

COPY RECEIVED
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TOWN CLERK'S OFFICE

MINUTES
Friends of Broad Street Park Committee
November 12, 2014 – 5:00 PM
Flaherty Room - Seymour Town Hall

Members Present: Sandy Cass, Melissa Girard, Mike Horbal, Beverly Kennedy, Tom Lavranchuk, Bill Wilkin, Al Yagovane

Members Not Present: None

The meeting was called to order by Al Yagovane at 5:15 PM. The Pledge of Allegiance was recited.

Minutes from Previous Meeting

The Minutes from October were read.

Motion to approve: Melissa Girard Second: Mike Horbal

Yes-6, Sandy Cass, Melissa Girard, Mike Horbal, Tom Lavranchuk, Bill Wilkin, Al Yagovane

No-0

Abstain-1 Beverly Kennedy

Treasurer's Report

Current balance :	\$ 5,508.43
Open PO's:	\$ 585.50
Uncommitted balance:	\$ 4,922.93

The open PO for Bricks R Us needs to be cancelled and replaced to include one additional brick on the latest order. The additional cost will be \$35.

\$186 was spent on Christmas decorations. Additional decoration expenses will be under \$100 and can be covered with the petty cash account.

Meeting Schedule

A motion to set 2015 meeting schedule for 1st Monday of each Month at 5:30 PM

Motion: Tom Lavranchuk Second: Sandy Cass

Yes-7, Sandy Cass, Melissa Girard, Mike Horbal, Beverly Kennedy, Tom Lavranchuk, Bill Wilkin, Al Yagovane

No-0

Brick Installation

The latest order of (7) – 4x8 and (7) – 8x8 bricks has been received by Mike Horbal. Mike checked that all wording and spelling was correct.

John Behun and Brian Caldwell will be available to install the latest shipment of engraved bricks. Al will have them coordinate their schedule with Mike Horbal so that the brick placement map is updated correctly.

Kiosk Posting

Once the brick installation is complete, Mike will post the updated Brick Placement Map. We also need to post instructions on how to order bricks, noting that no new bricks can be installed until spring.

State Sign Installation

Completed two weeks ago.

Electrical Work

Al talked with Ryan at Grand Light about problem of ground light bulbs continuing to burn out. They will replace bulbs at no cost. If the problem continues, they would like to return one of the fixtures to the manufacturer for testing.

Flower Bulb Planting

Also completed two weeks ago.

Lamp Cleaning

Bill & Al cleaned 5 lamp post fixtures last week. Tom is available Saturday to do the rest. Sandy will provide a 12 ft. ladder.

Thank You Letters

Bill will assist Al in sending thank you for all involved in the water and sprinkler installations.

Christmas Preparations

Tree Lighting and Carol Sing is scheduled for December 7.

Next Meeting

December 10, 2014 at 5:30 PM

Respectfully Submitted: Bill Wilkin