

Chatfield-LoPresti  
Building Committee Meeting  
Tuesday, November 22, 2011  
Chatfield School Teachers' Room  
7:00 p.m.

Present: Donald Smith, Peter Kubik, Michael Marcinek, Gene Coppola, Bruce Baker, Sandra Gesek, Trisha Danka, Phyllis Jachimowski, Paul Mirabelle, Yashu Putorti, Kurt Miller, Jay Hatfield (7:10 p.m.)

Absent: Ray Catlin

Silver-Petrucelli Representative: David Stein

Fusco Corporation Representatives: Jeff Luzzi, Bryan D'Orlando

Board of Education Representatives: Richard Belden, David Olechna  
Leslie Sojka, Wayne Natzel

Parent: Jen Magri

Mr. Smith called the meeting to order at 7:00 p.m. and apprised the membership of the status of the new wing which will be ready for occupancy on Tuesday, November 29, 2011. The Fire Marshal had visited the site area on Tuesday, November 22, 2011 and had a problem with the smoke detector system. It will be adjusted and tested again on November 23<sup>rd</sup> with no anticipated problem of malfunctioning.

There was a problem with the elevator functioning properly. A representative from the installation company will be present on Monday, November 28, 2011 to remedy the situation. A representative from the company will also be on hand during the Thanksgiving recess period to assist the movers in transporting teachers' classroom materials from the old wing of the building to the recently completed new wing.

A potential problem with room signage was mentioned as the classrooms were assigned different numbers from what had been initially been designated in the architectural plans. Mr. Luzzi stated that Fusco representatives will align new classroom numerals in alignment with the principal's recommended listing.

Mr. Smith announced that the members would be given a tour of the new building at 7:11 p.m. Members had an opportunity to view the new area and the regular meeting session was reconvened at 7:50 p.m.

#### Public Comment

Mr. Smith asked for any public comment and none was forthcoming at this meeting session.

#### Approval of Minutes

Mr. Smith called for a motion to approve the minutes of the November 10, 2011 meeting session.

MOTION: (Mr. Marcinek, sec., Mr. Baker) to approve the minutes of the November 10, 2011 meeting session as presented.

So moved.

Affirmative: Mr. Marcinek, Mr. Coppola, Mr. Putorti, Mr. Miller, Mr. Mirabelle, Ms. Gesek, Mrs. Danka, Mrs. Jachimowski, Mr. Kubik, Mr. Smith

Opposed: None.

Abstentions: Mr. Baker, Mr. Hatfield

#### Correspondence

Mr. Smith announced that he had sent several e-mail correspondences to the Committee membership for information purposes.

He also received a copy of a letter drafted by the Superintendent of Schools to the company involved with the establishing of an energy dashboard concept at the new facility.

#### Discussion with Construction Manager

Mr. Luzzi and Mr. D'Orlando distributed copies of the Fusco Corporation's Two-Week Look Ahead and reviewed it with the Committee membership. Every effort was made to ensure a smooth transition into the new building on November 29, 2011.

A question arose as to the necessity of maintaining a security person on site now that the building can be secured. A decision on this matter will be made at the next meeting session scheduled for December 13, 2011.

A request for the approval of three change orders was made by Mr. Luzzi. These included a \$463 cost for the installation of a door closer in the elevator machine room by request of the State's elevator inspector; a \$7,468 cost for the installation of steel supports for the swings for the handicapped in the C Wing; and a \$2992 cost to install a new condensate pump on FCU 21.

Mr. Smith called for a motion of approval for the change orders presented.

MOTION: (Mrs. Danka, sec., Mr. Hatfield) to approve Change Orders #166, #167, and #168 as presented with funding being taken from the project's contingency fund.

So moved.

Affirmative: Mrs. Danka, Mr. Hatfield, Mr. Mirabelle, Mr. Putorti, Mr. Baker, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Marcinek, Mr. Miller, Mr. Kubik, Mr. Smith

Opposed: None.

Discussion with Architect

Mr. Stein reported that a punch list was being prepared in anticipation of the move into the new building the week of November 27, 2011. He also stated, now that fresh air is coming into the building, adjustments would have to be made on possible temperature swings as the new geo-thermal system will only be operating in the new wing of the building.

Mr. Stein also reported that the data network was up and running in the new and old sections of the building. The phone system should be in total operation by November 23, 2011.

Mr. Stein stated that a meeting for the review of the FFE plan has been scheduled for the week of November 27, 2011 with school personnel. The full FFE plan will be presented to the Committee membership at the January 10, 2012 meeting session. The plan will have to be accepted by the Committee membership as well as the Board of Education prior to the scheduled review at the Bureau of School Facilities in Hartford.

The playground design is currently at the State level for its review and comments from the Bureau of School Facilities are expected back during the first week of December.

Update from the Commissioning Agent

As no representative was present at this meeting session, no report was given.

Mr. Luzzi did state that representatives from the Commissioning Agency have been very active at the building site and Mr. Stein concurred.

Update on Technology Contracts

Mr. Stein has maintained communications with ANE, the phone company, and security and has a contract back from the Omni group.

## Review of Budget

It was decided to table action on a review of the budget. The following motion was made:

MOTION: (Mrs. Danka, sec., Mr. Hatfield) to table action on a review of the budget.

So moved.

Affirmative: Mrs. Danka, Mr. Hatfield, Mr. Mirabelle, Mr. Putorti, Mrs. Jachimowski, Ms. Gesek, Mr. Miller, Mr. Baker, Mr. Coppola, Mr. Marcinek, Mr. Kubik, Mr. Smith

Opposed: None.

## Approval of Invoices

Two invoices were submitted for approval at this meeting session and one was tabled until information is procured from a company representative who will be in attendance at a future meeting session.

MOTION: (Mr. Baker, sec., Mr. Hatfield) to approve Invoice #260519, from Special Testing Labs, in the amount of \$2,422.00 for inspection services during October, 2011.

So moved.

Affirmative: Mr. Baker, Mr. Hatfield, Mr. Mirabelle, Mr. Putorti, Mr. Miller, Mrs. Jachimowski, Ms. Gesek, Mrs. Danka, Mr. Coppola, Mr. Marcinek, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Marcinek, sec., Mr. Miller) to approve payment of Invoice #26053, from Special Testing Labs, in the amount of \$1,422.00, for inspection services from 11/1/11 through 11/9/11.

So moved.

Affirmative: Mr. Marcinek, Mr. Miller, Mr. Hatfield, Mr. Putorti, Mrs. Jachimowski, Mrs. Danka, Ms. Gesek, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mrs. Danka, sec., Mr. Hatfield) to table action on the invoice received from Strategic Building Solutions.

So moved.

Affirmative; Mrs. Danka, Mr. Hatfield, Mr. Mirabelle, Mr. Miller, Mr. Putorti, Mrs. Jachimowski, Ms. Gesek, Mr. Baker, Mr. Coppola, Mr. Marcinek, Mr. Kubik, Mr. Smith

Opposed: None.

Other Business

Mr. Smith reminded the Committee membership that the next meeting dates have been scheduled for December 13, 2011 and January 10, 2012. Saturday morning walk-throughs are also held each Saturday beginning at 8:30 a.m.

An Open House has also been scheduled the evening of December 13, 2011, the next meeting date for the Committee membership.

Hearing nothing further:

MOTION: (Mrs. Danka, sec., Mr. Baker) to adjourn the meeting.

So moved.

Affirmative: Mrs. Danka, Mr. Baker, Mr. Coppola, Mr. Putortu, Mr. Miller, Mr. Hatfield, Ms. Gesek, Mr. Mirabelle, Mr. Marcinek, Mrs. Jachimowski, Mr. Kubik, Mr. Smith

Opposed: None.

The meeting was adjourned at 8:27 p.m.

Submitted by:

Eugene Coppola