

Broad Street Park Committee
Minutes – December 11, 2013

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DATE: 12/12/13
TIME: 1:45 pm
TOWN CLERK'S OFFICE

Attendance

Committee Members Present: Al Yagovane, Bill Wilkin, Mike Horbal, Tom Lavranchuk, Melissa Gerard
Committee Members Absent: Sandy Cass

Minutes from November Meeting

The minutes from November were read and one error was noted. The meeting schedule for next year should have read the 2nd Wednesday of the month, not the second Monday. Bill will resubmit the minutes with the correction

Treasurer's Report – Transactions since November Report

The only transaction was a deposit of \$150 for one brick order.

Funds Raised to date:	\$40,446.50
Expenses to Date:	\$32,526.39
Open PO's	\$ 2,757.00
Uncommitted balance:	\$ 5,163.11

Two bills from Prestige Landscaping are not included in the open PO's.

The committee was not willing to approve payment to Prestige Landscaping without more documentation. One invoice was dated May 1 but not received until September. The 2nd invoice was dated 9/1, but was for work done in May.

The committee approved payment of \$1927 to Bricks R Us for the 3rd engraved brick order.

Meeting Schedule - 2014

We will meet at 7:00 PM on the second Wednesday of the month in the Flaherty Room.

Ordinance to Establish "Friends of Broad Street Park Commission"

Mike obtained a draft copy of the proposed ordinance for our review. The committee will request further clarification of roles and responsibilities in several areas. A sub committee of Bill, Mike, and Al will meet to prepare a request for modifications to the proposed ordinance.

Next Brick Order

A small order will be placed with Bricks R Us including any brick purchases received by December 20. Any bricks sold after December 20 will not be ordered until February 15.

Committee Membership

The "Friends of Broad Street Park Commission" will have 7 members. All 6 members of the current committee agreed to serve on the new commission. Al will submit the name of Beverly Kennedy to the First Selectman for approval as our 7th member.

Next Meeting

January 8, 2014 at 7:00 PM

Respectfully Submitted: Bill Wilkin