

Friends of Broad Street Park Committee  
Minutes – October 08, 2014

**Attendance**

Committee Members Present: Al Yagovane, Bill Wilkin, Tom Lavranchuk, Sandy Cass, Mike Horbal, Melissa Girard

Committee Members Absent: Beverly Kennedy

**Minutes from Previous Meeting**

The Minutes from September were read. Two changes were requested.

- 1) The minutes noted that Ken Schemer returned the electrical fixtures to Bill Paecht of the Parks Department. What actually happened was that Ken returned the fixtures to Mike Horbal, and Mike returned them to Bill Paecht of the Parks Department.
- 2) A Motion was approved to change the start time for all future meetings to 5:00 PM.

**Treasurer's Report**

Current balance:	\$ 6,096.32
Open PO's:	\$ 1,125.42
Uncommitted balance:	\$ 4,971.74

**Brick Installation**

John Behune installed the latest round of engraved bricks on September 29. Mike Horbal will post a color coded brick placement map in the Kiosk. He will also remove the order cutoff notice now that the date has passed.

**Park Cleanup**

The light fixtures need cleaning and bulb replacement. Al will purchase light bulbs using the open PO with Oxford Paint and Hardware. He will work with Bill and Tom to schedule the cleaning.

Also, 500 flower bulbs have been received and need to be planted.

**Electrical Work**

Al talked with Ryan at Grand Light about problem of ground light bulbs burning out. They will test different bulbs that have a greater tolerance of voltage fluctuations.

**Engraved Brick Order Status**

The current PO needs to be revised to cover one more brick. There will be 7 4x8's and 7 8x8's. Melissa will correct the wording on the Abate brick when the proofs are available for review.

**Christmas Preparations**

Mike offered a motion to request authorization to spend up to \$300 for Christmas decorations. Tom seconded. The motion passed.

Scott Andrews of Bissell Place has offered to donate a tree from his property. The tree was inspected and found to be acceptable. Tom will move it to the park on or about November 29.

**Meeting Schedule**

The fall meeting schedule is set as follows:

October 8 5:00 PM  
November 12 5:00 PM  
December 10 5:00 PM

The 2015 schedule needs to be set. Bill suggested that we move from the 2<sup>nd</sup> Wednesday to the 1<sup>st</sup> Monday of the month to allow more time between our meetings and Park Board meetings. Al will check on room availability before a decision is made.

**Next Meeting**

November 12, 2014 at 5:00 PM

*Bill*

Respectfully Submitted: Bill Wilkin