

Regular Meeting  
Chatfield-Lopresti School  
Building Committee  
Tuesday, March 13, 2012  
Chatfield School's Teachers' Room  
7:00 p.m.

Present: Donald Smith, Peter Kubik, Sandra Gesek, Phyllis Jachimowski, Trisha Danko, Bruce Baker, Ray Catlin, Gene Coppola, Jay Hatfield, Yashu Putorti, Paul Mirabelle, Michael Marcinek, John Conroy

Absent: None.

Silver-Petrucelli Representative: David Stein

Fusco Corporation Representatives: Jeff Luzzi, Bryan D'Orlando

Board of Education Representatives: Richard Belden, David Olechna  
Leslie Sojka, Wayne Natzel

Mr. Smith called the meeting to order at 7:02 p.m. and led those present in the pledge to the flag. He asked for any public comment and none was forthcoming at this meeting session.

Mr. Smith called for a motion of approval of the minutes of the February 22, 2012 meeting session.

MOTION: (Mr. Catlin, sec., Mr. Marcinek) to approve the minutes of the February 22, 2012 meeting minutes as presented.

Mr. Smith offered two corrections: playground bid motions should have read that the Committee membership was "recommending" to the Board of Selectmen for acceptance of the bid; and approval of an invoice from Omni Data should have stated that the \$11,000 costs were for stored materials.

So moved with corrections noted.

Affirmative: Mr. Catlin, Mr. Marcinek, Mr. Coppola, Ms. Gesek, Mr. Hatfield, Mr. Putorti, Mr. Kubik, Mr. Conroy, Mr. Smith

Opposed: None.

Abstentions: Mrs. Jachimowski, Mrs. Danko, Mr. Baker, Mr. Mirabelle

## Correspondence

Mr. Smith reported that he had received four correspondences since the last meeting session. These included:

A copy of a letter from the School Facilities Unit at the State Department informing the Superintendent of Schools that \$1725 included in approved Change Order #5 would not be reimbursable to the Community.

A communication from the Institute of Sustainable Energy regarding a grant for the energy dashboards. Mr. Belden will follow up on it.

Two copied communications from the Trustee of Connecticut Laborers against the Enviroguards Company questioning their labor practices. It will be forwarded to the Town's attorney for review.

## Discussion with Construction Manager

Mr. Luzzi reviewed items on the monthly report summary that had been forwarded to each Committee member via e-mail. He stated that progress was being made on schedule and all will be ready for the administrative move scheduled for April 1, 2012.

Mr. Luzzi reviewed seven change order requests and asked for Committee acceptance of six of them. After much discussion, the following motions were made:

MOTION: (Mr. Conroy, sec., Mr. Marcinek) to approve Change Order Requests #252, #254, #255, #257, and #258 as presented with funding being taken from the project's contingency fund.

So moved.

Affirmative: Mr. Conroy, Mr. Marcinek, Ms. Gesek, Mrs. Jacimowski, Mrs. Danka, Mr. Hatfield, Mr. Baker, Mr. Catlin, Mr. Coppola, Mr. Putorti, Mr. Mirabelle, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Marcinek, sec., Mr. Catlin) to accept Change Order Request #251 as presented in the amount of \$821.00 with funding being taken from the Construction Contingency Fund.

So moved.

Affirmative: Mr. Marcinek, Mr. Catlin, Mr. Coppola, Mr. Baker, Ms. Gesek, Mrs. Jachimowski, Mrs. Danka, Mr. Putorti, Mr. Mirabelle, Mr. Conroy, Mr. Kubik, Mr. Smith, Mr. Hatfield

Opposed: None.

Mr. Luzzi reported to the Committee membership that he was contacted by the bonding company and it would be advisable at this time to lower the bonding retainers' fee that is now five and one-half percent down to two and one-half percent.

MOTION: (Mr. Putorti, sec., Mr. Marcinek) to lower the project's retainers' fee from five percent down to two and one-half percent as advised by the Company of Marguerite and Dexter.

So moved.

Affirmative: Mr. Putorti, Mr. Marcinek, Mr. Coppola, Mr. Baker, Mr. Catlin, Ms. Gesek, Mrs. Jachimowski, Mrs. Danko, Mr. Hatfield, Mr. Mirabelle, Mr. Conroy, Mr. Kubik, Mr. Smith

Opposed: None.

Discussion with Architect

David Stein reported that the FFE package has been sent out to bid and a decent amount of activity has taken place regarding the bid. All bids are due at the Town Hall by March 22, 2012 at 4:00 p.m. when they will be opened.

Mr. Stein reported that since the bids had gone out, Marc D'Agostino had been contacted by Apple, Inc. and informed that it was willing to sell ipad carts to the community at a promotional rate. However, nothing can be done regarding this offer until all bids are in on March 22<sup>nd</sup>. The Apple promotional package is only good through March 27, 2012. Much discussion ensued and the following motion was made regarding this offer.

MOTION: (Mr. Marcinek, sec., Mr. Conroy) to award ipads and carts purchases using the State's bid list if determined to be cost effective once all bids have been opened and reviewed.

So moved.

Affirmative: Mr. Marcinek, Mr. Conroy, Ms. Gesek, Mrs. Jachimowski, Mrs. Danko, Mr. Hatfield, Mr. Baker, Mr. Catlin, Mr. Coppola, Mr. Putorti, Mr. Mirabelle, Mr. Kubik, Mr. Smith

Opposed: None.

Mr. Stein reminded the Committee members that as the A Wing is being prepared for occupancy soon, Silver-Petrucelli personnel will be drawing up a punch list to be followed.

Mr. Smith alerted the Committee membership that the request by the administration to move the conference room and the Assistant Principal's Office would have some monetary ramifications. As the practicality of such a move was made obvious, it was the Committee members' consensus that the move take place as planned with the work involved regarding this change taking place during the summer recess period.

Mr. Catlin questioned the size of the windows in two of the third grade classrooms. During his Saturday morning tour of the building, he noted how dark these rooms were compared to the other classrooms.

Mr. Stein stated that he will come back with a cost estimate if it were the Committee membership's desire to replace the windows in these two classrooms.

Mr. Stein also reported that he is working closely with the Commissioning Agent regarding the project's progress. At this time, it is being decided that no floor tiling will be laid until the summer recess period.

#### Update from Commissioning Agent

Mr. Smith stated that he has been in touch with the Commissioning Agent and that it has been fulfilling its contractual obligations as expected.

#### Budget Review

All is well with the budget's status at this time. Mr. Conroy is still awaiting reports from the Town's Finance Office in order to do his thorough analysis of the budget's status at this time.

Mr. Belden stated that all is going well with reporting to the State and reimbursement amounts coming through at the local level.

#### Approval of Invoices

Mr. Smith stated that three invoices had been received for Committee action at this meeting session.

MOTION: (Mrs. Danka, sec., Mr. Catlin) to approve payment of Invoice #20 from the Fusco Corporation in the amount of \$1,176,410.31 for work completed to date.

So moved.

Affirmative: Mrs. Danka, Mr. Catlin, Mr. Baker, Mr. Marcinek, Mr. Coppola, Ms. Gesek, Mr. Hatfield, Mrs. Jachimowski, Mr. Putorti, Mr. Mirabelle, Mr. Kubik, Mr. Smith, Mr. Conroy

Opposed: None.

MOTION: (Mr. Putorti, sec., Mr. Marcinek) approve payment of Invoice #12-354 from Silver-Petrucelli in the amount of \$17,132.50 for construction administration work as well as change order redesign costs.

So moved.



Affirmative: Mr. Putorti, Mr. Marcinek, Mr. Mirabelle, Mr. Coppola, Mr. Catlin, Mr. Baker, Ms. Gesek, Mrs. Jachimowski, Mrs. Danka, Mr. Hatfield, Mr. Conroy, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Putorti, sec., Mrs. Danka) to approve payment of Invoice #26194 From Special Testing Laboratories in the amount of \$739.81 for testing inspections from 2/8/12 to 2/16/12.

So moved.

Affirmative: Mr. Putorti, Mrs. Danka, Mr. Mirabelle, Mr. Baker, Mr. Catlin, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Hatfield, Mr. Marcinek, Mr. Conroy, Mr. Kubik, Mr. Smith

Opposed: None.

Other Business

Mr. Smith reminded the Committee membership that the next meetings are scheduled for March 28, 2012 and April 10, 2012.

At the March 28, 2012 meeting, there will be a tour of the mechanical room. It was suggested that the meeting will begin at 5:00 p.m. in the construction trailer where a brief overview will be given on the mechanical room with a follow-up tour of the facility. This will all take place prior to the regularly scheduled meeting at 7:00 p.m. that evening.

Mr. Smith also alerted the Committee members that the Board of Selectmen had awarded the playground bid to the company recommended by the Committee.

Hearing nothing further:

MOTION: (Mrs. Danka, sec., Mr. Putorti) to adjourn the meeting.

So moved.

Affirmative: Mrs. Danka, Mr. Putorti, Mr. Mirabelle, Mr. Catlin, Mr. Baker, Mr. Marcinek, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Hatfield, Mr. Conroy, Mr. Kubik, Mr. Smith

Opposed: None.

The meeting was adjourned at 8:35 p.m.

Submitted by:

Eugene Coppola