

Chatfield-LoPresti School Building
Committee Meeting
Tuesday, March 9, 2010
Chatfield School's Teachers' Room
7:00 p.m.

Present: Peter Kubik, Ray Catlin, Phyllis Jachimowski, Gene Coppola, Michael Marcinek, Jay Hatfield, Kurt Miller, Sandra Gesek

Absent: Donald Smith, Yashu Putorti, Bruce Baker, Trisha Danka

Silver-Petrucelli Representative: David Stein

Fusco Construction Representatives: Brian Calvert
Joseph Merhill

Industrial Health and Safety Representative: William Rath

Board of Education Representatives: Rick Belden
Wayne Naetzel

Seymour Safety Commission: Thomas Eighmie

Co-Chairperson Peter Kubik called the meeting to order at 7:01 p.m. and led those present in the pledge to the flag.

Public Comment

There was no public comment heard at this meeting session.

Approval of Minutes

Mr. Kubik asked for the approval of the minutes of the February 24, 2010 meeting session.

MOTION: (Mr. Marcinek, sec., Mr. Miller) to accept the minutes of the February 24, 2010 meeting session as presented.

So moved.

Affirmative: Mr. Marcinek, Mr. Miller, Mr. Catlin, Mr. Coppola, Ms. Gesek, Mr. Kubik

Opposed: None.

Abstentions: Mrs. Jachimowski, Mr. Hatfield

Correspondence

There was no correspondence received for this meeting session.

Mr. Belden informed the Committee membership that he had submitted a letter to the Schools Facilities Unit at the State Department requesting a date for a PCT meeting (Plan Completion Test hearing). He has been informed that the earliest date that this review could take place is July 19 and 20, 2010.

Mr. Belden also informed the Committee members that all the paperwork has been done that would place the project on the Category B priority list for school projects. The Committee membership will have to be patient in waiting for action by the Connecticut General Assembly to settle the State's budget problems and accept the submitted school construction projects on the Category B listing.

Discussion with the Industrial Hygienist

Mr. Rath informed the Committee membership that the abatement plan had been submitted to the EPA prior to March 1, 2010. There will be some further testing at the Chatfield site, however, there is no anticipated problem in moving forward on this abatement project.

Mr. Rath stated that invoices for testing procedures costs had been submitted and should be acted upon at this meeting session.

Upon completion of this report, Mr. Rath left the meeting session at 7:13 p.m.

Discussion with Commissioning Agent

There was no report given at this meeting session as no representatives were present from Strategic Building Solutions.

Discussion with Architect

David Stein reported that the design plans are now ninety-five percent complete and have been sent out for third-party review to three different firms around the country. They should be returned within a month's time and then forwarded to the Commissioning Agent for its personnel's perusal.

Mr. Stein mentioned that the planned PCT meeting at the State Department now scheduled for July 19th and 20th is more than likely going to send the project under the purview of local authorities. The backlog at the State Department is going to force a local review which will involve the local building inspector, the Town's Fire Marshal, members of the local health department, and the Town's Regulation 504 coordinator. This will be necessary if the Committee membership is going to meet the planned timelines on the established project schedule.

Mr. Stein also reported that well testing at the project site had been done and his firm is awaiting the analysis results which should take approximately three weeks for completion.

Discussion with Construction Manager

Brian Calvert reported that design documents had been received from Silver-Petrucelli personnel and they will be reviewed over the next several weeks. He will also be reviewing and formulating a listing of the eligible and ineligible expenditures for reimbursement.

He also reported that a meeting had been held during the past week with the building principals, Rick Belden, and Wayne Naetzel to review the spacing needs when the student body will be moved about as the building project progresses.

He felt the meeting session was a good one and that the staff members were most cooperative.

The Committee membership was also alerted to the fact that portable trailer units will have to be installed at the building site to accommodate the administrative office personnel. The current administrative wing will be totally destroyed during the construction project and the administrative staff will be housed in the portable units.

Review of Project Schedule

There was no discussion regarding the project schedule at this session.

Review of Project Budget

Mr. Belden stated that he is working closely with the Town's Finance Director Doug Thomas in formulating an update on the project's expenditures. He has also borrowed a template used by John Conroy when he was on the high school building committee for the reporting of project expenditures. These updates will be distributed to the Committee membership at future meetings.

Approval of Invoices

There were five invoices submitted for approval at this meeting session.

MOTION: (Mr. Miller, sec., Mr. Marcinek) to approve the payment of Invoice #10-200 from the Silver Petrucelli Firm in the amount of \$110,057.50 for professional architectural services.

So moved.

Affirmative: Mr. Miller, Mr. Marcinek, Mr. Kubik, Mrs. Jachimowski, Ms. Gesek, Mr. Catlin, Mr. Coppola, Mr. Hatfield

Opposed: None.

MOTION: (Mr. Catlin, sec., Mr. Miller) to approve the payment of Invoice #10-019 from Industrial Health and Safety in the amount of \$15,933.57 for professional services involving the PCB Implementation Plan.

So moved.

Affirmative: Mr. Catlin, Mr. Miller, Mr. Marcinek, Mr. Hatfield, Mrs. Jachimowski, Ms. Gesek, Mr. Coppola, Mr. Kubik

Opposed: None.

MOTION: (Mr. Marcinek, sec., Mr. Miller) to approve payment of Invoices #308467 in the amount of \$2030.00, Invoice #309765 in the amount of \$1160.00, and Invoice #308917 in the amount of \$464.00 from Phoenix Environmental Lab's for work done on the testing for PCBs at the Chatfield School site.

So moved.

Affirmative: Mr. Marcinek, Mr. Miller, Mr. Hatfield, Mrs. Jachimowski, Ms. Gesek, Mr. Catlin, Mr. Coppola, Mr. Kubik

Opposed: None.

Other Business

It was determined by the Committee membership that there would be no need for a special meeting scheduled for March 24, 2010. The next scheduled meeting will be held on April 13, 2010.

Safety Commission member Thomas Eighmie addressed the Committee membership and emphasized the importance of having power in the auditorium-gymnasium area at all times if the facility were going to be used as an emergency area during unforeseen disasters. His concern for senior residents of the Father Callahan House and the Ray House who may be housed at the facility during emergencies is his reason for requesting that power be available at all times. Many of them are on breathing apparatuses that would not function without power.

Mr. Eighmie also informed the Committee members that his Commission members are working on submitting a grant application to Small City Grants at the State level in the hope of procuring the funding for the purchase of an emergency generator.

Mr. Miller inquired as to how the new flooring installed in Room 7 at the Bungay School was holding up maintenance wise.

Mr. Naetzel responded that it was holding up very well and that the teacher was well-pleased with this accommodation. Committee members were encouraged to go to the Bungay School, preferably before school hours, and view the flooring for themselves.

Hearing nothing further:

MOTION: (Mr. Marcinek, sec., Mr. Miller) to adjourn the meeting.

So moved.

Affirmative: Mr. Marcinek, Mr. Miller, Mr. Hatfield, Mrs. Jachimowski, Ms. Gesek, Mr. Catlin, Mr. Coppola, Mr. Kubik

Opposed: None.

The meeting was adjourned at 8:06 p.m.

Submitted by:

Eugene Coppola