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Special Meeting
Chatfield-LoPresti School
Building Committee
Wednesday, November 14, 2012
Chatfield-LoPresti School
Conference Room
7:00 p.m.

Present: Donald Smith, Paul Mirabelle, Bruce Baker, Michael Marcinek, Ray Catlin, Gene Coppola, Sandra Gesek, Phyllis Jachimowski

Absent: Jay Hatfield, John Conroy, Peter Kubik, Trisha Danka, Yashu Putorti

Silver-Petrucelli Representative: David Stein

Fusco Corporation Representatives: Brian Calvert, Bruce Legen

Others: Jack Ludwig

Mr. Smith called the meeting to order at 7:02 p.m. He asked for any public comment and none was forthcoming at this meeting session.

Mr. Smith called for approval of the meeting minutes of September 26, 2012 and October 9, 2012.

MOTION: (Mr. Baker, sec., Mr. Catlin) to approve the minutes of the September 26, 2012 meeting as submitted.

So moved.

Affirmative: Mr. Baker, Mr. Catlin, Mr. Coppola, Mr. Mirabelle, Mr. Marcinek, Ms. Gesek, Mrs. Jachimowski, Mr. Smith

Opposed: None.

MOTION: (Mr. Catlin, sec., Mr. Marcinek) to approve the minutes of the October 9, 2012 meeting as submitted.

So moved.

Affirmative: Mr. Catlin, Mr. Marcinek, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Ms. Gesek, Mrs. Jachimowski, Mr. Smith

Opposed: None.

Correspondence

Mr. Smith reported that he had received three correspondences since the last meeting session. These included:

- 1.) A letter from the Platte River Insurance Company inquiring as to the status of the current contract.
- 2.) A communication from the Aquarion Water Company, whose representatives had inspected the utility room and are stating that the geo-thermal system cannot be connected to the water system. They want a back-flow preventer installed for the whole building. Mr. Stein stated that there is a misunderstanding on the Aquarion Company's part and a meeting should be held to clarify everyone's concerns.
- 3.) Copies of reports submitted by Hygenix involving the hazardous waste abatement projects that took place at the building site.

Discussion with Construction Manager

Brian Calvert distributed copies of requested change orders and discussed them with the Committee membership. These included CORs #366 (001), #367 (001), #368, #370, #371, #372, #373, and #374 (1). Following discussion, the following actions were taken:

MOTION: (Mr. Marcinek, sec., Mr. Catlin) to accept Change Order Requests #366, #370, #371, and #374 showing a credit of \$546.00, with funding being applied to the project's contingency fund line item.

So moved.

Affirmative: Mr. Marcinek, Mr. Catlin, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Ms. Gesek, Mrs. Jachimowski, Mr. Smith

Opposed: None.

MOTION: (Mr. Catlin, sec., Mr. Baker) to accept COR #368, in the amount of \$14,369.00, with funding being taken from the construction contingency fund.

So moved.

Affirmative: Mr. Catlin, Mr. Baker, Mr. Mirabelle, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Marcinek, Mr. Smith

Opposed: None.

Mr. Calvert stated that he had received written requests from four of the contractors who had worked on the project asking for a reduction in their retainage fees. Their request was granted.

Mr. Calvert also submitted Application #28 for payment.

Mr. Smith inquired as to the status of the gym floor. Bruce Legen responded that consultation had taken place and it was advised that the floor be allowed to settle over the course of one year. In some instances, it has taken as long as four years for a floor of this size to contract and expand until final settlement. It will be continually evaluated while all warranties are in place.

An inquiry was made as to the efficacy of the snow melting system. All but one small area worked well during the recent snowstorm. A simple valve adjustment corrected that situation.

Discussion with Architect

David Stein stated that he had little to report at this session. Mr. Marcinek inquired as to where the Committee stood in regard to the purchase of appropriate chairs for the primary wing area. Discussion ensued as to which would be the better purchase for this academic area. It was a general consensus that the four-legged chairs at a cost of \$4,512.00 would be the least expensive purchase. The following motion was made:

MOTION: (Mr. Baker, sec., Mr. Catlin) move to purchase one hundred fifty four-legged chairs at a cost of \$4,512.00.

So moved.

Affirmative: Mr. Baker, Mr. Catlin, Mr. Mirabelle, Mr. Coppola, Mr. Marcinek, Ms. Gesek, Mrs. Jachimowski, Mr. Smith

Opposed: None.

Update from Commissioning Agent

Mr. Smith informed the Committee membership that representatives from the Commissioning Agency were currently working on their final report.

Update on Technology Contracts

It was reported that the R & B Company were getting things done. All that was ordered has been delivered and installed.

Mr. Ludwig left the meeting session at 8:10 p.m.

Review of Budget

Mr. Smith distributed a summary sheet prepared by Mr. Conroy. He informed the Committee membership that issues are still remaining to be discussed prior to the calculation of final costs. These will be discussed at a future meeting.

Approval of Invoices

Several invoices were submitted for Committee action.

MOTION: (Mr. Marcinek, sec., Mr. Baker) to approve payment of Application #28 from the Fusco Corporation in the amount of \$123,751.16.

So moved.

Affirmative: Mr. Marcinek, Mr. Baker, Mr. Catlin, Mr. Mirabelle, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Smith

Opposed: None.

MOTION: (Mr. Catlin, sec., Mr. Marcinek) to approve payment of Invoice #306-952 from Red Thread in the amount of \$2,265.00 for the purchase of storage shelves.

So moved.

Affirmative: Mr. Catlin, Mr. Marcinek, Mr. Baker, Mr. Mirabelle, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Smith

Opposed: None.

MOTION: (Mr. Catlin, sec., Mr. Marcinek) to approve payment of Invoice #3 from the Business Network Group in the amount of \$124,088.54 for net books and notebooks computers.

So moved.

Affirmative: Mr. Catlin, Mr. Marcinek, Mr. Baker, Mr. Mirabelle, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Smith

Opposed: None.

MOTION: (Mr. Catlin, sec., Mr. Marcinek) to approve payment of Invoice #34-852 from Hygenix in the amount of \$2,210.00.

So moved.

Affirmative: Mr. Catlin, Mr. Marcinek, Mr. Baker, Mr. Mirabelle, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Smith

Opposed: None.

MOTION: (Mr. Marcinek, sec., Mr. Baker) to approve payment of Invoice #99-26 from Strategic Building Solutions in the amount of \$2,686.00 for work completed through September 30, 2012.

So moved.

Affirmative: Mr. Marcinek, Mr. Baker, Mr. Catlin, Mr. Mirabelle, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Smith

Opposed: None.

MOTION: (Mr. Baker, sec., Mr. Mirabelle) to approve Invoice #10060 from Strategic Building Solutions in the amount of \$1,050.00 for work completed in October, 2012.

So moved.

Affirmative: Mr. Baker, Mr. Mirabelle, Mr. Catlin, Mr. Marcinek, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Smith

Opposed: None.

MOTION: (Mr. Marcinek, sec., Mr. Catlin) to approve payment of Application #1 from the Contrax Group in the amount of \$29,819.58.

After discussion on this invoice, the following motion was made:

MOTION: (Mr. Marcinek, sec., Mr. Baker) to table action on this invoice.

So moved.

Affirmative: Mr. Marcinek, Mr. Baker, Mr. Catlin, Mr. Mirabelle, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Smith

Opposed: None.

Other Business

It was mentioned that the C-Wing warranty would be up at the end of November, 2012. It was the Committee membership's consensus that a walk-thru should take place to check for any warranty issues.

David Stein stated that he would review this matter with Wayne Natzel.

Mr. Smith reminded the Committee membership that a calendar posting of the meeting schedule for 2013 had to be submitted to the Town Clerk's Office prior to December 1, 2012. Discussion ensued and

It was determined that the meetings would be scheduled for the second Tuesday of each month during 2013. The following motion was made:

MOTION: (Mr. Baker, sec., Mr. Catlin) to establish a 2013 calendar showing meeting dates to be held on the second Tuesday of each month.

So moved.

Affirmative: Mr. Baker, Mr. Catlin, Mr. Marcinek, Mr. Mirabelle, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Smith

Opposed: None.

Hearing nothing further:

MOTION: (Mr. Baker, sec., Mr. Marcinek) to adjourn the meeting.

So moved.

Affirmative: Mr. Baker, Mr. Marcinek, Mr. Catlin, Mr. Mirabelle, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Smith

Opposed: None.

The meeting was adjourned at 8:35 p.m.

Submitted by:

Eugene Coppola