

Broad Street Park Committee
Minutes – January 16, 2013

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DATE: 1/23/13
TIME: 12:50pm
TOWN CLERK'S OFFICE

The meeting was called to order by Al Yagovane

Attendance

Al Yagovane, Sandy Cass, Milissa Gerard, Bill Wilkin, John Behune, Mike Horbal, and Tom Lavranchuk.

Minutes

The minutes from the December meeting were read and accepted.

Treasurer's Report

Deposits:	12/18	\$1,850	
	01/07	\$ 200	
	01/16	\$ 250	
	Total	<u>\$2,300</u>	
Expenses:	11/20	\$ 425	James Spak – balance due for wet saw
		\$ 32.01	Oxford Paint & Hardware-cable for Christmas Tree
	Total	<u>\$ 457.01</u>	

Project Totals to Date:

Deposits:	\$21,950.00
Expenses	\$11,316.63
Current Balance:	\$10,633.37

Pending Expenses:	\$ 1,360 for one Bench (Bench #5)
	\$ 1,600 2 nd Engraved Brick Order
	\$ 4,000 est. for additional bricks
	\$ 320 Blue Stone from Cutters Edge
	\$ 800 Haynes for 4 pallets of red pavers
Total	<u>\$ 8,080</u>

Balance after pending expenses are paid: \$2,553.37

Paperwork for Bench #5 is now complete and Al will place the order.

Additional expenses will be incurred for landscaping, guard rails, two more bench pads, brick edging strips and masons sand, and other miscellaneous items.

Bench Assembly

Al would like to assemble the benches now in storage at public works. He wants to make sure all parts are there and in good condition.

Fencing vs. Guard Rail

The original plans called for a wooden guard rail between the walkway and the river bank. Al obtained quotes for both a guard rail and a white vinyl fence. The guard rail would cost \$4650, the fence \$5583.

Al suggested that the fence would be more attractive and also donors could be found to buy fence sections.

Mike observed that the Parks Commission must approve any changes to the plan. Melissa was also concerned that the fence may obstruct the view of the waterfall for persons sitting on the benches. John and Tom observed that the quoted prices included installation. The cost could be reduced if we do the installation with volunteers.

Construction Schedule

The Parks Commission has requested an estimated completion date.

Our best estimate is electrical and concrete work in April, brick laying in May and guard rail installation in June. The installation of engraved bricks and landscaping would follow.

Al will review this with the Parks Commission at their next meeting.

Engraved Brick Placement

Mike observed that spacing of the engraved bricks depends on the final brick count. We need to plan a cut off date for engraved brick sales so that spacing can be determined.

Next Meeting

The next regular meeting will be February 20, 2013 at 4:30 PM in the Norma Drummer Room, Town Hall.

Al may schedule a supplemental meeting sooner.

Respectfully Submitted:

Bill Wilkin