

Chatfield-LoPresti School  
Building Committee Meeting  
Tuesday, January 13, 2009  
Chatfield School's Teachers' Room  
7:00 p.m.

Present: Donald Smith, Ray Catlin, Bruce Baker, Sandra Gesek, Phyllis Jachimowski, Trisha Danka, Paul Roy, Frank Conroy, Yashu Putorti, Fred Stanek, Kurt Miller, Peter Kubik, Gene Coppola, Mark Thompson (7:12 p.m.)

Absent: Judy Legeza, Jay Hatfield

Board of Education Representatives: Richard Belden, Wayne Natzel

Town Counsel George Temple

Mr. Smith called the meeting to order at 7:07 p.m. and led those present in the pledge to the flag.

Mr. Smith announced that all members of the Committee had been reappointed by the Board of Selectmen at a recent meeting and it was necessary for the membership to be sworn in at the Town Clerk's office. As Committee member Fred Stanek was able to swear in the Committee membership at this meeting session, Mr. Smith asked for a motion to go out of the regular order of business and move to Item #10 on the agenda, "Other Business."

MOTION: (Mr. Baker, sec., Mr. Miller) to go out of the regular order of business and move to Item #10 on the agenda, "Other Business."

So moved.

Affirmative: Mr. Baker, Mr. Miller, Mr. Catlin, Mr. Coppola, Ms. Gesek, Mrs. Jachimowski, Mr. Roy, Mrs. Danka, Mr. Conroy, Mr. Kubik, Mr. Putorti, Mr. Stanek, Mr. Smith

Opposed: None.

Mr. Smith asked Mr. Stanek to swear in the Committee membership and he so complied.

MOTION: (Mr. Miller, sec., Mrs. Danka) to go back to the regular order of business.

So moved.

Affirmative: Mr. Miller, Mrs. Danka, Mr. Stanek, Mr. Roy, Mr. Conroy, Mr. Kubik, Mr. Putorti, Mr. Coppola, Mr. Catlin, Mr. Baker, Mr. Smith, Ms. Gesek, Mrs. Jachimowski

Opposed: None.

## Public Comment

There was no public comment made at this meeting session.

## Approval of Minutes of the December 9, 2008 Meeting Session

MOTION: (Mr. Baker, sec., Mr. Catlin) to approve the minutes of the December 9, 2008 meeting session as presented.

So moved.

Affirmative: Mr. Baker, Mr. Catlin, Ms. Gesek, Mrs. Jachimowski, Mrs. Danko, Mr. Roy, Mr. Conroy, Mr. Coppola, Mr. Putorti, Mr. Smith

Opposed: None.

Abstentions: Mr. Kubik, Mr. Miller, Mr. Stanek

## Correspondence

Mr. Smith announced that ten construction manager firms had submitted applications for consideration in response to the Committee's advertisement. Copies will be distributed to each Committee member for review prior to the scheduling of a special meeting where the applications will be discussed and narrowed down to four firms whose representatives will be called in for interviewing sessions.

## Review of Project Schedule

Mr. Smith reported that all was proceeding according to the planned schedule. He alerted Committee members that a special meeting has been planned for January 27, 2009 for a review of the Construction Manager's applications and narrowing them to four firms. He also announced that the regularly scheduled meeting for Tuesday, February 10, 2009, will be used for interviewing sessions for the four architectural firms that will be chosen at this evening's meeting session.

## Review of Project Budget

There are no changes to the project's budget at this point in time.

## Review of Final Survey Documents

Mr. Smith reported that these have not been received as of this meeting date and will be discussed when they are received at a future meeting date.

## Review A/E Request for Qualifications Submittals, Establish Short List

As all Committee members had received the fifteen copies of the architectural firms' submittals, Mr. Smith asked for their input in narrowing down the applications to four firms.

Mr. Temple, Town Counsel, addressed the Committee membership and reviewed the procedures in awarding contract bids. He added that in no way at his last address to the Committee membership that the members should be prevented from recommending the firm that the majority of the membership felt would do the best job.

Mr. Temple left the meeting session at 7:42 p.m.

The Committee membership reviewed each of the submitted applications and discussed the pros and cons of each submission. It was decided that each member would write down his/her top four firms and each ballot would be tallied. This action resulted in the following firms being named to the top four: Antinozzi Associates, The SLAM Collaborative, Silver/Petrocelli Associates, and Tai Soo Kim Partners Architects.

Mr. Catlin moved and Mr. Miller seconded his motion to name the above as the finalists to be scheduled for interviewing sessions at the February 10<sup>th</sup> meeting session.

As several Committee members wished to discuss this situation further, Mr. Miller withdrew his second and Mr. Catlin withdrew his motion in order that further discussion could take place. When this discussion was concluded, the following motion was made:

MOTION: (Mr. Catlin, sec., Mrs. Danka) to establish interviewing sessions for the February 10, 2009 meeting session with the following architectural firms: Antinozzi Associates, The SLAM Collaborative, Silver/Petrocelli Associates, and Tai Soo Kim Partners Architects.

So moved.

Affirmative: Mr. Catlin, Mrs. Danka, Mr. Baker, Mr. Coppola, Ms. Gesek, Mrs. Jachimowshi, Mr. Thompson, Mr. Miller, Mr. Roy, Mr. Conroy, Mr. Putorti, Mr. Kubik, Mr. Stanek

Opposed: None.

Abstentions: Mr. Smith

It was determined that the interviewing sessions will begin at 6:00 p.m. on the evening of February 10<sup>th</sup> with the last session scheduled for 9:00 p.m. that evening.

Approval of Invoices

There were no invoices submitted for action at this evening's meeting session.

Other Business

Committee member Paul Roy suggested contacting our State representatives and inviting them to attend a future meeting session to inform the Committee membership of what is occurring with the budgeting process at the State level. It was decided to target the March 10, 2009 meeting session for this activity.

Hearing nothing further:

MOTION: (Mr. Baker, sec., Mr. Catlin) to adjourn the meeting.

So moved.

Affirmative: Mr. Baker, Mr. Catlin, Mr. Coppola, Mr. Thompson, Mrs. Jachimowski, Ms. Gesek, Mr. Stanek, Mrs. Danko, Mr. Roy, Mr. Conroy, Mr. Putorti, Mr. Kubik, Mr. Miller, Mr. Smith

Opposed: None.

The meeting was adjourned at 8:45 p.m.

The next meeting date is a special meeting scheduled for January 27, 2009, at 7:00 p.m. in the Chatfield School's Teachers' Room.

Submitted by:

Eugene Coppola