

A regular meeting of the Bath Planning Board was called on September 3, 2019 for the purpose of conducting regular business.

MEMBERS PRESENT

Bob Oxtan, Chair
James Hopkinson, Vice Chair
Cal Stilphen
Russell Martin
Greg Johnson

MEMBERS ABSENT

John Sunderland
Andy Omo

STAFF PRESENT

Ben Averill, City Planner
Karly Perry, Recording Secretary

Mr. Oxtan called the meeting to order in the third-floor Council Chambers at 6:00 p.m. on Tuesday, September 3, 2019.

Minutes August 6, 2019, meeting minutes

MR. JOHNSON MOVED, SECONDED BY MR. STILPHEN TO ACCEPT THE MINUTES OF AUGUST 6, 2019 AS PRESENTED.

UNANIMOUS APPROVAL**Old Business**

Mr. Averill noted that both Items 1 and 2 were continued from the August 6, 2019 meeting to allow for legal counsel, noting the advice from the City Solicitor is included in tonight's packet.

Item 1

Request for Extension of Site Plan Approval – 10 Eagle Point Road (Map 5, Lot 6); Nathan Keppie and Danielle Eifler, applicants.

Mr. Averill reviewed previous approval with two extensions, noting that the applicant has had difficulty in securing both contractors and materials.

Mr. Martin confirmed that no building or plumbing permits have been issued.

Discussion followed by the board as to what qualifies as a reasonable request, with board members noting that the ability to secure contractors is a significant hurdle.

Mr. Martin confirmed that there are no changes to the actual plans.

Mr. Oxtan opened the floor to public comment. Seeing none, Mr. Oxtan closed the public comment session.

MR. HOPKINSON MOVED, SECONDED BY MR. JOHNSON, MOVED TO FIND THE APPLICATION COMPLETE AND APPROVE AS PRESENTED.

UNANIMOUS APPROVAL

Item 2

Request for Extension of Site Plan Amendment Approval – 25 Wing Farm Parkway, (Map 24, Lot 6); Gagne Foods, applicant.

Mr. Averill reviewed the previous approval by the board which included a six month extension. The applicant is requesting an additional extension to gauge whether the project is still feasible.

Mr. Oxtan noted that this project falls within the Wing Farm subdivision, to which the City is actively promoting expansion and stated that his belief that the board should accommodate this request.

Mr. Oxtan opened the floor to public comment. Seeing none, Mr. Oxtan closed the public comment session.

MR. HOPKINSON MOVED, SECONDED BY MR. STILPHEN, TO FIND THE APPLICATION COMPLETE AND APPROVE AS PRESENTED.

UNANIMOUS APPROVAL

New Business

None

Other Business

Election of Officers

Mr. Averill reviewed the requirement that the board elect new officers, noting that all board members currently up for reelection have returned nomination papers and are therefore eligible for election.

Discussion followed as to whether to postpone elections until all members are present.

MR. STILPHEN MOVED, SECONDED BY MR. HOPKINSON, TO NOMINATE MR. OXTAN FOR PLANNING BOARD CHAIR.

MOTION PASSED WITH 4 IN FAVOR AND 1 ABSTENTION (MR. OXTAN)

MR. JOHNSON MOVED, SECONDED BY MR. STILPHEN, TO NOMINATE MR. HOPKINSON FOR PLANNING BOARD VICE CHAIR.

MOTION PASSED WITH 4 IN FAVOR AND 1 ABSTENTION (MR. HOPKINSON)

Mr. Oxtan asked if the board needed to elect members to the Historic Review Committee, to which Mr. Averill confirmed that Mr. Omo is the only elected member. Mr. Omo's term expires in 2021.

MR. JOHNSON MOVED TO ADJOURN, SECONDED BY MR. HOPKINSON.

Bath Planning Board
September 3, 2019

UNANIMOUS APPROVAL

MEETING ADJOURNED AT 6:10 PM.

Minutes prepared by Karly Perry, Recording Secretary.