

Chatfield LoPresti Elementary School Building Committee
Regular Meeting Minutes
Tuesday, June 13, 2012
Chatfield LoPresti School – Faculty Room

Members Present: Saundra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phylliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Trish Danka, Paul Mirabella, Don Smith (arrived at approx. 8:10p.m.)

Members Absent: Gene Coppola, Peter Kubik

Others Present: Board of Education Representative – Rick Belden, David Olechna, Leslie Sojka
Architects: Dave Stein, Ken Sgorbati
Construction Manager: Jeff Luzzi, Brian D’Orlando
Commissioning Agent: Frank Baldino

The meeting was called to order by Acting Chairman Jay Hatfield at 7:02 p.m. Mr. Hatfield led the group in the Pledge of Allegiance to the Flag. Mr. Hatfield requested a motion to appoint Mr. Belden as temporary secretary for recording of meeting minutes.

Motion: Mr. Baker, sec. Mr. Conroy to appoint Mr. Belden as temporary secretary for the June 13, 2012 building committee meeting.

For: Saundra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phylliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Trish Danka, Paul Mirabella,

Against: None

Abstain: None

Motion Passes

Mr. Hatfield called for Public Comment. No members of the public were present.

Motion: Mr. Catlin, sec. Mr. Conroy to approve the minutes of the 5/23/12 regular meeting.

For: Saundra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phylliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Trish Danka, Paul Mirabella,

Against: None

Abstain: None

Motion Passes

Motion: Mr. Conroy, sec. Mr. Mirabella to approve the minutes of the 6/5/12 special meeting.

For: Saundra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phylliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Paul Mirabella,

Against: None

Abstain: Trish Danka

Motion Passes

CORRESPONDENCE: No correspondence was presented to the committee.

CONSTRUCTION MANAGER: Mr. Luzzi distributed copies of the two week look ahead schedule and briefly reviewed the details. There were no questions regarding the schedule from the committee members. Mr. Luzzi distributed the PCO log to the committee and reviewed the detail. Discussion ensued with the committee regarding PCO #305. It was questioned by several committee members if the geothermal system needed to have the change over sensors as outlined in PCO #305. It was determined the sensors were an enhancement and a decision regarding this item was not needed at this meeting. The commissioning agent would continue to review with the architect and come back to the committee with a recommendation.

Motion: Mr. Marcinek, sec. Mr. Catlin to approve COR #306, 307,308, 309, 310, 311, 312 and 313 totaling \$61,373 to be charged against construction contingency.

For: Saundra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phyliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Paul Mirabella, Trish Danka

Against: None

Abstain: None

Motion Passes

Motion: Mr. Marcinek, sec. Mr. Conroy to approve COR #294 and 314 totaling \$24,587 to be charged against project contingency.

For: Saundra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phyliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Paul Mirabella, Trish Danka

Against: None

Abstain: None

Motion Passes

Other Issues: Mr. Luzzi informed the committee he had spoken with Kilgore Specialty regarding the shade issue in “B” and “D” wings. He indicated that Kilgore had put in a claim for an up charge to use the flock material shade in the above wings. Mr. Luzzi indicated that he needed guidance from the committee on how to proceed. Discussion ensued between the architect, construction manager and various committee members regarding the circumstances surrounding the need for an up charge and the options available to the committee at this point. It was determined that the committee could 1.) install the same shade material used in “C” wing in “B” and “D” wings without any up charge or 2.) require Kilgore to install the flock material shade in “B” and “D” wings and pursue any means necessary to do this without an up charge.

Motion: Mr. Putorti, sec. Mr. Conroy to approve authorize Fusco Corporation to continue negotiating for the installation of the flock material shade product in “B” and “D” wings at no up charge to the committee. If not successful by next building committee meeting, authorize Fusco Corporation to utilize the same material shade already installed in “C” wing in “B” and “D” wing.

For: Saundra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phyliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Paul Mirabella, Trish Danka

Against: None

Abstain: None

Motion Passes

Mr. Luzzi updated the committee on the floor sealing issue. It appears that the VCTT manufacturer will not require any floor sealing product in “C” wing. The marmoleum manufacturer will require no floor sealing product on the 2nd floor of “C” wing, but will require a floor sealing product on the 1st floor of “C” wing and both “B” and “D” wings. Mr. Luzzi indicated that he would update the cost figures to accomplish this action and would provide it to the committee. Mr. Luzzi would also obtain confirmation from the respective manufacturers that no sealing products are required for the 2nd floor of “C” wing.

Mr. Luzzi advised the committee that the new building committee plaque will be arriving by the end of June. Fusco will be looking for guidance regarding the location of the 3 plaques that need to be placed in the facility.

Mr. Marcinek asked Mr. Luzzi about the bubbling occurring in the marmoleum flooring in the Administrative area and Mr. Luzzi indicated that he is working with the flooring contractor (Higgins) on this matter. Mr. Luzzi also provided the committee with information pertaining to the gym floor expansion joints. The flooring issues will be addressed once school gets out on June 19th.

ARCHITECT: Mr. Stein indicated that the furniture contracts are in process and W.B. Mason will be honoring their contract pertaining to unit pricing and freight charges. The art room issues were addressed and the savings was provided to the committee in a previous discussion. Mr. Sgorbati addressed the committee regarding the ongoing issue with the geothermal system. He discussed various meetings held with the appropriate vendors and

our commissioning agent to try to determine the exact cause of the problem. It was indicated by Mr. Sgorbati that significant progress was being made to determine the cause of the problem and he stated that they are gaining on the issue.

COMMISSIONING AGENT: Mr. Baldino continued the discussion regarding the geothermal system issue, and indicated that the commissioning process was working. He explained that the issue is small in the context of the overall system, but all vendors were working to understand and resolve the issue. He reiterated that the system was working, but we want it to perform at 100% efficiency. Mr. Baldino informed the committee that the DOAS units on the roof are an open issue, and he will be working with the manufacturer to ensure that they are on site when the units are fully operational to ensure that they are performing as required.

TECHNOLOGY CONTRACTS: Mr. Stein informed the committee that Business Network Group was under contract and that they would hold the pricing on the deferred Dell products until 8/15/12. RnB (SmartBoard's) indicated that their installation schedule may slip to mid September due to the delay in contract sign off.

PROJECT BUDGET: Mr. Conroy distributed an updated project budget that he described as fluid. There are several potential issues that could affect the project budget, including financing costs, SPA architect value added charges, and construction issues. Mr. Conroy noted, after a question by Mrs. Danka, that the projected budget included potential savings in the FFE area due to deferrals / elimination of certain items by the Board of Education. If funds were available at the end of the project, these items would be revisited by the committee.

APPROVE INVOICES:

Motion: Mr. Conroy, sec. Mr. Catlin to approve invoice #12707 submitted by Silver Petrucelli and Associates in the amount of \$5,244.73.

For: Sandra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phylliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Paul Mirabella, Trish Danka, Don Smith

Against: None

Abstain: None

Motion Passes

Motion: Mr. Putorti, sec. Mr. Conroy to approve invoice #26331 submitted by Special Testing Laboratories in the amount of \$911.00.

For: Sandra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phylliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Paul Mirabella, Trish Danka, Don Smith

Against: None

Abstain: None

Motion Passes

Motion: Mr. Marcinek, sec. Mr. Putorti to approve application #23 submitted by Fusco Corporation in the amount of \$853,911.83.

Mr. Conroy inquired about the amount of retention included in the documentation for P&D Mechanical. Mr. Luzzi answered the question utilizing detail included in the application.

For: Sandra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phylliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Paul Mirabella, Trish Danka, Don Smith

Against: None

Abstain: None

Motion Passes

Motion: Mr. Marcinek, sec. Mr. Putorti to accept and approve Amendment #16 in the amount of \$136,025 from Fusco Corporation.

For: Saundra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phyliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Paul Mirabella, Trish Danka, Don Smith

Against: None

Abstain: None

Motion Passes

OTHER BUSINESS: Discussion was held concerning the availability of the Faculty Conference room at Chatfield LoPresti School for summer meetings. Mr. Luzzi indicated that the school would not be available until mid-August at the earliest.

Motion: Mr. Catlin sec. Mr. Conroy to amend the meeting location for the summer building committee meetings to the Seymour Town Hall.

For: Saundra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phyliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Paul Mirabella, Trish Danka, Don Smith

Against: None

Abstain: None

Motion Passes

Discussion was held regarding the formation of a sub-committee to address the May 22nd letter from Silver Petrucelli and Associates regarding additional fee compensation.

Motion: Mr. Conroy sec. Mrs. Danka to create a sub-committee of the building committee to work with Town Counsel and other Town officials, as necessary, to address the May 22, 2012 claim letter from Silver Petrucelli and Associates.

For: Saundra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phyliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Paul Mirabella, Trish Danka

Against: None

Abstain: None

Recused: Don Smith

Motion Passes

Motion: Mrs. Danka sec. Mr. Catlin to appoint Mr. Baker, Mr. Conroy and Mr. Kubik to the Silver Petrucelli and Associates sub-committee.

For: Saundra Gesek, Ray Catlin, Michael Marcinek, Phyliss Jachimowski, Jay Hatfield, Yashu Putorti, Paul Mirabella, Trish Danka

Against: None

Abstain: John Conroy, Bruce Baker

Recused: Don Smith

Motion Passes

Motion: Mr. Baker, sec. Mrs. Danka, to adjourn the meeting at 8:30 p.m.

For: Saundra Gesek, Bruce Baker, Ray Catlin, Michael Marcinek, Phyliss Jachimowski, Jay Hatfield, John Conroy, Yashu Putorti, Paul Mirabella, Trish Danka, Don Smith

Against: None

Abstain: None

Motion Passes

Respectfully submitted by

Richard A. Belden

Temporary Recording Secretary