

Special Meeting
Chatfield-LoPresti School
Building Committee
Tuesday, April 26, 2011
Chatfield School's
Teachers' Room
7:00 p.m.

Present: Donald Smith, Kurt Miller, Yashu Putorti, Sandra Gesek, Phyllis Jachimowski, Ray Catlin, Gene Coppola, Peter Kubik, Trisha Danko(7:15 p.m.)

Absent: Bruce Baker, Michael Marcinek, Jay Hatfield, Paul Mirabelle

Silver-Petrucelli Representative:
Fusco Corporation Representatives:
Board of Education Representatives:

David Stein
Jeff Luzzi, Brian D'Orlando
MaryAnn Mascolo, Richard Belden
Wayne Natzel, David Olechna,
Leslie Sojka

Mr. Smith called the meeting to order at 7:07 p.m. He called for any public comment and none was forthcoming at this meeting session.

Approval of Minutes

Mr. Smith asked for motions approving the minutes of the April 12th regular meeting and the April 19th special meeting.

MOTION: (Mr. Putorti, sec., Mr. Catlin) to approve the minutes of the April 12, 2011 meeting as presented.

Mr. Smith offered one correction in the bottom paragraph of page 2 which should have read that "funds would be taken from the project's contingency fund and not the project fund."

So moved with correction noted.

Affirmative: Mr. Putorti, Mr. Catlin, Mr. Coppola, Mr. Miller, Ms. Gesek, Mrs. Jachimowski

Opposed: None.

Abstentions: Mr. Kubik

MOTION: (Mr. Miller, sec., Mr. Putorti) to accept the minutes of the Special Meeting of April 19, 2011 as presented.

So moved.

Affirmative: Mr. Miller, Mr. Putorti, Mr. Catlin, Mr. Smith, Ms. Gesek, Mrs. Jachimowski, Mr. Kubik

Opposed: None.

Abstentions: Mr. Coppola

Correspondence

Mr. Smith reported that several correspondences had been received since the last meeting session. These include:

- 1.) Reports of construction meetings held on site weekly.
- 2.) A copy of a letter from Ms. Mascolo to the Bureau of Schools Facilities asking that the project be changed from a 3-phase project to a 4-phased one which would include a technology segment.
- 3.) A communication from the design team regarding Fire Department communications. It was determined that a signal booster for emergency services was not necessary.

Discussion with Construction Manager

Brian D'Orlando reported that the drilling for wells has begun at the building site. One will be in place within a day and one half to a two-day period. It will be a lengthy process as several hundred wells are scheduled to be installed.

Mr. D'Orlando also distributed a two-week work schedule outlining the work to be accomplished within the next two-week period. Foundations have been completed in the C area and the placement of structural steel is scheduled to take place during the coming week. Crews worked Friday and Saturday of the Easter weekend and much was accomplished due to this extra effort.

Mr. Kubik inquired if any headway had been made in curbing the six week delay on the project due to the inclement weather of the winter months.

Mr. Luzzi responded that two weeks of work were picked up due to the extra effort and work put in daily and during the Easter weekend.

Mr. Luzzi distributed a packet showing the financial status of the project. It also contained copies of approved CORs, CORs @ SPA, a PCO Summary Log, and a contingency balance report.

Mr. Luzzi also distributed a draft copy of the Table of Contents of his proposed monthly report format that he will follow from here on in when presenting his monthly reports to the Committee membership.

Mr. Smith called for motions accepting the proposed change orders presented for approval at this meeting session.

MOTION: (Mr. Miller, sec., Mrs. Danka) to approve change orders 48 and 49 as presented with funding being taken from the project contingency fund.

So moved.

Affirmative: Mr. Miller, Mrs. Danka, Mr. Putorti, Mr. Coppola, Mr. Catlin, Ms. Gesek, Mr. Kubik, Mrs. Jachimowski. Mr. Smith

Opposed: None.

MOTION: (Mr. Catlin, sec., Mr. Putorti) to approve change order requests 50, 51, 52, and 53 with funding coming from the construction contingency fund.

So moved.

Affirmative: Mr. Catlin, Mr. Putorti, Mr. Miller, Mr. Coppola, Mrs. Danka, Ms. Gesek, Mrs. Jachimowski, Mr. Kubik, Mr. Smith

Opposed: None.

Discussion ensued as to safety measures caused by morning and afternoon parent traffic.

Mr. Olechna reported that measures taken after Monday's return to school greatly improved the situation on Tuesday, April 26, 2011.

Discussion with Architect

David Stein stated that he had little to report at this meeting session. He informed the Committee membership that a letter had been sent to the Bureau of School Facilities asking for a resubmission of the technology packet. Mr. Stein wants to have the materials ready for going out to bid on technology in the fall.

His firm will be done with the design drawings within the next two-month period and progress on the project is moving right along.

Approval of Invoices

Five invoices were submitted for approval at this meeting session. Mr. Smith called for approval of payment for these invoices.

MOTION: (Mr. Catlin, sec., Mrs. Danka) to approve payment of Invoice #25661 from Special Testing Laboratories in the amount of \$3,007.00 for inspections conducted at the site on 4/1/11 and 4/15/11.

So moved.

Affirmative: Mr. Catlin, Mrs. Danka, Mr. Coppola, Mr. Miller, Mr. Putorti, Mrs. Gesek, Mrs. Jachimowski, Mr. Kubik, Mr. Smith

Opposed: None.

MOTON: (Mrs. Danka, sec., Mr. Catlin) to approve payment of Invoice #25556 from Special Testing Laboratories in the amount of \$4,130.50 for inspections conducted at the site on `12/13/10 and 1/31/11.

So moved.

Affirmative: Mrs. Danka, Mr. Catlin, Mr. Coppola, Mr. Putorti, Mr. Miller, Ms. Gesek, Mrs. Jachimowski, Mr. Kubik, Mr. Smith

Opposed: None.

MOTON: (Mr. Putorti, sec., Mr. Miller) to approve payment of Invoice #7400 from Strategic Building Solutions in the amount of \$491.00 for work done to develop and spot verify the construction checklist (25% complete).

So moved.

Affirmative: Mr. Putorti, Mr. Miller, Mr. Catlin, Mrs. Danka, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mrs. Danka, sec., Mr. Putorti) to approve payment of Invoice #09-62SI.b2 from Michael Horton Associates in the amount of \$2,070.00 for consulting services rendered on 2/1/11 and 3/31/11.

So moved.

Affirmative: Mrs. Danka, Mr. Putorti, Mr. Miller, Mr. Catlin, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Kubik, Mr. Smith

Opposed: None.

MOTION: (Mrs. Danka, Mr. Putorti) to approve payment of Invoice #11-120 from the Silver-Petrucelli Firm in the amount of \$13,815.54 for construction administration fees.

So moved.

Affirmative: Mrs. Danka, Mr. Putorti, Mr. Miller, Mr. Catlin, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Kubik, Mr. Smith

Opposed: None.

Other Business

Mr. Smith reminded the Committee membership that the next meeting dates are scheduled for May 10, 2011 and May 25, 2011. He also invited those interested in participating in the weekly walk-throughs at the site every Saturday morning at 9:00 a.m.

Hearing nothing further:

MOTON: (Mrs. Danka, sec., Mr. Putorti) to adjourn the meeting.

So moved.

Affirmative: Mrs. Danka, Mr. Putorti, Mr. Miller, Mr. Catlin, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Kubik, Mr. Smith

Opposed: None.

The meeting was adjourned at 8:25 p.m.

Submitted by:

Eugene Coppola