

Friends of Broad Street Park Commission
Minutes – June 11, 2014

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DATE: 6/16/14
TIME: 12:32 PM
TOWN CLERK'S OFFICE

Attendance

Committee Members Present: Al Yagovane, Bill Wilkin, Tom Lavranchuk, Sandy Cass, Mike Horbal, Melissa Gerard

Minutes from Previous Meeting

Minutes from the May meeting were read and approved.

Treasurer's Report

Current balance :	\$ 9,315.41
Open PO's: Grand Light	\$ 687.00
Bench # 8	\$ 1,375.00
Uncommitted balance:	\$ 7253.41

Transactions since the last meeting:	Deposits \$450
	Expenses None

Discussion of Expenses

Bench #8 is ordered. It is due in 3 weeks.

Flowers were ordered from Breck's. \$415 will be due upon receipt.

Tom Lavranchuk offered a motion to request the Park Board to approve an open PO of \$100 for petty cash expenditures. The motion was seconded by Melissa Gerard. The motion passed.

Sandy Cass offered a motion to authorize Al to submit a request to the Parks Board to purchase the following:

- Various flowers not to exceed \$500
- 2 gal. Roundup weedkiller
- 5 Bags of sand to reseal the brick walkway

Mike Horbal seconded. The motion passed.

Al will secure quotes and submit a request to the Parks Board.

Next Brick Order

Melissa is ready to submit the next brick order to Bricks-R-Us. The order will include 11 large bricks and 2 small bricks. Total cost will be \$462. Mike Horbal agreed to have the bricks delivered to his office.

Finish Electrical Work

Ken Schemer has told both Mike and Al that he will replace the faulty timer this weekend.

Brick Locator Map

Melissa will send Mike a copy of all engraved brick orders showing the wording on each brick. Mike and Bill will walk the park together to locate the placement of each engraved brick. Mike will create a brick locator map to be posted in the kiosk

Next Meeting

June 11, 2014 at 7:00 PM

Respectfully Submitted: Bill Wilkin

