware of. First, it requires the affirmative vote of not less than six (6) Councilors for enactment. Upon enactment, it needs to be published and printed in the paper and posted in at least two public places. An Emergency Ordinance becomes effective upon its enactment but is repealed as of the 60th day following the date on which it was enacted, unless it is readopted according to normal Ordinance procedures under Section 221 of the Charter. Therefore, along with the Emergency Ordinance, is an Ordinance readopting the prohibition as it originally existed. Given first passage of the Ordinance

on September 5th and second passage at the first meeting in October, October 3rd, the Ordinance will have been adopted prior to the expiration of the 60-day period.

If there are any questions or comments, please do not hesitate to contact us.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Roger R. Therriault".

Roger R. Therriault, Esq.

RRT/amm
Attachments

MEMO**Codes Enforcement Office**

Scott Davis, Codes Enforcement Officer
Debby Labrecque, Codes and Planning Assistant
www.cityofbath.com

55 Front Street
Bath, ME 04530
(207) 443-8334

Date: August 30, 2018
To: City Council *Scott*
From: Scott Davis, Codes Enforcement Officer
Re: Outdoor wood boiler ban

On the September 5th agenda, there is an item to reinstate our ban on outdoor wood boilers. You enacted the ban in 2007, to protect properties in Bath from the impacts of these boilers. In case you're not familiar with them, an outdoor wood boiler is just what the name says. It's a boiler that is outdoors. It heats water that is then pumped into the house to use to provide heat for the house, and usually hot water. They can burn large pieces of wood, and the mess of burning wood stays out of the house. A picture of one is attached. The stacks on these are lower than the chimney on a house, and back when the ban was enacted, these units put out smoke that would hang near the ground, and impact surrounding properties negatively. Given how densely a good portion of Bath is developed, the ban was enacted.

When we updated the City code recently, to adopt new fire codes, we inadvertently deleted the outdoor wood boiler ban. We may want to revisit the ban someday, and see if new technology has made these boilers emit less smoke, and/or disperse it better than the old boilers did. To do that properly will take some time, and have to be done very thoroughly. Until and/or unless that day comes, I feel strongly that reinstating the ban is prudent.

*F4

ORDER

In City Council
October 3, 2018

BE IT HEREBY ORDERED BY THE CITY COUNCIL, AS FOLLOWS:

That, the Notice of State of Maine General/Referendum Election be prepared and issued to notify and summons the inhabitants of the City of Bath, qualified to vote, that the Referendum Election will be held at Bath Middle School, 6 Old Brunswick Road, on Tuesday, November 6, 2018 for the purpose of determining the following:

Federal and State Offices to Be Voted On:

United States Senator
Governor
Representative to Congress, District 1
State Senator, District 23
State Representative, District 52

County Offices to Be Voted On:

County Treasurer
Registrar of Deeds
District Attorney
County Commissioner, District 2

Questions To Be Voted On:

Question 1: Citizen Initiative – Establish Universal Home Care for Seniors and Persons with Disabilities
Question 2: Bond Issue – Fund Wastewater Infrastructure Projects
Question 3: Bond Issue – Improve Multimodal Facilities, Highways and Bridges and Municipal Culverts
Question 4: Bond Issue – Modernize and Improve Maine's Public Universities
Question 5: Bond Issue – Upgrade Facilities at Maine's Community Colleges

A person may register to vote and/or enroll in a political party on or before election day. Pursuant to Title 21-A, Section 759(7), absentee ballots will be processed on November 5, 2018 at City Hall Auditorium beginning at 9:00 AM until finished. Any and all remaining absentees received on election day, November 6, 2018, will be processed at 8:00 PM at the Bath Middle School, 6 Old Brunswick Road.

The polls shall be opened at 8:00am and closed at 8:00pm.

State of Maine Notice of General and Referendum Election
Tuesday, November 6, 2018

*F4

Municipality BATH Voting District Wards 1-7/Prec.1

Voting Place Name Bath Middle School Voting Place Location 6 Old Brunswick Rd., Bath

Polls Open at 8:00 A.M.

Polls Close at 8:00 P.M.

Absentee Ballot Processing (check all that apply):

Processed by: ☒ Municipal Clerk (Centrally) ☒ Warden (At polls)

Date/Time of Processing (check all that apply):

☐ Saturday, November 3, 2018*

1-Hour Inspection Time Period: _____
Time Processing Begins: _____

☒ Monday, November 5, 2018*

1-Hour Inspection Time Period: 9AM - 10AM
Time Processing Begins: If no inspection, 9AM until all ballots received
will be processed.

☒ During Election Day (11/6/18) Processing Time(s): 8PM and until all absentee
that day have been processed.

Only after 8 p.m. on Election Day (11/6/18)

Federal and State Offices To Be Voted On:

United States Senator

Governor

Representative to Congress, District 1

State Senator, District(s) 23

State Representative, District(s) 52

County Offices (Please list):

County Treasurer

Register Of Deeds

District Attorney

County Commissioner, District 2

Questions To Be Voted On:

Question 1: **Citizen Initiative** – Establish Universal Home Care for Seniors and Persons with Disabilities

Question 2: **Bond Issue** – Fund Wastewater Infrastructure Projects

Question 3: **Bond Issue** – Improve Multimodal Facilities, Highways and Bridges and Municipal Culverts

Question 4: **Bond Issue** – Modernize and Improve Maine's Public Universities

Question 5: **Bond Issue** – Upgrade Facilities at Maine's Community Colleges

A True Copy
Attested


(Signature of Municipal Clerk)

Date August 24, 2018

* Clerk has read and will comply with the Uniform Guidelines for Securing Ballots and Other Materials. 
Clerk initials

ORDER

*F5

In City Council
October 3, 2018

BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF BATH, THAT:

Warrants be prepared and issued to notify and summons the inhabitants of the City of Bath, qualified to vote, that the Municipal Candidates Election (Wards 2, 3 & 4) will be held at Bath Middle School, 6 Old Brunswick Road, on the Tuesday following the first Monday of November, the same being the 6th day of said month, in the year of our Lord Two Thousand Eighteen, at 8 O'clock in the forenoon, then and there, to cast their votes at the Municipal Election in their respective Wards for:

City Councilors to be Elected:

Ward Two	One to be Elected for a three year term
Ward Three	One to be Elected for a three year term
Ward Four	One to be Elected for a three year term

and, be it further ordered, that said polls are to be kept open until eight o'clock in the afternoon of said day and then be closed.

*f5

City of Bath
**WARRANT FOR CALLING THE
MUNICIPAL ELECTION**
Tuesday, November 6, 2018

Municipality of Bath

Wards 2, 3, and 4

GREETINGS: Citizens of Bath, Maine

Be It Hereby notified to the inhabitants of the City of Bath, qualified to vote, that the municipal election will be held at the respective Wards 2, 3, 4 on the Tuesday following the first Monday of November, the same being the 6th day of said month, in the Year of our Lord Two Thousand Eighteen, at 8' O'clock in the forenoon, then and there, to cast their votes at the Municipal Election for their respective Wards for:

]

CITY COUNCILORS TO BE ELECTED:

Ward 2 – one to be elected for a 3-year term

Ward 3 - one to be elected for a 3-year term

Ward 4 – one to be elected for 3-year term

Voting Place Name and Location:

Bath Middle School 6 Old Brunswick Road

Polls Open at 8:00am Polls Close at 8:00pm

A person may register to vote and/or enroll in a political party on or before election day. Pursuant to Title 21-A, Section 759(7), absentee ballots will be processed on Monday, November 5, 2018 at the Bath City Hall Auditorium, 55 Front Street at 9 am. Any and all remaining absentee ballots will be processed at 8 pm on November 6, 2018 at Bath Middle School, 6 Old Brunswick Road.

Approved by vote of the City Council in a public meeting, October 3, 2018

Chairman

_____	_____
_____	_____
_____	_____
_____	_____

Attest: _____
Mary J. White, City Clerk

Date: _____

ORDER

*Fl6

In City Council
October 3, 2018

BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF BATH, THAT:

Warrants be prepared and issued to notify and summons the inhabitants of the City of Bath RSU #1 School District qualified to vote, said Election will be held at Bath Middle School, 6 Old Brunswick Road, on the Tuesday following the first Monday of November, the same being the 6th day of said month, in the year of our Lord Two Thousand Eighteen, at 8 O'clock in the forenoon, then and there, to cast their votes for:

BOARD OF DIRECTORS FOR RSU #1 TO BE ELECTED:

Two (2) Unrestricted-Residence Positions for three-year terms

and, be it further ordered, that said polls are to be kept open until eight o'clock in the afternoon of said day and then be closed.

City of Bath

WARRANT FOR CALLING THE MUNICIPAL ELECTION for RSU1 Board of Directors Tuesday, November 6, 2018

#16

GREETINGS: Citizens of Bath, Maine

Be It Hereby notified to the inhabitants of the City of Bath, qualified to vote, that the municipal election will be held for RSU1 Board of Directors on November 6, 2018, at 8:00 o'clock in the forenoon, then and there, to cast their votes for:

Board of Directors for RSU1:

Two (2) Unrestricted-Residence Positions for three-year terms

Voting Place Name and Location:

Bath Middle School

6 Old Brunswick Road

Polls Open at 8:00 am

Polls Close at 8:00 pm

A person may register to vote on or before Election Day.

Pursuant to Title 21-A, Section 759(7), RSU1 absentee ballots will be processed at the Bath Middle School polling place, Election Day Nov 6th at 6:00 pm.

Approved by vote of the City Council in a public meeting,

October 3, 2018

Chairman

Attested: _____
Mary J. White, City Clerk

Date: _____

F7

ORDER

Be It Ordered by the City Council of the City of Bath, that the hourly schedule for the office of the Registrar of Voters shall be from 8:30am to 4:30pm Monday through Friday prior to the State of Maine General/Referendum Election, City of Bath Municipal Candidate Election and the RSU #1 Candidate Election to be held Tuesday, November 6, 2018 except for Monday, October 29, 2018 from 8:30am to 7:00pm at the City Clerk's Office, 55 Front Street.

Voters may register on the Day of the Election from 8:00AM to 8:00PM at the polls at the Bath Middle School, 6 Old Brunswick Road.

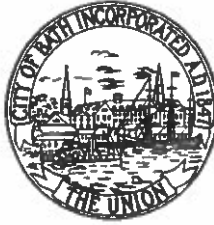
F8

ORDER

PURSUANT TO SECTION 404 OF THE CHARTER OF THE CITY OF BATH, THE CITY COUNCIL OF THE CITY OF BATH HEREBY CONFIRMS THE CITY MANAGER'S APPOINTMENT OF BENJAMIN AVERILL, AS THE DIRECTOR OF PLANNING AND DEVELOPMENT FOR THE CITY OF BATH, SAID APPOINTMENT TO BE EFFECTIVE OCTOBER 4, 2018.

CITY OF BATH, MAINE

450 Oak Grove Avenue
Bath, ME 04530



DEPARTMENT OF PUBLIC WORKS

Peter H. Owen, P.E., Director
powen@cityofbath.com
207.443.8357
fax 207.443.8352

MEMORANDUM

TO: BATH CITY COUNCIL
FROM: LEE LEINER, PUBLIC WORKS DIRECTOR
SUBJECT: COUNCIL APPROVAL OF TRUCK PURCHASE
DATE: SEPTEMBER 27, 2018
CC: PETER OWEN, CITY MANAGER

The Public Works Department has accepted a bid proposal from Freightliner of Maine for a 2019 Freightliner Model 108SD dump truck with front and wing plow equipment. The truck will replace a 2005 Sterling SL-8500 and will be used for plowing snow and hauling materials & equipment in support of sewer work. The proposal includes the trade-in of the existing truck. The price of the new truck is \$164,174.00, and the trade-in value is \$15,000, bringing the net purchase price to \$149,174.00.

The City Council approved \$185,000 for the purchase of a new Public Works - Sewer truck in the FY2019 budget and will be paid from sewer fund account 07-0703-551.

Staff recommends the council approve this order.

ORDER AUTHORIZING PURCHASE

WHEREAS, the City of Bath Public Works Department intends to purchase a new dump truck; and

WHEREAS, the City has gone out to bid for this equipment; and

WHEREAS, the City has received and opened a number of bids relative to the equipment purchase; and

WHEREAS, the most qualified bid was provided by Freightliner of Maine for a 2019 Freightliner Model # 108SD at a bid price of \$149,174.00.

NOW, THEREFORE, BE IT ORDERED by the City Council of the City of Bath that the bid price provided by Freightliner of Maine of \$149,174.00 for the purchase of a 2019 Freightliner Model # 108SD, be and hereby is accepted and the City Manager is authorized to execute any and all documentation necessary to finalize the purchase of the equipment. The funds for this purchase are designated in the City's 2018/2019 Fiscal Year Budget in Public Works Sewer Capital Fund Replacement Account 07-0703-551.



**CITY OF BATH
POLICE DEPARTMENT**

MICHAEL W. FIELD
CHIEF of POLICE

250 Water Street

Bath, Maine 04530

(207) 443-5563

Memorandum

To: Members of the City Council
From: Michael Field, Chief of Police, Lawrence Renaud, Fire Chief
Ref: Equipment Donation – Bath Rotary Club
Date: September 25th, 2018

Earlier this year, we met with Rotarian Mr. Lee Patenaude. He informed us that the Bath Rotary Club sought to have public safety be the beneficiary for this year's Golf Tournament. He asked what type of equipment would be useful for our Departments.

Police chose a NOPTIC camera for one of our patrol vehicles. This camera is mounted in the area of the spotlight and can be used for nighttime vision. It is an excellent tool to use for the search of missing people, suspects, or any object at night. The cost for this piece of equipment is \$3,700 dollars.

Fire chose two (2) FLIR K-2 Thermal Imaging Cameras. These cameras would be carried by firefighters when they are searching for victims and/or fires. This would be an excellent tool for dangerous incidents like those. The cost for both of the cameras is \$3,484 dollars.

Recently Fire Chief Renaud and I met with Club President Mr. Bob Warren. We presented our requests which they accepted.

Therefore, we respectfully ask the City Council to accept this gift.

We all at the Bath Police and Fire Departments thank the members of the Bath Rotary Club for these very valuable items.

**ORDER
OF ACCEPTANCE OF GIFT
BATH ROTARY CLUB**

WHEREAS, the City of Bath has been advised by the Bath Rotary Club that they have designated the City of Bath as the public safety beneficiary of proceeds of their annual Golf Tournament to be used for public safety purposes; and

WHEREAS, it has been determined that the funds donated by the Bath Rotary Club will be used to purchase an NOPTIC camera for a police vehicle at an estimated cost of \$3,700.00; and

WHEREAS, additional funding is being provided for two (2) FLIR K-2 Thermal Imaging Cameras for use by the Fire Department at an estimated cost for both cameras of \$3,484.00; and

WHEREAS, Title 30-A M.R.S. Section 5652 authorizes and requires the Municipal Officers of a City to accept a donation of money in order to supplement a specific appropriation already made, in this case, appropriations for municipal Police and Fire Departments capital expenditures; and

WHEREAS, Title 30-A M.R.S. Section 5654 further authorizes municipalities to accept conditional gifts for any specific public purpose, the City having received notice from officials from the Bath Rotary Club of the donation of a conditional gift for the purpose of purchasing public safety equipment as outlined above.

NOW, THEREFORE, BE IT ORDERED by the City Council of the City of Bath that the funds for the three (3) cameras be and hereby are accepted and the City Manager is authorized to execute such documentation as may be necessary, appropriate and convenient to the acceptance of the conditional gift. The City Council thanks the Bath Rotary Club for their generosity in providing the funding for this equipment.



City of Bath

Finance Department

Bath City Hall – 55 Front Street

Bath, Maine 04530

Telephone: (207) 443-8338 - Fax: (207) 443-8397

F11/12/13

Juli Millett, C.P.A.

Finance Director

Juli Millett, Finance Director
jmillett@cityofbath.com

Linda McCourt, Staff Accountant
lmccourt@cityofbath.com

Susan Hunt, Payroll Supervisor
shunt@cityofbath.com

September 27, 2018

To: City Council Members

From: Juli Millett, Finance Director

CC: Peter H. Owen, P.E., City Manager

Re: TIF Budget Approval

BIW TIF Budget 2019 – The BIW TIF budget for FY 2019 is \$1,737,259. This amount has increased a bit from the prior year. Besides the debt service paid for by the TIF, Economic Development Salaries and projects and contributions to Main Street Bath, Projects being budgeted for this year include: downtown street lights, train station capital projects, Commercial Street engineering and construction, Downtown parking study, Elm Street Plaza Design, Historic Survey, Sidewalks downtown, South End Transportation Study – construction and waterfront floats.

WINGFARM TIF Budget 2019 – The WINGFARM TIF budget for FY2019 is \$119,698. The budget includes a partial payment on the street bond, and an allocation to Public Works for road maintenance. Part of the Public Works allocation will be paid the previous year's surplus.

DOWNTOWN TIF Budget 2018 – The Downtown TIF budget for FY 2019 is \$104,658 and is allocated to pay the debt service payment.

SHIPS

HERITAGE

PROGRESS

FW/12/13

BIW TIF BUDGET FY 2019

TIF REVENUE	Detail	FY 2019	Detail	FY 2018	Detail	FY 2018
		Budget Summary		Budget Summary		Actual Summary
INCREMENT		\$1,739,804		\$1,673,255		\$1,673,255
TOTAL REVENUE		\$1,739,804		\$1,673,255		\$1,673,255
EXPENSES						
DEBT SERVICE		\$849,259		\$890,151		889,899
2002 Streets Project DS	134,685		134,841		134,841	
2003 Comm. St. P.S./Sewer DS SRF	46,765		73,744		74,700	
2004 Streets DS (for 2005 projects)	46,224		48,190		48,320	
1999 Paving/Outfall/Centre St DS	235,687		242,438		242,438	
2006 Wastewater Bond	13,645		13,857		12,900	
2011 SRF LOAN	60,609		60,609		61,143	
2013 SRF LOAN	19,080		19,080		19,120	
Street Bond	123,439		126,175		125,220	
Zorach Fountain	22,850		23,325		23,325	
River Walk Debt Payment	146,275		147,892		147,892	
CONTRIBUTION TO BATH DEV CORP		172,800		172,000		161,000
City Manager	34,800	30%	33,500	30%	33,500	
Marketing, Community Spec	26,500	67%	26,000	50%	26,000	
Director of Planning and Development	65,000	85%	74,000	100%	63,000	
Assistant City Mgr/ Comm. Dev.	46,500	50%	38,500	55%	38,500	
CONTRIBUTION TO MAIN STREET BATH		32,500		30,000		30,000
Annual Fund	20,000		20,000		20,000	
Downtown flowers	12,500		10,000		10,000	
ECONOMIC DEVELOPMENT PROJECTS		73,500		80,500		33,722
Other - banner, camera, citizen involve day, dues, sister city	5,000		4,000			
Holiday Lights	12,000		12,000			
Newsletter	7,000		7,000			
Gazebo/Downtown Music	6,000		6,000			
Wayfinding	-		10,000			
Brochures/ Advertising	3,500		3,500			
Benches and Cans	5,000		5,000			
Downtown Improvements	10,000		10,000			
City Recyclable Bags	-		5,000			
Fireworks	15,000		15,000			
Landscaping	10,000		3,000			
OTHER PROJECTS		595,000		388,000		186,347
Bell Wheel, DT Maint Building, Downtown Street Lights	10,000		26,000			
City Facilities - Train Station Capital Projects	15,000		15,000		24,426	
Commercial Street/ Engineering/ Construction	215,000		100,000		6,741	
Downtown Parking Study	60,000					
Elm Street Plaza Design/ Construction	150,000					
Historic Survey	15,000					
Sidewalks downtown	50,000		25,000		25,242	
South End Traffic Study/ Construction	68,000		25,000			
Waterfront Floats	12,000		12,000			
High St On Ramp Lights			50,000		50,000	
Roads - North St Eng/ Other			100,000		76,396	
Congress Ave Bridge Side Walk			35,000		3,542	
Lights at Library Park			15,000			
River Walk Downtown / Stage/ expansion to North End			50,000		50,000	
Previously Funded Other Projects					58,356	

TRAIN STATION FUNDING	14,200	14,200	14,200
TOTAL	\$1,737,259	\$1,574,851	\$1,315,168
SURPLUS (DEFICIT)	\$2,545	\$98,404	\$358,087

WINGFARM TIF BUDGET FY 2019	FY 2019 Budget	FY 2018 Budget	FY 2018 Actual
REVENUE			
INCREMENT	108,215	121,693	121,693
TOTAL REVENUE	\$108,215	\$121,693	\$121,693
EXPENSES			
DEBT SERVICE PAYMENT			
STREET BOND DEBT SERVICE PAYMENT	41,698	42,649	43,019
ALLOW ALLOC OF PUBLIC WORKS BUD	66,517	79,000	79,000
TOTAL EXPENSES	\$108,215	\$121,649	\$122,019
SURPLUS	\$0	\$44	(\$326)
Use of previous surplus			
WING FARM BALLOON PAYMENT			
ROUTE 1 IMPROVEMENTS			
DEBT SERVICE PAYMENT		178,719	135,756
ALLOW ALLOC OF PUBLIC WORKS BUD	11,483	6,000	
	\$11,483	\$184,719	\$135,756

DOWNTOWN TIF BUDGET FY 2019	FY 2019 Budget	FY 2018 Budget	FY 2018 Actual
REVENUE			
INCREMENT	185,913	179,112	176,710
TRANSFER IN FROM RESERVE	0	0	
TOTAL REVENUE	\$185,913	\$179,112	\$176,710
EXPENSES			
DEBT SERVICE PAYMENT	104,658	105,061	85,472
TOTAL EXPENSES	\$104,658	\$105,061	\$85,472
SURPLUS	\$81,255	\$74,051	\$91,238

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**ORDER
APPROVING AUTHORIZATION
BIW TAX INCREMENT FINANCING DISTRICT BUDGET (FY 2019)**

Be It Hereby Ordered By the City Council of the City of Bath that one million seven hundred thirty-seven thousand two hundred fifty-nine and 00/100 (\$1,737,259) be and hereby is authorized to be spent from the Tax Increment Financing District Development Program Fund Project Costs Accounts from the fiscal year commencing July 1, 2018 and terminating on June 30, 2019 for the following purposes:

TIF REVENUE	
INCREMENT	<u>\$1,739,804</u>
TOTAL REVENUE	<u>\$1,739,804</u>
EXPENSES	
DEBT SERVICE	\$849,259
CONTRIBUTION TO BATH LOCAL DEVELOPMENT CORPORATION	\$172,800
CONTRIBUTION TO MAIN STREET BATH	\$32,500
ECONOMIC DEVELOPMENT PROJECTS ACCOUNT	\$668,500
TRAIN STATION/TROLLEY FUNDING-TRANSFER	<u>\$14,200</u>
TOTAL	<u>\$1,737,259</u>
SURPLUS	<u>\$2,545</u>

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**ORDER
APPROVING AUTHORIZATION
WING FARM TAX INCREMENT FINANCING DISTRICT BUDGET (FY 2019)**

Be It Hereby Ordered By the City Council of the City of Bath that one hundred nineteen thousand six hundred ninety-eight and 00/100 (\$119,698) be and hereby is authorized to be spent from the Tax Increment Financing District Development Program Fund Project Costs Accounts from the fiscal year commencing July 1, 2018 and terminating on June 30, 2019 for the following purposes:

REVENUE

INCREMENT	<u>\$108,215</u>
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TOTAL REVENUE	<u>\$108,215</u>
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EXPENSES

PUBLIC WORKS ALLOC**	\$11,483
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STREET BOND DEBT PAYMENT	\$41,698
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PUBLIC WORKS ALLOC	\$66,517
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TOTAL EXPENSES	<u>\$119,698</u>
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SURPLUS

	<u>\$(11,483)</u>
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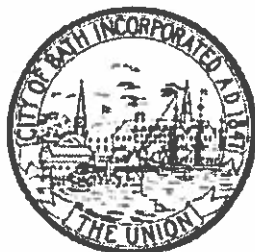
**From previous year's surplus

**ORDER
APPROVING AUTHORIZATION
DOWNTOWN TAX INCREMENT FINANCING DISTRICT BUDGET (FY 2019)**

Be It Hereby Ordered By the City Council of the City of Bath that one hundred four thousand six hundred fifty-eight dollars and 00/100 (\$104,658) be and hereby is authorized to be spent from the Tax Increment Financing District Development Program Fund Project Costs Accounts from the fiscal year commencing July 1, 2018 and terminating on June 30, 2019 for the following purposes:

REVENUE	
INCREMENT	<u>\$185,913</u>
 TOTAL REVENUE	 <u>\$185,913</u>
 EXPENSES	
DEBT SERVICE PAYMENT	<u>\$104,658</u>
 TOTAL EXPENSES	 <u>\$104,658</u>
 SURPLUS	 <u>\$81,255</u>

F14



City of Bath

Finance Department

Bath City Hall – 55 Front Street

Bath, Maine 04530

Telephone: (207) 443-8338 - Fax: (207) 443-8397

Juli Millett, C.P.A.

Finance Director

Juli Millett, Finance Director

jmillett@cityofbath.com

Linda McCourt, Staff Accountant

lmccourt@cityofbath.com

Susan Hunt, Payroll Supervisor

shunt@cityofbath.com

Date: 09/27/2018

To: Bath City Council

From: Juli Millett, Finance Director

CC: Peter Owen, Bath City Manager

Annually each municipality is required to administer a general assistance, or GA program, that is consistent with State law. The council does this by approving the ordinance as attached (22 MRSA §4305 (1)). The ordinance must be adopted by the municipal officers (selectmen or councilors), after notice and hearing, and must be amended annually by the same process to include updated GA maximum levels of assistance, etc. Also, the ordinance, including maximums and all forms and notices, must be filed with the Maine Department of Health and Human Services.

Attached please find the state updates to the General Assistance program effect 10/01/2018 to 09/30/2019. The appendices are updated as attached. The new appendices once adopted will replace the existing appendices.

Date: September 27, 2018
To: Bath City Council
From: Juli Millet, Finance Director
Judy Hardy-Goddard, GA Administrator
CC: Peter Owen, City Manager
Re: Adoption of GA Maximums

The Adoption Process

The municipal officers (i.e., selectpersons/council) adopt the local General Assistance Ordinance and yearly Appendices, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices after notice and hearing. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums. This signed form may be scanned and emailed to generalassistance.DHHS@maine.gov; faxed to Robin Reed at 287-3455; or sent by US mail to: DHHS/General Assistance, 19 Union Street, 11 State House Station, Augusta, ME 04333.

GENERAL ASSISTANCE ORDINANCE

2018-2019

**Ordinance: Chapter 8A. General Assistance Maximums for October 1, 2018 to
September 30, 2019 (first passage)**

ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BATH THAT THE CODE OF THE CITY OF BATH, ADOPTED FEBRUARY 2, 1977, AND SUBSEQUENTLY AMENDED, BE FURTHER AMENDED AS FOLLOWS:

CHAPTER 8A. GENERAL ASSISTANCE

Amend the City's General Assistance Ordinance in accordance with the amended portions attached hereto. Deletion's are shown in red (or crossed out), addition's are shown in blue (or underlined.)

Also delete appendices to the ordinance dealing with maximums allowances and adopt the MMA Model Ordinance GA Appendices (A-D) for the period of Oct. 1, 2018 - September 30, 2019. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the _____ (day) of _____ (month) _____ (year)
by the municipal officers:

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

Appendix A- Overall Maximums

Persons in Household

2017/2018	1	2	3	4	5
Sagadahoc County	781	863	999	1318	1600

New Maximums

Persons in Household

2018/2019	1	2	3	4	5
Sagadahoc County	786	875	1017	1345	1636

Appendix B-Food Maximums (There was no change in the Food Maximums)

Sagadahoc County	1	2	3	4	5
2017/2018	192	352	504	640	760

Appendix C - Housing

Appendix C is a listing of the maximum levels of assistance for housing (both heated and unheated). These maximum levels were developed by MMA using 2009-2010 HUD Fair Market Rent values that include utility costs. Because the FMR numbers include utility and heating costs, the applicable average utility and heating allowances, as developed by the Maine State Housing Authority (MSHA), are subtracted from the FMR to obtain a pure "housing" cost.

2017/2018			2018/2019		
# Bedrooms	UnHeated	Heated	# Bedrooms	Unheated	Heated
1	675	796	1	679	803
2	795	922	2	795	932
3	1045	1228	3	1059	1246
4	1274	1497	4	1297	1524

Appendix D – Utilities

There was **no change** in the Utilities

1) Electricity Maximums for Households Without Electric Hot Water. The maximum amounts allowed for utilities, for lights, cooking and other electric uses ***excluding*** electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.70	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

2) Electricity Maximums for Households With Electrically Heated Hot Water. The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses ***excluding*** heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$20.08	\$86.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$37.30	\$160.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

Appendix E

There was **no change** in fuel. We use what the applicate uses per month or the cap of what is allowed for that month at the current price for fuel.

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

Appendix F

There was **no change** in Personal and Household Supplies

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

