

Friends of Broad Street Park Commission
Minutes – May 14, 2014

COPY RECEIVED
DATE: 5/20/14
TIME: 2:55 AM
TOWN CLERK'S OFFICE

Attendance

Committee Members Present: Al Yagovane, Bill Wilkin, Tom Lavranchuk, Sandy Cass

Minutes from Previous Meeting

Minutes from the April meeting were read and approved.

Treasurer's Report

Current balance :	\$ 8,865.41
Open PO's: Grand Light	\$ 687.00
Bench # 8	\$ 1,375.00
Uncommitted balance:	\$ 6,803.41

Transactions since the last meeting:	Deposits \$150
	Expenses None

Discussion of Expenses

A request was submitted to the Parks department for spring planting. It included replacement trees, top soil, daffodil bulbs, rose bushes, fertilizer, grass seed, and stone dust to reseal the walkway. Al was advised that only items with specific pricing could be processed for approval. He will try to get specific prices in time for the next Parks meeting.

Aquarian Water Co. covered all outstanding expenses associated with the water service installation.

A procedure is needed to make small purchases without going through the pre-approval process. For example, Al purchased weed killer and replacement bulbs during the park clean up day. Al will discuss a petty cash arrangement with Parks.

Next Brick Order

Sandy will submit the next order to Bricks-R-Us as soon as wording is clarified for one brick . Minimum order quantity is 10 bricks per Bricks-R-U.

Finish Electrical Work

Ken Schemer will not be able to finish the electrical work in the near future. While grateful to Ken for his past work, it is now appropriate to ask other electricians for help. Mike will make arrangements with Ken to pick up any parts he still has in his position.

Locations for Sign Posts and New Bench

Locations have been set for the State Sign, the Volunteer Sign, and the next bench.

Schedule of Events

Annual Veteran's Day and Tree Lighting are set. Nothing new on other events.

Next Meeting

June 11, 2014 at 7:00 PM

Respectfully Submitted: Bill Wilkin

