

Friends of Broad Street Park Committee
Minutes – September 17, 2014

COPY RECEIVED
DATE: 9/22/14
TIME: 12:55 PM
TOWN CLERK'S OFFICE

Attendance

Committee Members Present: Al Yagovane, Bill Wilkin, Tom Lavranchuk, Sandy Cass, Mike Horbal.

Minutes from Previous Meeting

The Minutes from August were read. Mike Horbal requested one change. Where the minutes noted that Ken Schemer returned the electrical fixtures, the phrase “**to Bill Paecht of the Parks Department**” was added. The minutes were approved as revised.

Treasurer's Report

Current balance:	\$ 6,041.46
Open PO's:	\$ 1,323.72
Uncommitted balance:	\$ 4,717.34

Discussion of Expenses

Bricks R Us was paid for the last engraved brick order.

An expenditure of \$123.75 listed for Planter's Choice was actually spent at Oxford Paint & Hardware. It was spent on 25 bags of concrete to pour the pad for bench #8.

One of the open PO's is for \$200 to Bill Jarvis. Bill will be handling future electrical work at the park. He did spend time assessing needs at the park but has not submitted an invoice.

Park Cleanup

Al noted that the light fixtures need cleaning and some light bulbs need replacing. We also need loom to fill in the trenches where the sprinkler lines were installed. Mike offered a motion for Al to utilize the open \$100 PO to buy light bulbs and bags of top soil. Sandy seconded. The motion passed.

Tom will go with Al to pick up a tree from Planter's Choice.

The Parks Department will blow out the Sprinkler System lines before the first freeze.

Electrical Work

The light bulbs in the surface light fixtures have been burning out for no apparent reason. Al asked Grand Light to research the problem. They did check and confirm that the outlets had the correct voltage. New bulbs were installed 8 days ago. So far, they have not burned out.

Engraved Brick Installation & Order Status

John Behune is available this Sunday at 1:00 PM. He will remove the duplicate bricks and replace them bricks waiting to be installed. Mike will meet him there to keep the Brick Placement Map up to date.

We now have enough new brick orders to place the next order with Bricks R Us. Sandy will place the order as soon as Al can confirm the wording on one of the bricks. This is the last order that can be installed before winter.

Candle Light Ceremony for POW/MIA

The VFW will be conducting a candle light ceremony in the park at 7:00 PM Friday. They will hold a vigil from Friday to Sunday at 1:00 PM.

Meeting Schedule

The fall meeting schedule is set as follows:

October 8	5:00 PM
November 12	7:00 PM
December 10	7:00 PM

There was some discussion of moving all future meetings from 7:00 PM to 5:00 PM. No action was taken and there will be further discussion at our next meeting.

The schedule for 2015 needs to be set and filed with the town clerk.

Next Meeting

October 8, 2014 at 5:00 PM

Respectfully Submitted: Bill Wilkin