Regular Meeting
Chatfield-LoPresti School
Building Committee
Wednesday, October 27, 2010
Chatfield School Teachers' Room
7:00 p.m.

Present: Donald Smith, Peter Kubik, Bruce Baker, Gene Coppola, Ray Catlin, Paul Mirabelle, Yashu Putorti, Michael Marcinek, Trisha Danka, Saundra Gesek, Phyllis Jachimowski

Absent: Kurt Miller, Jay Hatfield

Silver-Petrucelli Representative:	David Stein
Fusco Construction Representatives:	Brian Calvert Jeff Luzzi
Industrial Health and Safety Representative:	William Rath
Board of Education Representatives:	Wayne Natzel David Olechna Leslie Sojka

Mr. Smith called the meeting to order at 7:04 p.m. and led those present in the pledge to the flag. He asked for any public comment and none was forthcoming at this meeting session.

Mr. Smith called for approval of the minutes of the October 12, 2010 meeting session.

MOTION: (Mr. Baker, sec., Mr. Marcinek) to approve the minutes of the October 12, 2010 meeting as presented.

Mr. Smith offered one correction on page two: It should have read that Mr. Calvert reported the excess in the budget that had been transferred to the contingency fund line item.

So moved with correction noted.

Affirmative: Mr. Baker, Mr. Marcinek, Mr. Coppola, Mr. Putorti, Mr. Mirabelle, Mrs. Danka, Ms. Gesek, Mr. Smith, Mr. Kubik

Opposed: None.

Abstentions: Mr. Catlin, Mrs. Jachimowski

Correspondence

Mr. Smith reported that he had received four items of correspondence since the last meeting session. These included:

a.) A fax from On-Site Security Systems.
b.) Two e-mails from firms who did not receive the on-site testing bid.
c.) Letter from Haks.
d.) Copy of certificate of insurance which was passed on to Town Counsel

Mr. Smith stated also that he had sent a letter of thanks to all the firms that had bid on the on-site testing.

Discussion with Construction Manager

Mr. Luzzi reported that a great deal of activity was taking place on the school grounds. A major cut has been made in the terrain at the rear of the building in preparation for the access road that will be constructed there. So far, all is going according to plan.

It was stated that some PCBs had been found above the window areas where the walls tied into the ceiling area. These will be taken care of during the remedial plans for PCBs clean-up.

Mr. Smith reported that some of the soil clean-up involving the PCBs could take place on Saturdays instead of waiting until the holiday recess week in December. He also reported that the soil removal would only occur in the areas below the school windows.

Mr. Calvert also reported that the playground equipment had been disassembled and transported to French Memorial Park. The Town crew will reassemble it at this site.

Mr. Smith requested that monthly reports be submitted to the Committee membership from here on in as the building project is well underway.

Discussion with Architect

Mr. Stein reported that architectural meetings have been started now that the project is well on its way. Most of these meetings will take place at the Firm's main office until trailer office space is available on site.

Review of Project Budget

A budget report sheet was distributed to the Committee membership showing the transfers made at the September 29, 2010 meeting session.

Mrs. Danka inquired if the interest income report figures were a result of the first year bonding. She was told that it was.

Opening of Bids for Abatement Monitoring

Mr. Smith reported that four bids had been received from firms interested in doing the abatement monitoring. These included:

a.) Hygienics - $77,581
b.) Industrial Health and Safety - $94,329
c.) ATC - $92,597
d.) Eagle Environmental - $75,775

After much discussion, it was decided to forward the bids to the staff for its input and award the bid at a special meeting planned for November 3, 2010, at 7:00 p.m., at the Bungay School. The following motion was made:

MOTION: (Mr. Putorti, sec., Mrs. Danka) to forward the bids to the staff and have its recommendation reported back to the Committee.

So moved.

Affirmative: Mr. Putorti, Mrs. Danka, Mr. Mirabelle, Mr. Baker, Mr. Catlin, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Marcinek, Mr. Smith, Mr. Kubik

Opposed: None

Review of Project Schedule

It was reported that the construction project is proceeding as planned.

Approval of Invoices

Mr. Smith stated that invoices had been received from utility companies. These included $15,347.03 from CL&P and $189.29 from ATT. He also added that a bill may also be forthcoming from the water company in the future. He called for action on the utility bills.

MOTION: (Mr. Putorti, sec., Mr. Marcinek) to approve payment of $15,347.03 to the CL&P with these charges taken from line item 830 on the budget sheet.

So moved.

Affirmative: Mr. Putorti, Mr. Marcinek, Mrs. Danka, Mr. Mirabelle, Mrs. Jachimowski, Ms. Gesek, Mr. Baker, Mr. Catlin, Mr. Coppola, Mr. Smith, Mr. Kubik

Opposed: None

MOTION: (Mr. Marcinek, sec., Mr. Baker) to approve payment of $189.29 to AT&T with these charges taken from line item 830 on the budget sheet.

So moved.

Affirmative: Mr. Marcinek, Mr. Baker, Mr.Catlin, Mr. Coppola, Mr. Mirabelle, Mrs. Danka, Ms. Gesek, Mrs. Jachimowski, Mr. Putorti, Mr. Smith, Mr. Kubik

Opposed: None

Other Business

There was a change made in the regularly scheduled meeting dates for November and December. The Committee will meet on the following days:

a.) November 9, 2010 and TUESDAY, November 23, 2010
b.) December 14, 2010

The December 22, 2010 meeting has been cancelled.

Discussion for the playground reinstallation at French Field had already been discussed. Mrs. Danka stated that she had been informed that during the disassembly of this equipment, explicit directions were written regarding its reinstallation. She felt that anyone from the Town crew should have little problem in reassembling the equipment as it was at the Chatfield School playground area.

Under any other business, it was mentioned that a Committee member should serve as an overseer of the budget expenditures and report back to the Committee membership on a periodic basis. John Conroy served in this capacity on the High School Building Committee and it proved to be most worthwhile for the Committee membership.

Mr. Baker inquired if a copy of what Mr. Conroy's work was like in this capacity and how it was set up using the Excel computer program could be made available. If it were fairly simple, he may attempt serving as the Committee representative in this budget reporting system.

Committee members were reminded that a special meeting will be held on Wednesday evening, November 3, 2010 at 7:00 p.m. at the Bungay School. Action will be taken at this session on the bids received for abatement monitoring.

Mr. Smith noted that the bids opened at this meeting session were very favorable as all four bids received were substantially lower than the $170,000 that had been budgeted in this line item.

Hearing nothing further:

MOTION: (Mrs. Danka, sec., Mr. Baker) to adjourn the meeting.

So moved.

Affirmative: Mrs. Danka, Mr. Baker, Mr. Coppola, Mr. Catlin, Mr. Mirabelle, Mr. Putorti, Mr. Marcinek, Mrs. Jachimowski, Ms. Gesek, Mr. Smith, Mr. Kubik

Opposed: None

The meeting was adjourned at 8:06 p.m.

Submitted by:

Eugene Coppola