

Broad Street Park Committee  
Minutes – May 15, 2013

COPY RECEIVED  
DATE: 5/16/13  
TIME: 1:45 PM  
TOWN CLERK'S OFFICE

The meeting was called to order by Al Yagovane

**Attendance**

Al Yagovane, Sandy Cass, Melissa Gerard, Bill Wilkin, Mike Horbal, and Tom Lavranchuk.

**Minutes**

The minutes from the April meeting were approved.

**Treasurer's Report – Transactions since January Report**

Deposits:	05/06	\$ 650	
	05/08	\$ 150	
	05/09	\$5,265	
	Total	\$ 6,065	
Expenses:	04/22	\$ 1,064.00	Oxford Paint & Hardware – Guard Rail Timbers
	05/08	\$ 1,375.00	M.E. O'Brien & Sons – Bench # 5
	05/15	\$ 200.00	Open PO – Oxford Paint & Hardware - Electrical
	05/15	\$ 192.44	Open PO – Oxford Paint & Hardware – Wheel Barrel & Misc
	05/15	\$ 496.00	CT Masonry – Edging and nails
	Total	\$ 3,327.44	

**Project Totals to Date:**

Deposits:	\$28,390.00
Expenses	\$20,206.12
Current Balance:	\$ 8,183.88

Pending Expenses:	\$ 1,400 Bench (Bench #6)
	\$ 1,800 2 <sup>nd</sup> Engraved Brick Order
	\$ 400 Truckload of Loam
	\$ 200 Conduit for light poles
	\$ 400 Cement
	\$ 1,000 Landscaping
Total	\$ 5,200

Balance after pending expenses are paid: \$ 2,983.88

**Spending Authorization**

Al requested authorization to spend up to \$1,000 on flowers and landscaping. Ace Begonia estimated \$109 for perennial around the gazebo and \$700 for the circle. He did not have details of what was included in the quote.

Mike offered a motion to approve \$120 for flowers near the gazebo since that area is ready for planting. Tom seconded the motion. The motion passed unanimously.

Al will ask Ace Begonia to provide a more detailed description of what they are proposing for the circle ares.

### **Bench Sales**

The Peel Family has placed an order for bench #6. They have also ordered 5 engraved bricks. They also wrote a check to the park for \$5,000. The excess over the bench and brick cost is a donation.

The committee agreed to cut off future bench sales.

### **Brick Sales**

	8"x8"	4"x8"
The first brick order was for	30	36
The 2 <sup>nd</sup> order now stands at	41	58

### **Guard Rail**

Materials have been purchased and John Behun is installing.

### **Construction Schedule**

Conduit is in place in the circle. They cannot back fill until town inspection. That should happen tomorrow.

### **Kiosk**

At the request of Bill Peck the kiosk has been removed from it's original location. It will be reinstalled near the Broad Street bridge. Mike will check with Bill Peck to see if any official notices need to be posted.

### **Flag Day**

Al suggested that we mark Flag Day by serving Hot Dogs and Soda in the park. We can recognize the volunteers and draw attention to the park, possibly leading to more brick sales.

This will require more research and discussion.

### **Supplemental Meeting**

We may need a supplemental meeting to further discuss Flag Day and the Flower proposal from Ace Begonia.

### **Next Meeting**

The next regular meeting will be June 15 at 4:30 PM in the Norma Drummer Room, Town Hall.

A supplemental meeting may be needed. Al will meet with Bill to provide an agenda.

Respectfully Submitted:

Bill Wilkin

