Broad Street Park Committee
Minutes – Special Meeting September 25, 2013

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DATE: 9/26/13
TIME: 2:45 PM
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The meeting was called to order by Al Yagovane who led us in the Pledge of Allegiance.

Attendance

Committee Members: Al Yagovane, Bill Wilkin, Mike Horbal, Tom Lavranchuk, and Melissa Gerard.
Town Parks Department: Bill Paecht
Town Operations: Tony Caserta

Review Minutes from Special Meeting of September 11

Minutes were read and approved.

Treasurer's Report

Total Contributions:	$ 38,096.50
Total Expenses	29,413.86
Cash Balance	8,682.64
Open P.O's	4,228.50
Uncommitted Cash	4,454.14

Finalize Volunteer List

Al still needs to review the final list with Sandy Cass.

Status of Lighting Timer & Sensor

The new timers and sensors have been purchased. They will be installed by Ken Shrimaner. Tom will contact Ken to firm up an installation date.

It was noted that the vertical beam lights are not having the desired effect of producing a visible light beam.

Autumn Landscaping Needs

Eighty flower bulbs have been purchased. They will be planted Saturday around the inside edge of the circular walkway.

Matthies Foundation Receipts & Close Out

Al will collect and review all receipts relative to the Matthies grant and turn them in this week so that the grant can be closed out.

There is still between $600 and $700 of available grant money earmarked for mulch. It was agreed to purchase mulch now before the grant is closed out. Bill Peacht said that the Parks Department can store the mulch in the shed at French Park until it is needed in the Spring.

Transition to "Friends of Broad Street Park"

The existing Broad Street Park Committee has completed its mission and will be dissolved effective October 1. It will be replaced by a "Friends of Broad Street Park" committee whose goals will be to continue to sell engraved bricks and manage the funds for park maintenance. All present members agreed to continue serving on the new committee. They will need to be reappointed by the Board of Selectman.
The new committee will function under the auspices of the Parks Department. Any funds raised will be used exclusively for maintenance of Broad Street Park.

Respectfully Submitted:
Bill Wilkin