

Broad Street Park Committee
Minutes – December 19, 2012

COPY RECEIVED
DATE: 12/18/12
TIME: 1:50pm
TOWN CLERK'S OFFICE

The meeting was called to order by Al Yagovane

Attendance

Al Yagovane, Sandy Cass, Cliff Strumello, Bill Wilkin, Theresa Spak, Mike Horbal, and Tom Lavranchuk.

Minutes

The minutes from the November meeting were read and accepted.

Treasurer's Report

Deposits:	11/27	\$ 200	
	11/28	\$ 450	
	12/4	\$ 400	
	12/5	\$ 150	
	12/10	\$ 200	
	12/18	\$1500 – Will be deposited tomorrow	
	Total	<u>\$2900</u>	
Expenses:	11/20	\$ 144.60	Haynes – Masons Sand
		\$ 34.75	Family Mobil - Diesel
		\$2,720.00	M.E. O'Brien & Sons – 2 Benches
		\$ 64.00	Ever Ready Press – Brick Order Forms
	Total	<u>\$ 2,863.35</u>	

Project Totals to Date:

Deposits:	\$20,950.00
Expenses	\$10,859.62
Current Balance:	\$ 10,290.38

Pending Expenses:	\$ 425	to Jim Spak for balance on Wet Saw
	\$ 1360	for one Bench (Bench #5)
	\$ 1400	2 nd Engraved Brick Order
	\$ 4000	est. for additional bricks
	\$ 320	Blue Stone from Cutters Edge
Total	<u>\$ 7,505</u>	

Balance after pending expenses are paid: \$2785.38

Additional expenses will be incurred for landscaping, guard rails, two more bench pads, brick edging strips and masons sand, and other miscellaneous items.

The committee approved payment of \$425 to Jim Spak, \$320 to Cutters Edge, and \$1360 for Bench #5. Al will order the bench.

It was decided to hold off on placing the 2nd order for engraved bricks since new orders continue to come in and the engraved bricks won't be needed until next summer.

(over)

Once the next grant application cycle begins, Al will apply for a grant from the Mathies foundation to cover the cost of additional bricks.

Finally, Al has a \$150 credit from Haynes for pallet returns. The credit will be used to offset future purchases from Haynes.

Winter Shutdown

All work has stopped except for sweeping Mason's Sand into the space between bricks. A Stack of empty pallets still needs to be removed a sign needs to be moved. Al will take care of it.

Progress Report – Construction Status

Mike Horbal estimates that 65% of brick walkway is now complete.

Al noted that the lighting timer needs to be replaced. He would like to replace it with a timer/sensor combination.

Centerpiece for Circle & Landscaping

Al, Sandy, and Teresa visit the Treeland Garden Center to get ideas for landscaping the circle and other areas of the park. Bob Ferrigno suggested Petunias and Rose for the circle and a few Flowering Trees around the park. He offered to sell at his cost with no markup. In addition to flowers and trees, we will need to buy loom, top soil, grass seed and some sod to control erosion in hilly areas.

Recognition of Volunteers

Mike suggested that we mount a plaque recognizing volunteers on the glass enclosed bulletin board.

Parks Meeting

Al received an e-mail from the Parks Commission asking him to attend their next meeting. They are looking for a projected completion date.

The committee felt that it was hard to project a completion date when so much of the work depends on volunteer labor. We also thought that public events should not be scheduled in the park until construction is completed.

Next Meeting

Monday, January 21, 2013 at 4:30 PM in the Norma Drummer Room, Town Hall.

Respectfully Submitted:

Bill Wilkin

