

Broad Street Park Committee
Minutes – June 19, 2013

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DATE: 6/20/13
TIME: 1:30 PM
TOWN CLERK'S OFFICE

Attendance

Committee Members: Al Yagovane, Bill Wilkin, Mike Horbal, and Tom Lavranchuk.
Town Parks Department: Bill Paecht

Minutes

The minutes from the May meeting were read and accepted with one exception. Mike noted that there was no mention of the need to install air vents in the gazebo.

Treasurer's Report – Transactions since May Report

Deposits:	05/23	\$ 150	
	06/05	\$ 150	
	06/12	\$ 881.50	
	06/19	\$ 1,550	
	Total	\$ 2,731.50	
Expenses:	05/22	\$ 37.88	Winlectric
	05/22	\$ 76.47	Oxford Paint & Hardware
	05/29	\$ 106.14	Winlectric
	06/05	\$ 458.50	CT Masonry – Edging and nails
		\$ 678.99	

Project Totals to Date:

Deposits:	\$ 31,121.50
Expenses	\$ 19,996.67
Current Balance:	\$ 11,124.83

Open PO's	\$ 2,770.00	Bricks R Us - 2 nd Engraved Brick Order
	\$ 350.00	Speedy Crete LLC
	\$ 200.00	Oxford Paint & Hardware - Electrical
	\$ 192.44	Oxford Paint & Hardware – Wheel Barrel & Misc
	\$ 560.00	Port-O-Potty \$70/month x 8 months
	\$ 20.00	Oxford Paint & Hardware
	\$ 800.00	Winlectric
	\$ 1,375.00	M.E. O'Brien & Sons – Bench # 6
	\$ 58.50	Oxford Paint & Hardware
Total	\$ 6,325.94	

Uncommitted balance: \$ 4,798.89

Bill Paecht noted that open PO's would be closed on June 30 with the end of the fiscal year.
A photo cell will be needed to control the lighting.

Guard Rail

John Behun has it installed. All agreed that it looks great and John did a fantastic job.

Donations

Ken Shrimaner has donated the copper wire needed for the Ballard lighting.
Loam is being donated by Complete Construction

Spending Authorization

Al requested authorization to rent a small bucket loader/back hoe from Chatfield Power Supply. They would charge \$560 for one week. It would be used to move process stone, loam, and wood chips. Tom and Mike felt that the remaining work could be done with hand shovels and wheel barrels and so did not approve the expense.

Brick Sales

The 2nd brick order has been placed.

	8"x8"	4"x8"
The first brick order was for	30	36
The 2 nd order was for	47	62

We need a breakout of vets/non vets to plan brick placement. Vet bricks will go in the circle.

Kiosk

Al suggested that we post a list of all volunteers who donated Money, materials, or labor to the park. He also suggested that we post a list of all brick donors with a map of where their brick is located in the walk way. The state will also post information about the river.

Gazebo Ventilation

Mike raised the question installing air vents in the gazebo. Al said he has a volunteer lined up but he has been unable to get a schedule commitment. There was some discussion about how much ventilation was needed. Tom will ask the owner of Basement Systems for an evaluation.

Landscaping

Al secured several proposals from area landscapers. The proposals ranged from \$800 to several thousand. The best way to proceed was not clear and no action was taken. All agreed that landscaping would be limited to grass, shrubs, and perennials with no more than 3 or 4 small trees.

There will need to be landscaping water available in the park. The best solution would be tap into the water line under Derby Ave. This would be quite expensive. It was suggested to ask the Mathies Foundation for a donation.

Recognition of Donors

Al suggested a buffet dinner and award certificates to be presented by the first selectman. The cost would be funded by a separate account unrelated to park donations.

State Sign

The sign is being refurbished and will be reinstalled at park district expense.

Next Meeting

The next regular meeting will be July 17 at 4:30 PM in the Norma Drummer Room, Town Hall.

Respectfully Submitted:

Bill Wilkin

