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Regular Meeting
Chatfield-LoPresti School
Building Committee
Tuesday, December 13, 2011
Chatfield School's C Wing Teachers' Room
7:00 p.m.

Present: Donald Smith, Peter Kubik, Michael Marcinek, Bruce Baker, Ray Catlin, Gene Coppola, Yashu Putorti, Sandra Gesek, Paul Mirabelle, Jay Hatfield, John Conroy, Jr., Trisha Danka (8:30 p.m.)

Absent: Phyllis Jachimowski

Silver-Petrucelli Representative: David Stein

Fusco Corporation Representative: Jeff Luzzi

Commissioning Agent's Representative: Robert Schlitter

Board of Education Representatives: Richard Belden, Leslie Sojka
Jennifer Magri, David Olechna (8:10 p.m.)

An Open House visitation by the Chatfield School's parent community was held prior to the start of the scheduled meeting. It was a huge success with many parents visiting the school and offering very positive comments as to the new addition at the Chatfield School.

When the visitation period concluded, the Committee met in the recently completed new Teachers' Room in the C Wing of the school and Mr. Smith called the meeting to order at 7:55 p.m. He asked for any public comment and none was forthcoming at this meeting session.

Approval of Minutes

Mr. Smith called for a motion approving the minutes of the November 22, 2011 meeting session.

MOTION: (Mr. Marcinek, sec., Mr. Hatfield) to approve the minutes of the November 22, 2011 meeting session as presented.

So moved.

Affirmative: Mr. Marcinek, Mr. Hatfield, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Ms. Gesek, Mr. Putorti, Mr. Kubik, Mr. Smith

Opposed: None.

Abstentions: John Conroy, Jr.
Ray Catlin

Correspondence

Mr. Smith reported that he had received two correspondences since the last meeting session. One was from the Tilcon Company concerning the traffic control issues in the parking lot and their willingness to resurface the area; the other, a communication from the Bureau of School Facilities regarding a review of phase four of the PCT plan set for a date in January.

Discussion with Construction Manager

Jeff Luzzi distributed an executive summary of the monthly report and a two-week look-ahead sheet to each Committee member. He reviewed these distributions with the Committee membership. He announced that work will continue in the C Wing during the holiday recess period. A scheduled abatement project will take place involving the boiler breaching in the old boiler room.

The administrative area and the new gym will be completed by April 1, 2012. Temporary areas of the building will be used for these purposes till then.

The no-heat problem that had occurred on Friday, December 9, 2011, was due to electrical malfunctioning which has been remediated. Some problems were anticipated as the geothermal heating and cooling design was installed for heating an entire building and not just one completed area of the renovation project.

Mr. Catlin inquired if there was any feedback from the staff regarding heat in the classrooms.

Ms Sojka stated there was some as there was a variance of as much as four degrees in certain classrooms. However, the system appeared to be functioning much better with each passing day.

Mr. Luzzi distributed a lengthy Change Order Request Packet and reviewed each change order individually with the Committee membership. If all were accepted and approved, the cost total would amount to \$26,234.00.

Mr. Smith called for action on the proposed change order requests.

MOTION: (Mr. Catlin, sec., Mr. Baker) to accept Change Orders 169, 171, 172, 176, 182, 183, 185, 186, 188, and 189 as presented with funding coming from the construction contingency fund line item.

So moved.

Affirmative: Mr. Catlin, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Mr. Marcinek, Mr. Putorti, Mr. Conroy, Ms. Gesek, Mrs. Danka, Mr. Hatfield, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Marcinek, sec., Mr. Catlin) to accept Change Orders 133,001, 173, 174, 175, 177, 178,001, 179, 180, 181, 184, 187, 189, 190, 191, 192, 193, 194, 196, 197, and 198 as presented with funding being taken from the project contingency fund line item.

So moved.

Affirmative: Mr. Marcinek, Mr. Catlin, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Mr. Hatfield, Ms. Gesek, Mr. Conroy, Mrs. Danka, Mr. Putorti, Mr. Kubik, Mr. Smith

Opposed: None.

Mr. Luzzi submitted Amendment #9 for the Committee membership's consideration. This involved a \$88,007.00 credit coming back to the project's contingency fund.

MOTION: (Mrs. Danka, sec., Mr. Baker) to accept Amendment #9 as presented with a credit of \$88,007.00 being returned to the project's contingency fund.

So moved.

Affirmative: Mrs. Danka, Mr. Baker, Mr. Catlin, Mr. Coppola, Mr. Conroy, Mr. Marcinek, Ms. Gesek, Mr. Putorti, Mr. Mirabelle, Mr. Hatfield, Mr. Kubik, Mr. Smith

Opposed: None.

Discussion with Architect

Mr. Stein reported that he and his associates at Silver-Petrucci are in the midst of completing the furniture design for the project. It should be completed by January 25, 2012 and reviewed shortly thereafter by members of the Schools' Facilities Unit at the State Department. The review will take approximately a month and upon receiving approval, the items can be let out to bid.

Associates of Silver-Petrucci are reviewing the punch list items related to the new building wing occupancy and checking items off when applicable.

Mr. Stein related that the project is progressing right on schedule and well within its budget restraints. The project is nearly seventy percent completed and the budget remains in its healthy state. However, Silver-Petrucci will be presenting a draft of change order proposals that will require approximately \$2000 in additional funds. This was due to the FFE piece which had intended to be done in one package. However, new items wanted in the FFE package will involve preparing additional components to the plan.

Signage and the commemorative plaque design will be discussed at the next meeting session.

Mr. Stein mentioned the renovation plans for the existing building's front entrance canopy. It was hoped that the bottom could be covered by some sort of metal covering, however, the cost would be prohibitive. They are currently looking at another product and Mr. Stein will come back with two proposals for the canopy treatment at the next meeting session.

Update from the Commissioning Agent

Mr. Schlitter reported that he had met with the fire marshal the day before Thanksgiving to review the C Wing prior to its occupancy by the students scheduled for the following week. Minor issues were found that were easily taken care of prior to the students coming in on Tuesday.

Training sessions for the use of all equipment has been video-taped and these tapes can be used for future reference.

Classroom temperatures have been monitored and SBS associates are being informed if all is operating as planned. They are also monitoring the control room in the basement area.

Mr. Smith inquired if any issues were noted.

Mr. Schlitter responded that associates were monitoring temperature controls and that he did not expect anything major at this time.

Update on Technology Contracts

Mr. Stein reported that most of the work on phase three has been implemented. All the phones and computers are working with most of the work substantially completed.

Review of Budget

The budget remains in a positive state and no report was given regarding the budget at this meeting session.

Approval of Invoices

Several invoices were submitted for Committee action.

MOTION: (Mr. Hatfield, sec., Mrs. Danko) to approve payment of Invoice # 26701 from Special Testing Labs in the amount of \$866.00 for work done on masonry, rebar samplings, and grout cubes.

So moved.

Affirmative: Mr. Hatfield, Mrs. Danka, Ms. Gesek, Mr. Catlin, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Mr. Putorti, Mr. Marcinek, Mr. Conroy, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Hatfield, sec., Mrs. Danka) to approve payment of Invoice #11-805 from Silver-Petrucelli in the amount of \$5276.08.

So moved.

Affirmative: Mr. Hatfield, Mrs. Danka, Ms. Gesek, Mr. Catlin, Mr. Coppola, Mr. Baker, Mr. Marcinek, Mr. Putorti, Mr. Conroy, Mr. Mirabelle, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Catlin, sec., Mr. Baker) to approve payment of Invoice #11-1590 in the amount of \$18,320.00 for administration fees.

So moved.

Affirmative: Mr. Catlin, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Mr. Marcinek, Mrs. Danka, Ms. Gesek, Mr. Conroy, Mr. Hatfield, Mr. Putorti, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Hatfield, sec., Mr. Marcinek) to approve payment of Invoice #09-62SI.b7 from Michael Horton and Associates in the amount of \$135.00 for special inspection services in October and November of 2011.

So moved.

Affirmative: Mr. Hatfield, Mr. Marcinek, Mr. Catlin, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Ms. Gesek, Mrs. Danka, Mr. Conroy, Mr. Putorti, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Marcinek, sec., Mr. Catlin) to approve payment of Invoice #014078 in the amount of \$17,279.54 from Vision Electric Inc. for the installation of new phones and the relocation of existing phones.

So moved.

Affirmative: Mr. Marcinek, Mr. Catlin, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Mrs. Danka, Ms. Gesek, Mr. Putorti, Mr. Hatfield, Mr. Conroy, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Marcinek, sec., Mrs. Danka) to approve payment of Invoice #33514 from the Hygenix Company in the amount of \$550.00 for radon testing conducted at the school.

So moved.

Affirmative: Mr. Marcinek, Mrs. Danka, Ms. Gesek, Mr. Catlin, Mr. Baker, Mr. Coppola, Mr. Putorti, Mr. Mirabelle, Mr. Conroy, Mr. Hatfield, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Putorti, sec., Mr. Marcinek) to approve payment of Invoice #8220 submitted by Strategic Building Solutions in the amount of \$2592.00 for construction phase services.

So moved.

Affirmative: Mr. Putorti, Mr. Marcinek, Mr. Catlin, Mr. Baker, Mr. Coppola, Mrs. Danka, Ms. Gesek, Mr. Mirabelle, Mr. Conroy, Mr. Hatfield, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Marcinek, sec., Mr. Catlin) to approve payment of Invoice #004to the Business Network Group in the amount of \$312,235.67 for technology services and equipment with the appropriate amount paid by the Board of Education of approximately \$50,000.00.

So moved.

Affirmative: Mr. Marcinek, Mr. Catlin, Mr. Coppola, Mr. Baker, Mr. Mirabelle, Mrs. Danka, Ms. Gesek, Mr. Putorti, Mr. Hatfield, Mr. Conroy, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Putorti, sec., Mr. Marcinek) to approve payment of Invoice #8346 from Strategic Building Solutions in the amount of \$1,341.00.

So moved.

Affirmative: Mr. Putorti, Mr. Marcinek, Mr. Catlin, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Ms. Gesek, Mrs. Danka, Mr. Hatfield, Mr. Conroy, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Putorti, sec., Mr. Marcinek) to approve payment of Invoice #8465 from Strategic Building Solutions in the amount of \$3578.00 for construction phase services.

So moved.

Affirmative: Mr. Putorti, Mr. Marcinek, Mr. Catlin, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Ms. Gesek, Mrs. Danka, Mr. Conroy, Mr. Hatfield, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Putorti, sec, Mr. Catlin) to approve payment of \$2564 to Strategic Building Solutions for an invoice dated December 7, 2011.

So moved.

Affirmative: Mr. Putorti, Mr. Catlin, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Mr. Marcinek, Ms. Gesek, Mrs. Danka, Mr. Conroy, Mr. Hatfield, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Catlin, sec., Mr. Marcinek) to approve payment of Application #17 from the Fusco Corporation in the amount of \$1,144,581.99 for construction services.

So moved.

Affirmative: Mr. Catlin, Mr. Marcinek, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Mrs. Danka, Ms. Gesek, Mr. Conroy, Mr. Hatfield, Mr. Putorti, Mr. Kubik, Mr. Smith

Opposed: None.

Other Business

Mr. Smith reminded Committee members that the next meeting is scheduled for January 10, 2012. Walk-thrus are held each Saturday at 8:30 a.m.

Hearing nothing further:

MOTION: (Mrs. Danka, sec., Mr. Hatfield) to adjourn the meeting.

So moved.

Affirmative: Unanimous

Opposed: None

The meeting was adjourned at 9:55 p.m.

Submitted by:

Eugene Coppola