

Broad Street Park Committee  
Minutes – January 8, 2014

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DATE: 1/15/14  
TIME: 10:06 AM  
TOWN CLERK'S OFFICE

**Attendance**

Committee Members Present: Al Yagovane, Bill Wilkin, Mike Horbal, Tom Lavranchuk, Sandy Cass  
Committee Members Absent: Melissa Gerard  
Non-Member Present: Barbara Kennedy It is anticipated that Barbara will be appointed to the committee in the near future.

**Minutes from December Meeting**

December minutes were not read. They will be read in February along with the January minutes.

**Treasurer's Report – Transactions since December Report**

The only transaction was a deposit of \$150 for one brick order.

Funds Raised to date:	\$40,446.50
Expenses to Date:	\$34,783.59
Open PO's	\$ 687.00 to Grand Light for poles to mount volunteer recognition sign
Uncommitted balance:	\$ 4,975.11

Two outstanding invoices were paid. \$1927 to Bricks R Us for the third engraved brick order, and \$47.70 to Al as reimbursement for Red Ribbons purchased at Ocean State for Christmas decorations.

Two bills from Kevin Cox of Prestige Landscaping were again discussed. One was for \$900 for fill material delivered in May. The other was for \$366.91 for process stone that Kevin purchased from Haynes and delivered to the park.

Al reported that Kevin called him again looking for payment. Al told him that the committee has been unwilling to authorize payment because the invoices were submitted late and not properly documented. Al told Kevin to call Mike Horbal directly to discuss it further.

Mike reported that Kevin did call and Mike told him pretty much the same thing that Al told him. Mike did feel that the \$366 invoice was justified. He offered a motion to pay that invoice. Tom seconded the motion and the motion passed.

No action was taken on the \$900 invoice.

**Communications**

Al received two notes complaining that the Park's Christmas Tree was crooked.

**Ordinance to Establish "Friends of Broad Street Park Commission"**

Our committee members are encouraged to attend the next meeting of the Board of Selectman's sub-committee charged with writing the ordinance establishing the Friends of Broad Street Park committee. The meeting will be at Town Hall at 8:30 AM on January 15.

**Next Brick Order**

Anyone who places brick orders over the next 2 months should be informed that they will not be ordered until late February and not be installed until spring.

## **Officers**

The committee agreed that Al would be president, Bill will be secretary and Beverly would be treasurer once she is officially appointed.

## **Calendar of Events**

Al announced that the Connecticut Hurricanes may be available for a fund raising concert. While not ruling it out, the committee felt that more information is needed before action is taken.

## **Purchase of Tape Recorder**

Al suggested that we purchase a recording device to record our meetings. This would help insure that everything that transpires would get included in the minutes. The idea was rejected as unnecessary.

## **Water Question**

We need a project plan and cost estimate in order to set a fund raising goal. It is not clear whose responsibility it is to take the next step.

## **Electrical Status**

The electrician still has two fixtures waiting to be installed. There is also a need to run a separate circuit for the pole outlets.

## **Bulletin Board Posting**

Mike suggested that we use the Kiosk bulletin board to post instructions on how to purchase engraved bricks. All agreed that it was worth doing. Bill will work with Al to get something posted.

## **Agenda for February**

At our next meeting we need to discuss purchasing of spring flowers and cleaning the light fixtures.

## **Next Meeting**

February 12, 2014 at 7:00 PM in the Flaherty Room.

Respectfully Submitted: Bill Wilkin

