

Special Meeting  
Chatfield-LoPresti School  
Building Committee  
Tuesday, September 20, 2011  
Town Hall  
6:00 p.m.

Present: Donald Smith, Peter Kubik, Bruce Baker, Paul Mirabelle, Ray Catlin, Gene Coppola, Sandra Gesek, Phyllis Jachimowski, Michael Marcinek, Yashu Putorti, Jay Hatfield (6:05 p.m.), Kurt Miller (6:15 p.m.)

Absent: Trisha Danka

Fusco Corporation Representatives: Jeff Luzzi, Bryan D'Orlando

Silver-Petrucci Representative: David Stein

D'Agostino & Associates Representative: Marc D'Agostino

Board of Education Representatives: MaryAnne Mascolo, Richard Belden, Roberta Pratt

Mr. Smith called the meeting to order at 6:00 p.m. and led those present in the pledge to the flag.

Public Comment

There was no public comment made at this meeting session.

Approval of Minutes

Mr. Smith called for motions approving the minutes of the August 24, 2011 meeting, the September 6, 2011 meeting, and the September 8, 2011 meeting.

MOTION: (Mr. Putorti, sec., Mr. Marcinek) to approve the minutes of the August 24, 2011 meeting as presented.

So moved.

Affirmative: Mr. Putorti, Mr. Marcinek, Mr. Hatfield, Mrs. Jachimowski, Ms. Gesek, Mr. Catlin, Mr. Coppola, Mr. Mirabelle, Mr. Baker, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Marcinek, sec., Mr. Putorti) to approve the minutes of the special meeting of September 6, 2011 as presented.

Mr. Smith offered one correction on page two – the first bid of \$228,966 was for Active Network Electronics.

So moved with correction noted.

Affirmative: Mr. Marcinek, Mr. Putorti, Mr. Baker, Mr. Catlin, Mr. Coppola, Mr. Mirabelle, Ms. Gesek, Mrs. Jachimowski, Mr. Hatfield, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Putorti, sec., Mr. Catlin) to approve the minutes of the September 8, 2011 meeting as presented.

So moved.

Affirmative: Mr. Putorti, Mr. Catlin, Mr. Baker, Mr. Mirabelle, Mr. Marcinek, Mr. Hatfield, Ms. Gesek, Mrs. Jachimowski, Mr. Kubik, Mr. Smith

Opposed: None.

Abstention: Mr. Coppola

Correspondence

Mr. Smith stated that he had received two correspondences since the last meeting sessions. Both were copies of letters sent to Superintendent MaryAnn Mascolo from the Bureau of School Facilities in Hartford. One confirmed a scheduled PCT meeting for October 3, 2011; the other stated approval of Change Orders One and Two except for two contractors' charges related to relocation of millwork. Silver-Petrucci representatives are working with the Superintendent in drafting a response to this denial.

Review of IT Rebids and Recommend Award

Marc D'Agostino, from D'Agostino & Associates, reviewed the two bids received after the technology bids were re-advertised. The same two companies resubmitted and Mr. D'Agostino recommended that the bid be awarded to Business Network, Omni Data, and Vision Electric. The district's share of the \$330,345.96 cost would be \$57,433.96.

MOTION: (Mr. Hatfield, sec., Mr. Putorti) to award the active network electronics and servers and sands to Business Network in the amount of \$330,345.96.

So moved.

Affirmative: Mr. Hatfield, Mr. Putorti, Mr. Marcinek, Mr. Baker, Mr. Catlin, Mr. Coppola, Mr. Mirabelle, Ms. Gesek, Mrs. Jachimowski, Mr. Miller, Mr. Kubik, Mr. Smith

Opposed: None.

Discussion with Construction Manager

Mr. Luzzi distributed copies of Monthly Report #5 to the Committee membership and reviewed its contents. He stated that the gym floor had been poured last week with no problems. The emphasis will now be placed on canopy work and the addition to the C-Wing.

Mr. Luzzi was also pleased to report that everything should be ready for the student move into the new wing by the Thanksgiving recess.

Mr. Luzzi submitted and reviewed seven change order requests and asked for Committee action for their acceptance.

MOTION: (Mr. Catlin, sec., Mr. Hatfield) to approve Change Order Request 105 in the amount of \$37,832; Change Order Request 124 in the amount of \$4,059; Change Order Request 125 in the amount of \$1125; and Change Order Request 127 in the amount of \$29,548; with funding being taken from the construction contingency fund line item.

So moved.

Affirmative: Mr. Catlin, Mr. Hatfield, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Mr. Marcinek, Ms. Gesek, Mrs. Jachimowski, Mr. Putorti, Mr. Miller, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mr. Marcinek, sec., Mr. Catlin) to approve Change Order Request 120 in the amount of \$7,657; Change Order Request 128, a credit of \$50,000; and Change Order Request 129 in the amount of \$5,332; with funding being taken from the project's contingency fund.

So moved.

Affirmative: Mr. Marcinek, Mr. Catlin, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Mr. Putorti, Ms. Gesek, Mrs. Jachimowski, Mr. Hatfield, Mr. Miller, Mr. Kubik, Mr. Smith

Opposed: None.

Mr. Baker inquired if the Board of Selectmen was giving any consideration as to what would be done with the LoPresti School once the project is completed. It was the general consensus of the Committee membership that a letter from the Board of Education should be forwarded to the Selectmen's Office advising that board of its need to address this issue.

Security at the building site was discussed. It was the general consensus that security should be maintained at the site in the evening hours and on weekends.

As the Board of Selectmen was scheduled to meet in the Norma Drummer Room at 7:00 p.m., Mr. Smith called for a five minute recess at 7:02 p.m. and for a reconvening of the meeting session in the Flaherty Room.

Ms. Gesek, Mrs. Jachimowski, Ms. Mascolo, and Ms. Pratt left the meeting session at this time.

The meeting session resumed at 7:12 p.m. in the Flaherty Room at Town Hall.

#### Discussion with Architect

David Stein reported that the project was progressing on schedule and there were no design issues at this time. He met recently with the Commissioning Agent and the engineer and a plan is in place to deal with action items. He added that the next two months would be most critical as the building wing has to be ready for the students moving there after the Thanksgiving recess.

Mr. Smith stated that he had been informed that CO2 testing was done in the building. All results of the testing fell in line with recommended amounts by OSHA and the EPA.

Mr. Stein stated that test results would be even more definitive once the construction is complete and the building is under full ventilation.

Mr. Miller left the meeting session at 7:23 p.m.

#### Update from Commissioning Agent

No report given at this meeting session.

Mr. Smith was called from the meeting session at 7:46 p.m. to discuss and recommend the technology bid award to the Board of Selectmen. Mr. Kubik chaired the meeting at this time.

Review of Budget

No report was given at this meeting session.

Approval of Invoices

Three invoices were submitted for Committee action at this meeting session.

MOTION: (Mr. Catlin, sec., Mr. Hatfield) to approve payment of Invoice #8220 from Strategic Building Solutions in the amount of \$2,592.00 for commissioning coordination work.

So moved.

Affirmative: Mr. Catlin, Mr. Hatfield, Mr. Baker, Mr. Mirabelle, Mr. Coppola, Mr. Putorti, Mr. Marcinek, Mr. Kubik

Opposed: None.

MOTION: (Mr. Hatfield, sec., Mr. Marcinek) to approve payment of Invoice #09-62SI.b5 from Michael Horton Associates in the amount of \$810.00 for inspection services in July and August, 2011.

So moved.

Affirmative: Mr. Hatfield, Mr. Marcinek, Mr. Baker, Mr. Catlin, Mr. Coppola, Mr. Mirabelle, Mr. Putorti, Mr. Kubik

Opposed: None.

MOTION: (Mr. Catlin, sec., Mr. Putorti) to approve payment of Invoice 25941 from Special Testing Laboratories in the amount of \$360.00.

So moved.

Affirmative: Mr. Catlin, Mr. Putorti, Mr. Marcinek, Mr. Hatfield, Mr. Baker, Mr. Coppola, Mr. Mirabelle, Mr. Kubik

Opposed: None.

Other Business

As discussion during the meeting session involved maintaining security at the building site, it was advised that \$40,000 be transferred from the project's contingency fund.

MOTION: (Mr. Marcinek, sec., Mr. Baker) to move \$40,000 from the project's contingency fund to line item 400-835 for fire watch and security services.

So moved.

Affirmative: Mr. Marcinek, Mr. Baker, Mr. Catlin, Mr. Coppola, Mr. Mirabelle, Mr. Putorti, Mr. Hatfield, Mr. Kubik

Opposed: None.

Committee members were reminded that the regular meeting of September 28, 2011 would be cancelled. The next scheduled meeting will be October 11, 2011.

Site walks are also held every Saturday morning at 8:30 a.m.

Mr. Hatfield inquired if crossing guards at the school had been given some identifiable article of clothing that would differentiate them from the construction site workers.

Mr. Luzzi responded that that situation had been taken care of and all is running smoothly.

Hearing nothing further:

MOTON: (Mr. Baker, sec., Mr. Hatfield) to adjourn the meeting.

So moved.

Affirmative: Mr. Baker, Mr. Hatfield, Mr. Catlin, Mr. Coppola, Mr. Mirabelle, Mr. Putorti, Mr. Marcinek, Mr. Kubik

Opposed: None.

The meeting was adjourned at 7:50 p.m.

Submitted by:

Eugene Coppola