

Special Meeting  
Chatfield-LoPresti Elementary School  
Building Committee  
Wednesday, September 9, 2009  
Norma Drummer Room  
Town Hall  
5:30 p.m.

Present: Donald Smith, Peter Kubik, Bruce Baker, Ray Catlin, Gene Coppola, Phyllis Jachimowski, Yashu Putorti, Michael Marcinek (5:36 p.m.), Kurt Miller (6:14 p.m.)

Absent: Saundra Gesek, Judy Legeza, Mark Thompson, Jay Hatfield, Fred Stanek, Paul Roy, Frank Conroy, Trisha Danko

Board of Education Representative: Richard Belden

Silver-Petrucelli Firm Representative: Ken Sgrobat

Consulting Engineering Services Representatives: George McFee, Hassan Emanian

Strategic Building Solutions Representatives: Evan Wyner, Mark Abdella

Van Zelm Engineers Representatives: Joseph McCarthy, William Donald, Paul Popinchalk

Horizon Engineering Associates, LLP Representatives: Michael Dooley, Jon Friedman

Mr. Smith called the meeting to order at 5:35 p.m. and led those present in the pledge to the flag.

Mr. Smith asked for any public comment and none was forthcoming at this meeting session.

#### Commissioning Agent Interviews

Interviewing sessions were held with representatives from the following firms for the position of Commissioning Agent for the building project:

- A.) Consulting Engineering Services – 5:35 p.m. – 6:13 p.m.
- B.) Strategic Building Solutions - 6:15 p.m. – 7:01 p.m.
- C.) Van Zelm Heywood & Shadford - 7:00 p.m. – 7:50 p.m.
- D.) Horizon Engineering Associates - 7:55 p.m. - 8:30 p.m.

Mr. Smith asked for a motion to go out of the regular order of business and move to Item #9, Approval of Invoices, on the agenda.

MOTION: (Mr. Putorti, sec., Mr. Miller) to go out of the regular order of business and move to Item #9 on the agenda.

So moved.

Affirmative: Mr. Putorti, Mr. Miller, Mr. Baker, Mr. Marcinek, Mr. Catlin, Mr. Coppola, Mrs. Jachimowski, Mr. Kubik, Mr. Smith

Opposed: None.

There was one invoice submitted for approval that was received from the Silver-Petrucelli Firm. However, there were questions concerning the bottom-line figure and it was suggested that any action taken on this invoice request be deferred to the next meeting session.

MOTION: (Mr. Putorti, sec., Mr. Miller) to table action on the approval of this Silver-Petrucelli invoice until the next meeting session.

So moved.

Affirmative: Mr. Putorti, Mr. Miller, Mr. Baker, Mr. Marcinek, Mr. Catlin, Mr. Coppola, Mr. Kubik, Mrs. Jachimowski, Mr. Smith

Opposed: None.

Approval of Minutes

Mr. Kubik left the meeting session at 8:50 p.m.

No action was taken on the approval of minutes of the August 26, 2009 meeting.

Correspondence

Mr. Smith stated that a communication had been received from Thomas Eighmie, chairman of the Emergency Management Commission, informing the Committee membership that the newly revised site plan was accepted by his Commission's members.

Discussion on Commissioning Agent Selection

Much discussion ensued regarding the selection of a commissioning agent for the project. As there was variation in costs, Committee members felt that a review of the applications was necessary and action on hiring the firm for this responsibility will be taken at the Committee's next regularly scheduled meeting.

Discussion with Architect

Ken Sgrobatl informed the membership of what was involved with the air flow and chill beam apparatus for new projects.

#### Discussion with Construction Manager

No discussion took place with the construction manager at this meeting session.

#### Other Business

Mr. Smith announced that the next meeting session will be held on Tuesday, September 29, 2009, at 7:00 p.m., at the Chatfield School. The first meeting in the month of October will be held on Tuesday evening, October 13, 2009.

Mr. Smith also stated that he intended to be at the LoPresti School's Meet The Teachers Night on Thursday evening, September 10, 2009, scheduled to begin at 6:30 p.m. He asked any Committee member to join him if any were interested in attending this activity.

Hearing nothing further:

MOTION: (Mrs. Jachimowski, sec., Mr. Baker) to adjourn the meeting.

So moved.

Affirmative: Mrs. Jachimowski, Mr. Baker, Mr. Marcinek, Mr. Miller, Mr. Coppola, Mr. Catlin, Mr. Putorti, Mr. Smith

Opposed: None.

The meeting was adjourned at 9:10 p.m.

Submitted by:

Eugene Coppola